



BOARD OF ASSESSORS

**Richmond Town Hall
1529 State Road**

WEDNESDAY October 10, 2018

5:00pm

MEETING MINUTES

Present: Jeff Daigle, Diane Pero, Mary Stodden

The Board approved the following:

September Motor Vehicle Excise Tax Abatements

2019 Statutory Exemptions

Forest Land Tax Lien – Sandra and Arthur Rawson

The Board also approved the September 12, 2018 Meeting Minutes

Following a discussion regarding the schedule for field inspections, it was decided that a monthly report will be available for the Board to review. Mary reported that ongoing inspections have been performed, mostly as follow up to building permits. Additional inspections have been done as a result of property card reviews or owner concerns.

Individual Gateway accounts for each Board member must be created so that rate setting documents are electronically approved.

Diane requested that all documents related to the rate setting process be available for review prior to executing the documents, as well as a schedule of document availability.