

TOWN OF
RICHMOND
M A S S A C H U S E T T S



Photo Credit: Patrick Barry

ANNUAL REPORT 2018



RICHMOND TOWN HALL

Monday through Friday – 9:00 – 3:00

(413) 698-3355

Town Administrator – Mark Pruhenski
698-3882

Monday through Friday – 9:00 – 3:00

Treasurer/Tax Collector – Paul A. Lisi, Jr.
698-3356

Monday through Thursday – 9:00 am – 3:00

Town Clerk – Marie Y. Ryan
698-3555

Administrative Asst. – Claudia Ryan
698-3355

Monday, Wednesday, Friday – 9:00 am – 3:00

COA Director – Phyllis LeBeau
698-3656

Tuesday, Wednesday, Thursday – 9:00 am – 3:00

Board of Selectmen

2nd and 4th Wednesday – 6:00 pm

Board of Assessors

2nd Wednesday – 6:00 pm

Board of Health

1st Tuesday – 6:00 pm

Planning Board

2nd Monday – 6:30 pm

Conservation Commission

2nd Tuesday – 7:00 pm

Building Inspector – Paul Greene

1st, 2nd and 4th Wednesday – 10:30 am - 12:00

Zoning Enforcement Officer – Paul Greene
698-2525

1st, 2nd and 4th Wednesday – 10:30 am - 12:00 pm

Chief of Police – William Bullett
(442-3693)

2nd and 4th Wednesday – 7:30 pm

Animal Control Officer

Brian Hoskeer Jr.

695-7565



In Memoriam



*Each year we honor town officers and employees
who have passed away.*

In 2018 we lost the following:

Roy C. Jones
Finance Committee

Cornelia F. Lamke
Tax Collector

Lois H. Reynolds
Richmond School

Genie S. Arnold
Poll Worker

Christopher Doyle
COA Van Driver

Lucy Foster
Volunteer Services Coordinator

Rebecca R. Fiske
Long-Range Planning Committee

Gerald Melvin DuBois
COA Van Driver

This town report is dedicated to their memory.

Town of Richmond

Massachusetts

ANNUAL REPORTS of the Town Officers



For the Year Ending
December 31, 2018

FY 2019 Tax Rate – \$ 12.06
FY 2018 Total Valuation – \$ 416,315,256
FY 2018 Total Tax Levied – \$ 5,020,762

Population Local Census – 1,489
Population Federal Census 2010 – 1,475
Registered Voters – 1,169
Area of Town – 19.07 Square Miles



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DIRECTORY OF TOWN OFFICIALS

ELECTED TOWN OFFICIALS

Selectmen

Neal Pilson, 2019

Alan B. Hanson, 2021
Chair

Roger W. Manzolini, 2020

Berkshire Regional Transit Authority Delegate

Alan B. Hanson

Board of Health

Anthony Segal, 2021
Andrew Fisher, 2021

Louise Maron, 2019
Chair

Fred Schubert, 2019
Peter Cohen, 2020

School Committee

Adeline Ellis, 2020

Dewey Wyatt, 2021
Chair

Susan Benner, 2019

Finance Committee

Robert Yodelman, 2019
Stevan Patterson, 2021

Robert Gniadek, 2020
Chair

John Mason, 2019
Patricia Callahan, 2019

Planning Board

Katherine Keenum, 2022
Douglas Bruce, 2019

John Hanson, 2022
Chair

Richard Bell, 2019
Peter Lopez, 2019

Berkshire Regional Planning Commission Delegate

Frederick Schubert (Alternate)

Library Trustees

Kathryn Wilson, 2020

Lisa Donfried, 2021
Chair

Nanci McConnell, 2019

Moderator

William Martin, 2019

Deputy Moderator

vacant

* The date following each name denotes the expiration of the term of office.

APPOINTED TOWN BOARDS/COMMISSIONS

Board of Appeals

Richard Stover, 2019
Wendy Laurin, 2019

William Martin, 2021
Chair

Peter Killeen, 2020
Ina Wilhelm, 2021

Assessors

Diane Pero, 2019

Jeffrey Daigle, 2021
Chair

Raymond Supranowicz, 2020

Budget Advisory Committee

Board of Selectmen
Alan B. Hanson, 2021
Roger W. Manzolini, 2020
Neal Pilson, 2019

Finance Committee
Robert Gniadek, 2020
John Mason, 2019
Patricia Callahan, 2019
Stevan Patterson, 2021
Robert Yodelman, 2019

Conservation Commission

Patrick Seckler, 2021
Adam Weinberg, 2021
John Scorpa (alternate) 2020

Co-Chairs
Freya Segal, 2021
Ron Veillette, 2019

Shep Evans 2021
Robert Dahlen, 2021
Nick Martinelli, 2019
Daniel Scorpa (alternate) 2020

Council on Aging

Kathleen McMahon, 2019
Betsy Bemis, 2019
Janice Hartford, 2018
Joanna Stengle, 2021

Peter Cohen, 2019
Chair

William Bullett, 2021
Patricia Malnati, 2019
Christopher Doyle, 2019

Cultural Council

Irma Godlin, 2019
Catherine Gamberoni, 2021
Wendy Mackey, 2021
Stephen Murray, 2021

Sandra Flannery, 2019
Chair

Theresa Fasano, 2021
Frieda Pilson, 2019
Ina Wilhelm, 2021
Susan Sacher, 2022

Historical Commission

William Edwards, 2021
Virginia Larkin, 2019
Melanie Masdea, 2021

Gloria Morse, 2021
Chair

Allison Edwards, 2021
Frieda Pilson, 2019
Amy Diamond, 2019

Recreation Committee

Danielle Mullen, 2021
Rick Saupe, 2019

Jeff Konowitch, 2019
Chair

Matt Lenehan
Holly Freadman, 2019

Registrars of Voters

Kathleen McMahon, 2021

Stephen Murray, 2021

APPOINTED TOWN BOARDS/COMMISSIONS (Continued)

Road Advisory Committee

Chairman, Board of Selectmen – Neal Pilson
Chairman, Conservation Commission – Freya Segal, Ron Veillette
Chairman, Planning Board – John Hanson
Chairman, Finance Committee – Robert Gniadek
DPW Superintendent – Peter Beckwith
Tree Warden – Adam Weinberg

TOWN OFFICERS

** As of January 1, 2019*

Town Administrator/Assistant Town Clerk - Mark Pruhenski
Administrative Assistant - Claudia Ryan
Animal Control Officer - Brian Hoskeer Jr.
Assessors' Clerk - Mary Stodden
Board of Health Agent - John Olander
Chief Procurement Officer - Mark Pruhenski
Conservation Agent - Shep Evans
Constables - Eric Latimer, Thomas Grizey, Francis Malnati, Ryan Malumphy
Custodian of Town Hall - Jessica Lisi
Emergency Management Director - Steve Traver
Emergency Management Assistant Director - Chris Porter
Fence Viewers - Alan B. Hanson, Roger W. Manzolini, Neal Pilson
Field Driver - Vacant
Fire Chief - Steve Traver
Hazardous Waste Response Coordinator - Steve Traver
Highway Department - Peter Beckwith - **Superintendent**, Michael Lamke, Brian Hoskeer Jr., Tyler Kern
Inspector of Animals - Brian Hoskeer Jr.
Inspector of Buildings - Paul Greene; **Assistant** - Brian Duval
Inspector of Gas and Plumbing - Robert Gennari
Asst. Inspector of Gas and Plumbing - Robert Krupski
Inspector of Oil Burners - Steve Traver
Inspector of Wiring - Thomas Grizey
Library Director - Kristin Smith
Police Chief - William Bullett
Sewer Operations - Thomas Grizey, Horice Brazie, Mark Pruhenski
Superintendent of Cemeteries - Stephen Parsons
Superintendent of Dutch Elm and Gypsy Moth - Peter Beckwith
Town Accountant - Angela Garrity
Town Clerk - Marie Y. Ryan
Town Collector - Paul A. Lisi, Jr.

APPOINTED OFFICERS *(Continued)*

Town Counsel - Elizabeth Goodman

Treasurer/Custodian of Tax Title Property - Paul A. Lisi, Jr.

Tree Warden - Adam Weinberg

Veterans' Agent - John Herrera

Zoning Enforcement Officer - Paul Greene





WARRANT FOR THE ANNUAL TOWN MEETING



DRAFT ONLY

Commonwealth of Massachusetts
Berkshire, ss

To any of the Constables of the Town
of Richmond in said County,
Greetings:

In the name of said Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Richmond qualified to vote in town affairs to meet in the Consolidated School of said Richmond on **May 15, 2019, at 7:30 PM**, and then and there to act upon the following:

[Consent Calendar- Articles 1-3]

ARTICLE 1 - To see if the Town will vote to authorize the Selectmen to determine the manner of repairing the highways and caring for the cemeteries for the year.

ARTICLE 2 - REVOLVING FUND LIMITS. To see if the Town will vote, pursuant to the provisions of Section 53E 1/2 of Chapter 44 of the General Laws, to authorize the spending limits of the revolving funds outlined below. Expenditures from said funds shall not exceed the amount of funds received in the respective accounts or authorized below, shall come from any funds received by the respective boards and officers for performing services, shall be used solely for the purpose of coordinating and carrying out the programs delineated and shall be approved by a majority vote of the respective boards or officers.

- Inspectional Services - \$20,000**
- Council on Aging - \$5,000**
- Board of Health - \$2,500**
- Wetland Protection - \$5,000**
- Municipal Building or Property Rental - \$10,000**

ARTICLE 3 - To see if the Town will vote to appropriate and accept any monies appropriated for use by the Massachusetts Highway Department for Chapter 90 highway aid for maintenance and reconstruction of Town roads and to fund the appropriation by transferring said amounts from available funds. Said funds shall carry over from year to year until spent by the Town and shall be reimbursed by the Commonwealth of Massachusetts in accordance with Chapter 90 of the General Laws. *(Approved by the Finance Committee)*

ARTICLE 4 - To see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary for the upkeep and repair of the buildings, equipment, highways and cemeteries and for all other charges and expenses of the Town for the year and to set the salaries and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the General Laws. [Fiscal Year 2019 amounts are shown for comparative purposes. Please see the Explanations section following this warrant for more information] *(Approved by the Finance Committee)*

[LINE ITEMS]

<u>General Government</u>	Final FY 2019	Draft FY 2020	Increase	% Change
Assessors Expenses	18,700	18,700	-	0.0%
Assessor's Contracted Services	38,200	38,200	-	0.0%
Assessor Clerk	-	-	-	0.0%
Audit	15,000	15,000	-	0.0%
Moderator Salary	500	500	-	0.0%
Selectmen Salaries	5,250	5,250	-	0.0%
Selectmen Expenses	4,500	4,500	-	0.0%
Town Clerk Salary	21,528	20,000	(1,528)	-7.1%
Town Clerk Expenses	8,670	8,670	-	0.0%
Treasurer Salary	55,167	56,823	1,656	3.0%
Treasurer's Expenses	2,500	5,300	2,800	112.0%
Town Accountant Salary	52,850	54,436	1,586	3.0%
Town Accountant Expenses	1,500	1,500	-	0.0%
Tax Collector Salary	15,450	15,914	464	3.0%
Tax Collector/Treasurer Assistant	4,000	6,500	2,500	62.5%
Tax Collector Expenses	15,200	15,500	300	2.0%
Town Secretary	-	-	-	0.0%
Administrative Assistant	16,130	16,614	484	3.0%
Town Counsel/Legal Services	17,500	30,000	12,500	71.4%
Town Report	7,500	5,000	(2,500)	-33.3%
Town Hall	25,000	27,500	2,500	10.0%
Elections and Voter Registration	6,600	6,600	-	0.0%
Town Admin/Assistant Town Clerk Salary	76,400	83,000	6,600	8.6%
Town Admin Expenses	2,200	3,000	800	36.4%
Conservation Commission Expenses	2,500	4,078	1,578	63.1%
Conservation Agent Salary	21,218	21,218	-	0.0%
Historical Commission	500	500	-	0.0%
Planning Board	285	285	-	0.0%
Recreation Committee	3,750	3,750	-	0.0%
IT Services	20,600	23,000	2,400	11.7%

Richmond Annual Town Report - 2018

Technology Hardware	10,000	10,000	-	0.0%
COA Director & General Admin Assistant	28,389	26,473	(1,916)	-6.7%
Council on Aging	4,722	4,722	-	0.0%
Tax Collection Services	1,500	1,500	-	0.0%
Veteran's Agent Salary	2,250	2,250	-	0.0%
Website Hosting	1,900	1,900	-	0.0%
General Government - Subtotal	511,559	541,783	30,224	5.9%
Police Chief Salary	3,046	1,830	(1,216)	-39.9%
Deputy Police Chief Salary	-	1,300	1,300	0.0%
Police Department Expenses	1,000	1,000	-	0.0%
County Communications	12,360	12,729	369	3.0%
Constable Salaries	1,288	1,327	39	3.0%
Constable Expenses	1,250	1,500	250	20.0%
Animal Control Officer Salary	3,107	3,201	94	3.0%
Animal Control Officer Expenses	1,000	1,000	-	0.0%
Fire Department	61,514	61,514	-	0.0%
Fire House Rent	14,400	14,400	-	0.0%
Emergency Management	5,900	5,900	-	0.0%
Fire Chief Salary	15,000	15,450	450	3.0%
Tree Warden	7,500	7,500	-	0.0%
Building Inspector Salary	7,021	7,232	211	3.0%
Building Inspector Expenses	4,500	4,500	-	0.0%
Alternate Building Inspector	258	300	42	16.3%
Zoning Enforcement Officer	3,759	3,872	113	3.0%
Zoning Enforcement Expenses	1,000	1,000	-	0.0%
Inspection Services	100	100	-	0.0%
Protection- Subtotal	144,003	145,655	1,652	1.1%
			-	
Health			-	
Board of Health Salaries	850	850	-	0.0%
Board of Health Expenses	2,095	2,095	-	0.0%
Board of Health Agent Salary	4,800	4,800	-	0.0%
Board of Health Agent Expenses	1,140	1,140	-	0.0%
Board of Health Contracted Services	3,000	11,500	8,500	283.3%
Animal Inspector	204	211	7	3.4%
Rubbish Disposal	177,022	184,340	7,318	4.1%
Community Health Services	25,500	25,750	250	1.0%
Nuisance Abatement	500	500	-	0.0%
Health- Subtotal	215,111	231,186	16,075	7.5%
			-	
Highways			-	
Machinery Maintenance	57,500	57,500	-	0.0%

Richmond Annual Town Report - 2018

Road Construction	125,000	125,000	-	0.0%
Road Maintenance	171,604	166,424	(5,180)	-3.0%
Town Garage	19,478	19,478	-	0.0%
Winter Roads	263,673	267,058	3,385	1.3%
Gravel Roads	55,000	55,000	-	0.0%
Vacation and Sick Pay	15,962	30,112	14,150	88.6%
Private Roads	3,500	3,500	-	0.0%
Beaver Control	3,500	3,500	-	0.0%
Town Beach	15,595	15,600	5	0.0%
Highways- Subtotal	730,812	743,172	12,360	1.7%
			-	
<u>Unclassified</u>			-	
Berkshire County Retirement	172,551	206,034	33,483	19.4%
Berkshire Regional Planning Commission	1,150	1,176	26	2.3%
Cemetery Superintendent Salary	8,279	8,527	248	3.0%
Cemetery Expenses	2,000	2,000	-	0.0%
Group Insurance	159,708	141,679	(18,029)	-11.3%
Insurance and Bonding	95,000	103,000	8,000	8.4%
Library	57,985	59,240	1,255	2.2%
library Rent	12,000	12,000	-	0.0%
Memorial Day	200	200	-	0.0%
Stationery and Office Supply	9,200	9,200	-	0.0%
Unemployment Reserve	2,500	2,500	-	0.0%
Banking Services	200	200	-	0.0%
Medicare	35,000	35,000	-	0.0%
Veterans' Aid	7,500	7,500	-	0.0%
Stray Animals	100	100	-	0.0%
Town Building Maint./	20,000	20,000	-	0.0%
Legal Advertising	7,000	5,000	(2,000)	-28.6%
Group Purchasing	600	600	-	0.0%
Training	8,500	10,000	1,500	17.6%
Office Equipment/Software Support	20,000	20,700	700	3.5%
Richmond Pond Ramp Monitors	20,000	20,600	600	3.0%
Misc Expenses	700	700	-	0.0%
Unclassified- Subtotal	640,173	665,956	25,783	4.0%
Line Item Budget-Total	2,241,658	2,327,752	86,094	3.8%
Articles - Total	4,180,579	4,561,525	380,946	9.1%
			-	
Line Items & Articles - Total	6,422,237	6,889,277	467,040	7.3%

ARTICLE 5 - To see if the Town will vote to raise and appropriate the sum of \$146,200 for a principal and interest payment on the school bond. *(Approved by the Finance Committee)*

ARTICLE 6 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$20,000 to the reserve fund. *(Approved by the Finance Committee)*

ARTICLE 7 - To see if the Town will vote to raise and appropriate the sum of \$3,499,554 for the support of the school. *(Approved by the Finance Committee)*

ARTICLE 8 - To see if the town will vote to transfer from Certified Free Cash the sum of \$5,000 for the removal of trees and for monument repair/maintenance within town cemeteries. *(Approved by the Finance Committee)*

ARTICLE 9 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$100,000 to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Ch. 32B, Section 20. *(Approved by the Finance Committee)*

ARTICLE 10 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$5,000 for a fuel emergency assistance program administered under a contract with Berkshire Community Action Council for the benefit of low-income Richmond residents. *(Approved by the Finance Committee)*

ARTICLE 11 - To see if the Town will vote to transfer from Certified Free Cash, the sum of \$25,000 for maintenance and repairs to the Town Hall. *(Approved by the Finance Committee)*

ARTICLE 12 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$9,500 for the conservation land fund. *(Approved by the Finance Committee)*

ARTICLE 13 - To see if the Town will vote to transfer from available funds the sum of \$225,000 to operate the sewer enterprise, as follows:

Salaries	\$21,855
Expenses	\$27,805
Emergency Reserve	\$4,000
<u>Debt Payment</u>	<u>\$171,340</u>
Total	\$225,000

And that \$225,000 to be raised as follows:

<u>Department receipts</u>	<u>\$225,000</u>
Total	\$225,000

(Approved by the Finance Committee)

ARTICLE 14 - To see if the Town will vote to transfer and appropriate the sum of

\$50,000 from the ambulance receipts account to the ambulance expense account for the operation of the Richmond Ambulance service, the maintenance of the town ambulance, and for payments to Comstar and to other ambulance services providing backup and advanced life support to the Richmond Ambulance service, with any unexpended balance to be returned to the ambulance reserve account. *(Approved by the Finance Committee)*

ARTICLE 15 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$5,700 for the purchase of new voting equipment. *(Approved by the Finance Committee)*

ARTICLE 16 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$5,000 for the purchase of Self-Contained Breathing Apparatus (SCBA) masks for the Fire Department. *(Approved by the Finance Committee)*

ARTICLE 17 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$25,000 for the purchase or construction of a storage shed to house the Fire Department rescue boat at the Richmond Pond. *(Approved by the Finance Committee)*

ARTICLE 18 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$15,000 for the treatment of weeds in Richmond Pond. *(Approved by the Finance Committee)*

ARTICLE 19 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$1,250 to support the Town's contribution to the All-Pond Goose Management Plan for Richmond Pond. *(Approved by the Finance Committee)*

ARTICLE 20 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$28,000 for the purchase of a Mini-Excavator to be shared with the Town of West Stockbridge and to authorize the selectmen to enter into an agreement with the Town of West Stockbridge confirming the terms and conditions for use of the shared vehicle. *(Approved by the Finance Committee)*

ARTICLE 21- To see if the Town will vote to transfer from Certified Free Cash the sum of \$11,000 for the purchase of a new Highway Department lawn mower. *(Approved by the Finance Committee)*

ARTICLE 22 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$18,000 to fund the Engineering Services and/or repairs to the Richmond Highway Department Garage. *(Approved by the Finance Committee)*

ARTICLE 23 - To see if the Town will vote to transfer and appropriate the sum of \$181,500 from the ambulance receipts account to purchase a new ambulance for the Richmond Ambulance Department, with any unexpended balance to be returned to the ambulance reserve account. *(Approved by the Finance Committee)*

ARTICLE 24 - To see if the Town will vote to transfer the sum of \$58,500 from the Stabilization Fund to purchase a new ambulance for the Richmond Ambulance Department.
(Approved by the Finance Committee)

2/3 Majority Vote Required

ARTICLE 25 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$15,000 for the purchase of a new stretcher for the Richmond Ambulance. (Approved by the Finance Committee)

ARTICLE 26 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$60,000 to replace the HVAC control system at the Richmond Consolidated School.
(Approved by the Finance Committee)

ARTICLE 27 - To see if the Town will vote to transfer from the Stabilization Fund the sum of \$32,100 to replace the HVAC control system at the Richmond Consolidated School.
(Approved by the Finance Committee)

2/3 Majority Vote Required

ARTICLE 28 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$621 to fund the payment of two prior fiscal year bills for the Board of Health and the Recreation Committee. (Approved by the Finance Committee)

ARTICLE 29 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$10,000 for the purchase of a new Town Hall copier/printer. (Approved by the Finance Committee)

ARTICLE 30 - To see if the Town of Richmond will vote to authorize the following:

To authorize the Selectmen to petition the Legislature to enact Legislation so that, notwithstanding any general or special law to the contrary, Steven Traver may be employed as Chief of the Fire Department of the Town of Richmond, subject to approval by the Board of Selectmen, until June 30, 2023 or until the date of his retirement, or until the Selectmen vote not to reappoint him to this position in accordance with all applicable law; provided, however, that he is mentally and physically capable of performing the duties of such position. If requested, Steven Traver shall be examined by an impartial physician designated by the Selectmen to determine such capability. Deductions shall continue to be made from the regular compensation of Steven Traver under Chapter 32 of the General Laws while he is employed as Chief of the Fire Department in accordance with all applicable law, or take any other action in relation hereto.

ARTICLE 31 – Noise General Bylaw – To see if the Town will vote to adopt the following new general bylaw, to be codified as Article XV of the Town’s General Bylaw:

CHAPTER XV

Noise Bylaw

SECTION 1. “Excessive Noise” is defined as noise generated between the hours of 11:00 p.m. and 7:00 a.m., in a residential neighborhood, which unreasonably disturbs residents, or disrupts sleep, or is continuous or repetitive; and is noticeably louder than normal background noises. If measured, an increase of more than 10dB(A) above ambient conditions at both the property line of the source and at any sensitive receptors is evidence that the noise is excessive.

“Sensitive Receptors” are defined as schools, hospitals and dwelling places.

SECTION 2. Excessive Noise is prohibited, except when permitted by permit pursuant to Section 3. This Bylaw is not intended to prevent noise that is audible on undeveloped land.

SECTION 3.

(A) Applications for permits for noise levels exceeding the limits specified in this chapter shall be made to the Selectmen and shall contain a statement as to why such relief is requested. A permit may be granted by the Selectmen for a period not to exceed 90 days and may contain conditions to minimize adverse effects on the neighborhood or the community at large. New noise sources shall be required to mitigate sound emissions that the source generates to levels below those defined as Excessive Noise in this Bylaw.

(B) A permit so granted may be renewed for an additional period of no more than 90 days, provided that the Selectmen make a finding that the renewal is necessary to provide additional time for the applicant to modify the activity or operation to comply with this chapter. No more than one renewal may be granted for any permit.

SECTION 4. The provisions of this chapter shall not apply to warning devices, such as horns or sirens; to emergency equipment or vehicles, such as fire engines, ambulances, police and rescue vehicles and the like; to motor vehicles operated lawfully; to snow plows or other municipal equipment while in operation; to church bells; or to lawful activities of temporary duration, including but not limited to parades, firework displays, or to activities conducted pursuant to a farm function or special event permit.

SECTION 5. This chapter shall be enforced by the Town Building Inspector. Penalties for violations of this chapter will be due as set forth in Chapter XI of the General Bylaws.

ARTICLE 32 - Solar Energy Systems Bylaw To see if the Town will vote to amend the Zoning Bylaws by adding a new Section 13, Accessory Ground-Mounted Solar Energy Systems, and revising Section 4.8 A and Section 4.8 B. The Purpose of the Amendment is to add additional opportunities to develop solar energy systems of all sizes, subject to reasonable

regulations throughout the Town. Among other changes, the amendment would allow construction of solar energy systems on any accessory structure by right subject to the zoning setbacks and limits on height in the zoning district.

Section 4.8 B. PERMITTED ACCESSORY USES

Continued:

DISTRICTS

RA-A

RA-C SR COMM 1&2

17. Accessory SOLAR ENERGY SYSTEMS

a) A Solar Energy System that is structurally mounted to the roof or side of a building, provided the front yard, side yard, and rear yard setbacks are met. Any roof-mounted system shall not exceed the maximum building height for the district in which the building is located. YES YES YES

b) A Solar Energy System that is structurally mounted to the ground with a project area of 750 square feet or less, and is 15 feet or less in height, provided the requirements of Section 13 of this by-law are met. YES YES YES

c) A Solar Energy System that is structurally mounted to the ground with a project area greater than 750 square feet or is more than 15 feet in height, provided the requirements of Section 13 of this by-law are met. SPP NO SPP

Section 13. Accessory Ground-Mounted SOLAR ENERGY SYSTEMS

13.1 Purpose. The purpose of this Section is to:

1. Provide reasonable regulations to govern Accessory Ground-Mounted Solar Energy Systems in order to regulate the size, placement, design, and construction, of such installations;
2. Minimize the impact on and loss of scenic, natural, agricultural and historic resources, and the character of residential neighborhoods;
3. Protect public health, safety, and welfare.

13.2 Dimensional Regulations.

1. Setbacks: A ground mounted solar energy system shall not be located within the front, side, or rear yard setback required in the zoning district in which the system is located.
2. Height: The maximum height of the solar collectors, including supporting structures, at their highest point, shall not exceed 20 feet. The height shall be measured vertically from the highest point to the nearest point on the ground.

13.3 Design and Performance Standards. Accessory Ground-Mounted solar energy systems shall comply with the following standards:

1. Visual Impact. Reasonable efforts shall be made to minimize visual impact from public rights of way and abutting properties. Dense vegetation is the preferred method of screening.
2. Land Clearing, Soil Erosion and Habitat Impacts. Clearing of natural vegetation shall be minimized. Areas of clearing shall be revegetated.
3. Utility Lines. Any utility lines between a solar energy system and the primary use structure shall be underground to the extent feasible.

13.4 Definitions:

PROJECT AREA: The land area required to accommodate and support the installation and operation of a solar energy system, ground-mounted. The projected foot print area on the ground covered by the installation. The project area shall include the cumulative area of all separate ground- mounted installations on the same lot or adjoining lot.

SOLAR COLLECTOR: A device, structure or a part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy.

SOLAR ENERGY: Radiant energy received from the sun that can be collected in the form of heat or light by a solar collector.

SOLAR ENERGY SYSTEM: A device or structural design feature for the collection, storage and distribution of solar energy for space heating or cooling, electricity generation, or water heating. Includes a PHOTOVOLTAIC SYSTEM

PHOTOVOLTAIC SYSTEM (ALSO REFERRED TO AS PHOTOVOLTAIC INSTALLATION): An active solar energy system that converts solar energy directly into electricity.

SOLAR ENERGY SYSTEM, GROUND-MOUNTED: A Solar Energy System that is structurally mounted to the ground and is not roof-mounted.

SOLAR ENERGY SYSTEM, ROOF-MOUNTED: A Solar Energy System that is structurally mounted to the roof or side of a building

Rated Nameplate Capacity, The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC).

	DISTRICTS
Section 4.8 A. PERMITTED PRINCIPAL USES	RA-A
Continued:	RA-C SR COMM 1&2
17. Commercial Scale Ground-Mounted Solar Photovoltaic Installations with less than 250 kW of rated nameplate capacity.	NO NO SPP*

*Note: special permit not required if the ground-mounted solar photovoltaic installation meets the requirements of Section 4.8 B, Permitted Accessory Uses, Section 17, (b).

2/3 Majority Vote Required

ARTICLE 33 - Accessory Buildings

To see if the Town will vote to amend the Zoning Bylaw by revising the section below to substitute the Planning Board for the Board of Selectmen as the Permit Granting Authority. No other changes are included.

Section 4.8 B. PERMITTED ACCESSORY USES	RA-A
Continued:	RA-C SR COMM 1&2

11. Accessory Buildings	
b) Accessory buildings or buildings exceeding 20 feet in height or buildings that exceed one half the total area of the dwelling on the premises or having a total aggregate floor area of more than 1,000 square feet.	SPP SPP SPP

2/3 Majority Vote Required

ARTICLE 33 - BY PETITION- To see if the Town will vote to transfer from Certified Free Cash the sum of **\$9,600** which will be applied to the shortfall in the sewer enterprise account. (Approved by the Finance Committee)

You are also directed to notify and warn the inhabitants of Richmond qualified to vote in town affairs to meet in the Town Hall on Saturday, May 18, 2019, at 11:00 AM, to bring in votes for the following Town Officers:

- One Member of the Board of Selectmen- 3-year term
- Two Members of the Board of Health- 3-year terms
- Three Members of the Finance Committee- 3-year terms
- One Member of the School Committee- 3-year term

One Member of the Board of Library Trustees- 3-year term

Three Members of the Planning Board- 3-year terms

Town Moderator- 1-year term

And the polls may close at 7:00 PM.

And you will serve the warrant by posting up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board and one at the Richmond Shores Civic Association bulletin board, seven days at least before the time of said meeting.

Given under our hands this 10th day of April 2019.

Neal Pilson, Chairman

Roger Manzolini

Alan Hanson

Board of Selectmen

I have posted up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board, and one at the Richmond Shores Civic Association bulletin board.

Constable

Date



EXPLANATIONS

Introduction

As is the custom, we are providing a brief explanation of each article and line item in the warrant.

Budget Summary

The proposed Fiscal Year 2020 budget, including the operation of the sewer system, the ambulance, and several proposed capital improvements, is \$7,288,399, or an increase of 4.3% (\$300,663). The Selectmen and the Finance Committee continue to present to you a balanced budget that does not rely on the use of reserves to fund operational costs while providing the services residents expect from town government. Highlights of this year's budget include funding for the replacement of our Ambulance, a new storage shed to house our rescue boat at the Richmond Pond, some new Highway Department equipment and upgrades, upgraded HVAC controls at the School, and continued funding of the OPEB trust fund, just to name a few. This year's budget includes a 3% salary increase for all non-school employees as well as increases in our pension assessment. However, once again you will see that many of our non-salary related line items have been level funded (or even reduced in some cases) from their Fiscal Year 2019 levels. The School Committee's Fiscal Year 2020 request from the town budget is \$3,499,554, an increase of \$170,275, or 5.1% over total school appropriations in Fiscal Year 2019.

The proposed Fiscal Year 2020 Sewer Budget is \$225,000, which is level-funded from Fiscal Year 2019. This budget funds the costs of operating the system as well as debt payment associated with the system's design and construction. 100% of these costs are borne by the users of the system.

The article for the school bond payment (\$146,200) continues to reflect the reduced payment resulting from the refinancing of the school debt. This year's payment represents the ninth payment in the ten-year repayment schedule for the \$1.2 million borrowed to retire older bonds.

The breakdown of the revenues that will be required to meet the proposed expenditures for Fiscal Year 2020 are as follows:

	Source of Revenue	Percentage of Total Revenue
Real and Personal Property Taxes (Tax Levy)	\$5,281,129	72%
Non-Property Tax (State Aid, Local Receipts, Other)	\$2,007,270	28%
Total	\$7,288,399	100%

Again this year, Town Meeting consideration of the warrant articles will be done using the “consent calendar” approach. The Moderator will ask the town meeting attendees for permission to consider Articles 1-3 together, which will allow discussion of any of the articles under a single motion and will ask for a vote on all three articles on the same motion. In addition, in order to save time at the town meeting, the Moderator will not read all of the line items, but will read the heading of each section of line items and ask for any “holds” for each section. He will reserve any held line items for further discussion after seeking approval of any “non-held” line items and then proceed to discuss and vote on any held line items individually. For more information about the town budget process, please contact the Selectmen's Office.

Consent Calendar- Articles 1-3

Article 1- Repair highways and care for cemeteries

This is a standard article from year to year authorizing the Selectmen to supervise the highways and cemeteries.

Article 2- Revolving Funds

This article establishes revolving funds that receive certain revenues and it authorizes expenditure of these funds without further appropriation. This article also establishes the limits of each revolving fund.

Article 3- Transportation Bond

This is a standard article allowing the Town to spend a state grant for road construction and repair. The Town's share for fiscal year 2019 was \$165,547.

Article 4- Line Items

This article raises and appropriates the funds for the general operational expenses of the town. Only items that are raised and appropriated from taxes appear in this article. Items that call for other methods of funding, such as transfers between accounts, require separate articles. Also, pursuant to Section 108 of Chapter 41 of the General Laws, we have shown each elected officer's salary below each applicable line item on the warrant.

GENERAL GOVERNMENT

1. Assessors Salaries: \$3,600 - These are the annual salaries of the Assessors with \$1200 per Assessor. No change from Fiscal Year 2019.
2. Assessors Expenses: \$18,700- This account pays for the Assessors' office supplies, map updating, contracted services, software licenses, and other expenses. No change from Fiscal Year 2019.
3. Assessor Contracted Services: \$38,200- This account pays for the contract between the Town and Regional Resource Group (a private contractor), for the Assessing services it provides to

the Town. This is year three of a three-year contract.

4. Audit: \$15,000- To be used to fund the annual audit of the town's books using the town's outside auditor, Thomas P. Scanlon, CPA. No change from Fiscal Year 2019.

5. Moderator Salary: \$500- The Moderator is entitled to a \$500 salary in FY20.

6. Selectmen Salaries: \$5,250- These are the annual salaries of the Selectmen at \$1,750 per Selectman. No change from Fiscal Year 2019.

7. Selectmen Expenses: \$4,500- This account pays for meetings, mileage, trainings, dues, and other expenses of the Selectmen. No change from Fiscal Year 2019.

8. Town Clerk Salary: \$20,000- This is the salary line for the Town Clerk, who is the town's official record keeper and license issuer. Reduced by 7.1% this year to more accurately reflect the needs of the Town at this time.

9. Town Clerk Expenses \$8,670- This pays for software licensing, maintenance of voting machines and poll pads, mileage, dues, and other Town Clerk expenses. No change from Fiscal Year 2019.

10. Treasurer Salary: \$56,823- This is the base annual salary of the contracted Treasurer, who manages the town's financial transactions, provides benefits management for all employees including payroll, and oversees properties placed in Tax Title. This figure includes a 3% increase.

11. Treasurer's Expenses: \$5,300- This account pays for meetings, conferences, mileage and other expenses of the Treasurer. This account was increased by \$2,800 for Fiscal Year 2020 to cover the cost of mandatory ACA reporting and consulting.

12. Town Accountant Salary: \$54,436- This is the annual salary of the Town Accountant, who maintains the town's accounts, prepares the weekly warrant that the Selectmen sign to approve payment of the town's bills, and who files regular reports with the Department of Revenue. This figure includes a 3% increase.

13. Town Accountant Expenses: \$1,500- This account pays for training, meetings, mileage, and other expenses of the Town Accountant. No change from Fiscal Year 2019.

14. Tax Collector Salary: \$15,914- This is the annual salary of the Tax Collector, who collects all real and personal property, motor vehicle excise taxes and sewer fees. This figure includes a 3% increase.

15. Tax Collector Assistant Salary: \$6,500- This is the base salary for the Assistant to the Tax Collector, who assists the Tax Collector with some of the basic functions of the collector's office including database management, and the collection of taxes. This salary line is being increased by \$2,500 for additional hours.

16. Tax Collector Expenses: \$15,500- This is for postage, stationery, training, mileage, and other costs of the Tax Collector. It has been increased by \$300 this year to cover the increase in cost of our Collector software licensing and support (including Sewer Betterments).

17. Administrative Assistant: \$16,614- This is the annual salary of the Administrative Assistant, who answers the phones at Town Hall, assists residents, and serves as general clerical staff. This figure includes a 3% increase.

18. Town Counsel: \$30,000- This amount is used for Town Counsel and Special Town Counsel services, who advise and defend the town in legal matters. This line has been increased by \$12,500 this year to more accurately reflect the cost of legal counsel in recent years.

19. Town Report: \$5,000- This is the cost of printing the annual town report. This line was reduced by \$2,500 from Fiscal Year 2019.

20. Town Hall: \$27,500- This account pays for utilities, routine maintenance, cleaning, septic pumping, and other goods and services at the Town Hall. This account was increased by \$2,500 from Fiscal Year 2019 to more accurately reflect the cost of operating our Town Hall and pumping our new septic tanks on a regular basis.

21. Elections and Board of Registrars: \$6,600- This account pays for the expenses involved in conducting elections, registering voters, and maintaining the street list. No change from Fiscal Year 2019.

22. Town Administrator/Assistant Town Clerk Salary: \$83,000- This is the annual base salary of the Town Administrator, who oversees the day-to-day operations at Town Hall, supervises Town Hall and Sewer personnel, serves as the Harbormaster, the Sewer Administrative Officer, and the Assistant Town Clerk. Work related to the oversight of sewer operations is compensated from the sewer enterprise budget. This is a contracted position.

23. Town Administrator Expenses: \$3,000- This account pays for meetings, conferences, mileage and other expenses of the Town Administrator. This account has been increased by \$800 to more accurately reflect the expenses of the Town Administrator.

24. Conservation Commission: \$4,078- This account pays for meetings, conferences, mileage, supplies and other expenses of the Conservation Commission. This account has been increased by \$1,578 to cover the cost of new/newer member training/certifications, updated regulation trainings, and technical seminars.

25. Conservation Agent: \$21,218- This line item is to fund the services of the Conservation Agent. No change from Fiscal Year 2019.
26. Historical Commission: \$500- This account pays for copying, membership, meetings and other expenses of the Historical Commission. No change from Fiscal Year 2019.
27. Planning Board: \$285- This account pays for annual subscriptions, meetings, and other expenses of the Planning Board. No change from Fiscal Year 2019.
28. Recreation Committee: \$3,750- This account pays for the various recreation programs offered by the town, except for the Town Beach, which is operated by the DPW and funded under a separate line item. The committee also has access to a type of revolving fund that allows it to receive and expend program fees. No change from Fiscal Year 2019.
29. IT Services: \$23,000- This account is for our contracted IT services. It covers the expenses related to server maintenance and support, workstation maintenance and support, and overall IT support for all town owned buildings. This line was increased by \$2,400 over Fiscal Year 2019.
30. Technology Hardware: \$10,000- This account is used to pay for the replacement and/or repair of workstations, copiers, printers, etc., in all town owned buildings. No change from Fiscal Year 2019.
31. COA Director/Administrative Assistant-\$26,473- This is the annual salary for the Council on Aging Director/Administrative Assistant position. The Administrative Assistant provides office support to the Town Administrator, Treasurer, Board of Health, as well as others as needed.
32. Council on Aging: \$4,722- This account pays for the various programs offered by the COA, including senior lunches, health programs and the van program. No change from Fiscal Year 2019. The council also receives funding from a state grant and has access to a revolving fund.
33. Tax Collection Services: \$1,500- This account pays for the cost of an outside service to perform the duties of the deputy tax collector, legal fees, and other costs associated with the collection of overdue taxes that have yet to go into Tax Title.
34. Veterans' Agent Salary: \$2,250. This is the annual salary for the Town's Veterans' Agent, now contracted through the City of Pittsfield. No change from Fiscal Year 2019.
35. Website Hosting: \$1,900. This is the annual cost of hosting our Town's website and includes technical support. No change from Fiscal Year 2019.

PROTECTION OF PERSONS AND PROPERTY

36. Police Chief Salary: \$1,830- This is the annual salary of the Police Chief, who issues

firearms permits, arranges traffic details, and other matters. This line was reduced by \$1,216 to fund a new Deputy Chief position in the coming fiscal year. This will allow us to have coverage during the Chief's winter absence.

37. Deputy Police Chief Salary: \$1,300 This is the annual salary of the Deputy Police Chief, who issues firearms permits, arranges traffic details, and other matters under the supervision of the Police Chief. This is a newly created position for FY20.

38. Police Department Expenses: \$1,000- This account pays for the equipment and supplies used by the department, such as badges and firearm licensing supplies. No change from Fiscal Year 2019.

39. County Communications: \$12,729- This account pays Richmond's share of the Berkshire County Sheriff's Department to operate the 911 emergency dispatch system. This is a \$369 increase from Fiscal Year 2019.

40. Constable Salaries: \$1,327- This is the salary account from which we pay the Constables if they are needed to direct traffic or for performing similar duties on Town owned Roads. This is a \$39 increase over Fiscal Year 2019.

41. Constable Expenses: \$1,500- This account pays for Constable mileage, shirts, radios, and other expenses. This account was increased by \$250 over Fiscal Year 2019.

42. Animal Control Officer Salary: \$3,201- This is the annual salary for the Animal Control Officer. 3% increase from Fiscal Year 2019.

43. Animal Control Officer Expenses: \$1,000- This pays for snares, gloves, rabies shots, boarding of animals and other expenses of the Animal Control Officer. No change from Fiscal Year 2019.

44. Fire Department: \$61,514- This account pays for fuel, truck and equipment maintenance, training, stipends and other expenses of the Fire Department. No change from Fiscal Year 2019.

45. Fire House Rent: \$14,400- This account pays the rent to the Trustees of the Volunteer Fire Department for use of the building. No change from Fiscal Year 2019.

46. Emergency Management: \$5,900- This account pays for equipment and supplies for this department, which provides assistance and direction during natural disasters, storms and other emergencies. No change from Fiscal Year 2019.

47. Fire Chief/EMD Salary- \$15,450. This is the annual salary of the Fire Chief/EMD which is a part-time, non-benefit eligible position. 3% increase from Fiscal Year 2019.

48. Tree Warden: \$7,500- These funds are used for contracting with a tree service to remove problem trees. No change from Fiscal Year 2019.

49. Building Inspector Salary: \$7,232- This is the Building Inspector's annual salary. He has office hours the first, second and fourth Wednesdays of the month from 9:30AM-11AM and is available on call. This is a 3% increase from Fiscal Year 2019.

50. Building Inspector Expenses: \$4,500- This account pays for training, expenses and mileage of the Building Inspector and Assistant. No change from Fiscal Year 2019.

51. Assistant Building Inspector: \$300- This is the annual salary of the Assistant Building Inspector, who fills in if the Building Inspector is not available or has a conflict of interest. This represents a \$42 increase from Fiscal Year 2019.

52. Zoning Enforcement Officer Salary: \$3,872- This is the annual salary of the ZEO, who ensures that building projects and proposed uses conform to the Zoning Bylaw. He holds office hours on the first, second and fourth Wednesdays of the month from 9:30AM -11AM and is available on call. 3% increase over Fiscal Year 2019.

53. Zoning Enforcement Officer Expenses: \$1,000- This account pays for meetings, mileage and other expenses of the ZEO. No change from Fiscal Year 2019.

54. Inspection Services: \$100- This is for inspections by the plumbing, wiring, gas and oil burner inspectors and their alternates on projects, such as town projects, where there is no fee tendered. They receive \$30 per inspection. All other compensation for the inspectors comes from the revolving inspection account, where fees for services are paid to the town and are turned around and paid to the inspectors. No change from Fiscal Year 2019.

HEALTH

55. Board of Health Salaries: \$850- This is the annual salary account to be divided among five board members. No change from Fiscal Year 2019.

56. Board of Health Expenses: \$2,095- This account pays for meetings and other expenses of the Board of Health. No change from Fiscal Year 2019.

57. Board of Health Agent Salary: \$4,800- The Board of Health Agent witness' perc tests, tracks the solid waste collection program, and serves as the principal staff person for the Board of Health. No change from Fiscal Year 2019.

58. Board of Health Agent Expenses: \$1,140- This pays for the mileage, supplies and other expenses of the agent. No change from Fiscal Year 2019.

59. Board of Health Contracted Services: \$11,500- This account is being increased by \$8,500 this year to cover the cost of additional inspectional services provided to the Board of Health by the Berkshire Public Health Alliance. The BPHA provides regular food service and camp inspections throughout Town.

60. Animal Inspector: \$211- This pays for the salary of the Animal Inspector, who performs the annual farm animal census and also is responsible for the quarantine of animals suspected of having rabies. 3% increase over Fiscal Year 2019.

61. Rubbish Disposal: \$184,340- This account pays for the collection and disposal of the town's garbage and recyclables, as well as participation in the regional Household Hazardous Waste collection days. This is a \$7,318 increase from Fiscal Year 2019 due to an increase in the contracted amount for trash collection and HHW fees.

62. Community Health: \$25,750- This account funds the contract between the Community Health Association and the Town for Public Health Nurse Services. This is a \$250 increase over Fiscal Year 2019.

63. Nuisance Abatement: \$500- This account provides funds to address public health matters that are an immediate threat to public health and safety. No change from Fiscal Year 2019.

HIGHWAYS

64. Machinery Maintenance: \$57,500- This account pays for the upkeep and repair of equipment and trucks. No change from Fiscal Year 2019.

65. Road Construction: \$125,000- This account, combined with state transportation bond funds, pays for road construction and re-construction. No change from Fiscal Year 2019.

66. Road Maintenance: \$166,424- This account pays for routine road maintenance, including the cost of DPW salaries from April 1st-November 1st. This account was reduced by \$5,180 from FY19.

67. Town Garage: \$19,478- This account pays for fuel, utilities and other expenses at the Town Garage. No change from Fiscal Year 2019.

68. Winter Roads: \$267,058- This account pays for the plowing and sanding of the roads, including the costs of salt and sand, diesel fuel and the salaries of the DPW crew during the winter months. This represents an increase of \$3,385 over Fiscal Year 2019.

69. Gravel Roads: \$55,000- This account pays for the maintenance of the gravel roads. No change from Fiscal Year 2019.

70. Vacation and Sick Pay: \$30,112- This account is used to pay the road crew when they are sick or on vacation. This represents an increase of \$14,150 from Fiscal Year 2019 to cover a retirement sick pay buyout if required during the coming year.

71. Private Roads: \$3,500- These funds are used to help Richmond Shores and the Whitewood Association maintain their private roads, pursuant to Chapter X of the Town Bylaws. No change from Fiscal Year 2019.

72. Beaver Control-\$3,500- This is the account to handle the beaver related problems that the town has had in recent years. Much of this funding pays for an agreement with a contractor to maintain several water control devices in water bodies where beavers have set up housekeeping. No change from Fiscal Year 2019.

73. Town Beach: \$15,600- This account pays for the lifeguards and equipment costs involved in running the Town Beach. This represents an increase of \$5 over Fiscal Year 2019.

UNCLASSIFIED

74. Berkshire County Retirement: \$206,034- This account is Richmond's share paid to the Berkshire County Retirement System to cover the town's municipal employees. Teachers are covered under a separate retirement system administered by the state. This is a \$33,483 increase from Fiscal Year 2019 due to an increase in the annual assessment.

75. Berkshire Regional Planning Commission: \$1,176- This is the county's regional planning agency that reviews projects and assists cities and towns on planning and zoning matters. This account was increased by \$26 over Fiscal Year 2019.

76. Cemetery Superintendent Salary: \$8,527- This is the annual salary of the Cemetery Superintendent who maintains the town's cemeteries. This is an increase of \$248 from Fiscal Year 2019.

77. Cemetery Expenses: \$2,000- This account pays for the equipment and supplies in maintaining the cemeteries. No change from Fiscal Year 2019.

78. Group Insurance: \$141,679- This account pays for the town's share of the health insurance, dental insurance, life insurance for non-school employees. The cost for school personnel is included in the school budget. This account was decreased by \$18,029 from Fiscal Year 2019. This line is estimated based on the number of anticipated policies for the coming year.

79. Insurance and Bonding: \$103,000- This account pays for the Town's insurance policies, including motor vehicle, property, public liability, worker's compensation, and officers' bonds. This account was increased by \$8,000 this year to cover the expected increase in our policy for the coming year.

80. Library: \$59,240- This account pays the salaries and operating costs of the Library. This account has been increased by \$1,255 over Fiscal Year 2019.

81. Library Rent: \$12,000- This is for the annual rent for the library building. The Town is entering year 1 of a 3-year lease in July. No change from Fiscal Year 2019.

82. Memorial Day: \$200- This account pays for flowers, markers and flags for Memorial Day. No change from Fiscal Year 2019.

83. Stationery and Office Supply: \$9,200- This account pays for paper, pens, pencils, postage, toner, and similar expenses at Town Hall. No change from Fiscal Year 2019.

84. Unemployment Reserve: \$2,500- This amount will help to cover the town's liability if a non-school employee files an unemployment claim. No change from Fiscal Year 2019.

85. Banking Services: \$200- This account pays for banking fees and charges. No change from Fiscal Year 2019.

86. Medicare: \$35,000- This account pays the town's share of Medicare employee withholding. No change from Fiscal Year 2019.

87. Veterans' Aid: \$7,500- This account pays for financial assistance to veterans as required by state law. The State reimburses the Town for 75% of the assistance costs incurred assisting veterans. No change from Fiscal Year 2019.

88. Stray Animals: \$100- This account will help pay any costs associated with retrieving stray animals, usually farm animals. No change from Fiscal Year 2019.

89. Town Building Maintenance: \$20,000- This account helps to pay for routine maintenance for all town buildings. No change from Fiscal Year 2019.

90. Legal Advertising: \$5,000- This account pays for the many legal ads that the town runs each year, ranging from invitations for bids to notices of public hearings. This account was reduced by \$2,000 this year to more accurately reflect the needs of the Town.

91. Group Purchasing: \$600- This pays for the town's membership in the regional group purchasing program. No change from Fiscal Year 2019.

92. Training: \$10,000- This pays for most training/continuing education opportunities for town officers and employees. This account was increased by \$1,500 to more accurately reflect the needs of employee training and ongoing recertifications.

93. Office Equipment and Software Support: \$20,700- This pays for regular software purchases,

service contracts, office equipment and furniture, and related expenses. This line was increased by \$600 for the coming Fiscal Year to cover the increase in our support contract.

94. Richmond Pond Ramp Monitors: \$20,600- This pays the wages for the summer boat ramp monitors who under state regulation are required to certify that all water vessels launched from the state boat ramp are free from weeds and zebra mussels. The State of Massachusetts provides funding to offset some of the costs associated with the administration of this program. 3% increase over FY19.

95. Miscellaneous Expenses: \$700: This pays for miscellaneous expenses that cannot be justified by any other funding source. No change from Fiscal Year 2019.

Article 5- School Bond Payment: \$146,200

This article will pay the interest and principal payment for the 10-year school project bond. Once completely paid off, the amount needed to fund this expense will no longer be added to the town's levy. The remaining schedule for the bond payments is as follows:

Fiscal Year 2020	\$146,200.00
Fiscal Year 2021	\$150,800.00

Article 6- Reserve Fund: \$20,000

This funds unexpected expenses with the approval of the Finance Committee. No change from Fiscal Year 2019.

Article 7- School Budget: \$3,499,554

This represents a 5.1% increase over the Town's Fiscal Year 2019 school appropriation. While the total school budget exceeds the amount to be voted, the difference will be made up through the use of School choice monies, grants, and other school revenues. Below is a comparison of the accounts between the Fiscal Year 2019 budget and the proposed budget for Fiscal Year 2020. Each account group has several sub-accounts which are not shown for space reasons. A full breakdown of the budget can be viewed on the school's web-site: www.richmondconsolidatedschool.org

	FY 2019	FY 2020
School Committee Accounts	\$10,540	\$10,770
Union Accounts	\$10,332	\$10,193
Superintendent Accounts	\$72,043	\$75,407
Union Coordinator Accounts	\$383	\$387
Special Education Accounts	\$341,189	\$386,929
Principal Accounts	\$135,449	\$138,326
Supply Accounts	\$37,275	\$37,275
Teaching Accounts	\$1,470,816	\$1,498,881

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Library Services	\$6,250	\$6,400
Professional Development Accounts	\$21,300	\$23,300
Technology Accounts	\$40,000	\$40,000
Health Accounts	\$55,480	\$56,820
Transportation Accounts	\$217,772	\$222,999
Activity Advisor	\$12,855	\$12,855
Tuition Accounts	\$309,437	\$374,853
Food Service Supervisor	\$59,492	\$59,492
Operations & Maintenance Accounts	\$259,075	\$252,871
Employee Benefits and Insurance Accounts	\$650,252	\$630,221
Unemployment Accounts	\$5,000	\$5,000
Contingency Accounts	\$20,670	\$56,575
<hr/>		
Total	\$3,735,610	\$3,899,554
Amount raised and appropriated by the town	\$3,329,279	\$3,499,554
School choice, grants and pre-school revenue	\$406,331	\$400,000

Article 8-Cemeteries: \$5,000

This appropriation is to fund repairs and maintenance to cemetery monuments as well as address the removal of trees and tree limbs within our cemeteries when needed.

Article 9- OPEB Trust Fund: \$100,000

This deposit to the Other Post-Employment Benefits Trust Fund (established under the provisions of M.G.L. Ch. 32B, section 20) will be the third year of funding the liability for future OPEB costs, primarily retiree health insurance premiums. The source of this request is Certified Free Cash.

Article 10- Fuel Emergency Assistance Program: \$5,000

This is a fund to help low income Richmond residents in times of emergency. We were able each winter to supplement the amount given to low income residents who receive federal fuel assistance funds through Berkshire County Community Action.

Article 11- Town Hall Repairs: \$25,000

This article would fund ongoing repairs to the Town Hall building, including but not limited to: foundation repairs, plaster repairs, interior/exterior painting, electrical upgrades, and other similar expenses.

Article 12- Conservation Land Trust Fund: \$9,500

This appropriation goes into a fund that can purchase land for conservation purposes. No change from Fiscal Year 2019.

Article 13- Sewer Enterprise Fund: \$225,000

This will fund all expenses, salaries and debt service associated with the operation of the sewer

system. A detailed breakdown of the budget is included in the Warrant. The revenues to fund the sewer come from fees and betterments from the users (department receipts). Any funds not expended in upcoming fiscal year will revert to the sewer enterprise and become the retained earnings in future fiscal years.

Article 14- Ambulance Account: \$50,000

The Ambulance Account is composed of the fees received from operating the Ambulance Service and pays for vehicle replacement, maintenance, training, stipends, and payments to County Ambulance when it sends an ambulance in lieu of or to supplement our service and for other Ambulance Service expenses.

Article 15- Voting Equipment: \$5,700

This article would fund the replacement of our outdated voting equipment for which we can no longer acquire replacement parts for. This is a one-time expense and the source of funding is Certified Free Cash.

Article 16- Self-Contained Breathing Apparatus (SCBA) Masks: \$5,000

This article would fund the purchase of SCBA masks for each member of the Fire Department as required under the new OSHA regulations.

Article 17- Fire Department Storage Shed: \$25,000

This article would fund the purchase or construction of a storage shed near the Richmond Pond Boat Ramp to house the new rescue boat during an emergency.

Article 18- Treatment of Weeds in Richmond Pond: \$15,000

Systemic and spot treatment of Richmond Pond to control invasive species. No change from Fiscal Year 2019.

Article 19- All Pond Goose Management Plan: \$1,250

This article will fund a portion of the Richmond Pond Association's Goose Management Plan to be implemented in the summer of 2019.

Article 20- Highway Dept. Shared Mini-Excavator: \$28,000

This article will fund the purchase of a shared excavator to be used and maintained by both Richmond and West Stockbridge. This article also allows the Board of Selectmen to enter into a formal memorandum of understanding prior to the purchase that will address storage, use, repairs, etc.

Article 21- Highway Dept. Lawn Mower and Trailer: \$11,000

This article will fund the purchase of a new lawn mower and trailer, replacing an 18-year-old model that is used to maintain the town beach and the school.

Article 22- Highway Dept. Engineering Services and/or Repairs: \$18,000

This article would fund the engineering study and/or repairs to the Highway Department Building that would start to address the deteriorating concrete and extend the life of the building.

Article 23- Ambulance Replacement: \$181,500

This article would transfer from the Ambulance Reserve account, a portion of the funding needed to replace the 2004 Ambulance.

Article 24- Ambulance Replacement: \$58,500

This article would transfer from the Stabilization Fund, the remaining portion of the funding needed to replace the 2004 Ambulance. A 2/3 Majority vote is required on this article.

Article 25- Ambulance Stretcher: \$15,000

This article would fund the purchase of a new stretcher for the Richmond Ambulance.

Article 26- HVAC Control System: \$60,000

This article would fund a portion of the replacement HVAC Control System at the Richmond School. The source of funding for this article is Certified Free Cash.

Article 27- HVAC Control System: \$32,100

This article would fund the remaining portion of the replacement HVAC Control System at the Richmond School from the Stabilization Fund. A 2/3 Majority vote is required on this article.

Article 28- Prior Fiscal Year Bills: \$621

This article would fund the payment of two prior fiscal year bills for the Board of Health and the Recreation Committee. A 9/10 vote is required on this article.

Article 29- Town Hall Copier/Printer: \$10,000

This article would fund the replacement of a town hall printer/copier for the first-floor main offices.

Article 30- Authorization to petition the Legislature:

This article would allow the Board of Selectmen to petition the State Legislature to allow our Fire Chief to serve beyond the age of 65 until June 30, 2023 or until the date of his retirement or lack of appointment by the board.

Article 31- Noise Bylaw:

This article would amend the General Bylaws to include a section addressing noise. This bylaw was drafted to control "Excessive Noise" throughout town between the hours of 11:00 PM and 7:00 AM., with limited exceptions as described in the bylaw.

Article 32- Solar Energy Systems Bylaw:

This article would amend the current Zoning Bylaw to include a new section 13 and revising Section 4.8 A and 4.8 B, further clarifying our solar bylaws in town. A 2/3 Majority vote is required on this article.

Article 33- Accessory Buildings:

This article would amend the current Zoning Bylaw to revise the permit granting authority for Section 4.8.B 11 from the Board of Selectmen to the Planning Board. A 2/3 Majority vote is required on this article.

Article 34- Article by Petition: \$9,600

This article would provide funding to the Sewer Enterprise Fund to be applied toward the shortfall in the enterprise fund account. The funding source proposed is Certified Free Cash.

Town Election Notice

You are also directed to notify and warn the inhabitants of Richmond qualified to vote in town affairs to meet in the Town Hall on Saturday, May 18, 2019, at 11:00 AM, to bring in votes for the following Town Officers:

- One Member of the Board of Selectmen- 3-year term
- Two Members of the Board of Health- 3-year terms
- Three Members of the Finance Committee- 3-year terms
- One Member of the School Committee- 3-year term
- One Member of the Board of Library Trustees- 3-year term
- Three Members of the Planning Board- 3-year terms
- Town Moderator- 1-year term

And the polls may close at 7:00 PM.



TOWN DEPARTMENTS





BOARD OF SELECTMEN / SEWER COMMISSIONERS

2018 was another busy year for the Board and the Town Administration as we continue to improve the efficiency at Town Hall and upgrade services for our residents. Our goal is to ensure that Richmond remains an affordable and hospitable place to live.

Highlights from the past year include:

- With Board leadership, we were among the first in the county to adopt new by-laws regulating short term rentals, the sale and cultivation of marijuana, and farm functions.
- We launched a new and more easily accessible Town website and a revised e-newsletter with consistent architecture and graphics.
- The school solar project was completed on budget and on time.
- We created the Municipal Building Committee which is considering plans for a possible new library, community center and town hall.
- Our town marketing efforts included a mass mailing of information packages, our video and brochure to area real estate professionals.
- We completed a survey of dead and diseased trees throughout the Town and their removal in two phases.
- Safety improvements continue to be made at the Richmond School with the cooperation of the School Administration and State Police.
- Our Comprehensive Town Emergency Management Plan was updated and approved by the Select Board.
- Road safety improvements were made at two important intersections within the Town.

It continues to be an honor to serve the residents of Richmond.

We also want to thank our Town Hall staff, Highway Department and all the elected and appointed members of our Town Boards and Committees who help make our community the place to live in Berkshire County.

Neal Pilson, Chairman
Roger Manzolini
Alan Hanson

Board of Selectmen/Sewer Commissioners



AFFORDABLE HOUSING COMMITTEE

The Richmond Housing Committee was formed to examine and assist the Board of Selectman in the development of a range of housing opportunities at variety of price points for young professionals, families and seniors within the Town of Richmond. Expanding the range of housing options would make the Town a more vibrant and sustainable community.

The Committee is taking the next steps in investigating how to get assistance from organizations who have experience in working with government, contractors and towns to move forward in in choosing the model that best fits the town of Richmond.

At the same time, the Committee needs additional members who can help in the process especially from individuals who have experience in building or real estate and those who want to see the town expand housing stock. Time commitments are usually at the most one to two hours a month.

Wendy Laurin
Edward (Ted) Andrews
Steve Murray





BOARD OF ASSESSORS

The Board of Assessors, along with our assessing staff provided under contract by Regional Resource Group, continues to assure the fair taxation of all Richmond properties. Regional Resource Group came on board June 1, 2017 and is handling the day to day management of the office as well as evaluation and tax rate setting.

During the past year, we continued to reorganize and update assessment records. Our GIS/Public Access System is online and offers access to town maps, property record cards and sales information. Other efforts included inspecting property after building permits are processed, auditing property files for accuracy and completeness and updating map changes.

Our Board strives to build and maintain good public relations. We provide our residents with:

- Abutters lists required for any property additions or alterations;
- Mailings to those eligible for special tax classifications and exemptions;
- Assistance in completing forms for residents who are eligible for exemptions;
- Current property ownership information by processing registered deeds, name and address changes and other related information.
- Motor Vehicle Excise Abatements;
- Information on a host of tax and property assessment issues.

As the town's principal revenue generator, the Assessors continue to review properties subject to taxation. We plan to enhance tax revenues by:

- Identifying second homeowners and businesses whose personal property are subject to taxes;
- Making sure that new construction is monitored and assessed, and that property given a certificate of occupancy is correctly assessed and taxed accordingly;

Other office activities included:

- Processing parcel divisions and other map changes;
- Processing and reviewing all abatement requests;
- Processing personal property forms, chapter land applications, exemption applications;
- Preparing various Department of Revenue Reports.

Respectfully submitted

Jeff Daigle, Chair
Richmond Board Of Assessors



BOARD OF HEALTH

The Richmond Board of Health has contracted for inspection services with the Berkshire Public Health Alliance, of which the Town is a member. Ms. Jayne Smith, R.S. of the Alliance conducted intensive reviews of the local summer camp and has worked closely with their management to bring the camp into compliance with new state regulations. She has also been involved in maintaining oversight of the food service establishments in Richmond.

Ms. Smith and Ms. Emilie Jarrett, RN, BSN, Community Health Association administrator, regularly join the scheduled monthly Board of Health meetings to update the Board on current issues. Board members receive online reports from Mass. Department of Public Health (MDPH) pertaining to food recalls, hazardous weather, disease outbreaks, and emergency operations from the Office of Preparedness and Emergency Management.

The BOH continues its working relationship with the Berkshire County Mosquito Control Project which monitors mosquito activity, collects mosquitos for testing, and uses control measures when indicated.

At the Annual Town Meeting in June 2018, the town voted to adopt the non-smoking regulations for indoor and outdoor locations within the Town that were approved by the Board. No smoking signs were posted as appropriate.

The Board of Health agent witnessed 32 Title 5 septic system inspections during calendar year 2018. Third-party inspections are required for most property transfers. Twenty-two systems passed inspection, and five were conditionally passed with minor repairs. Two substandard systems failed inspection and were upgraded by the owners. Of the sixteen permits for septic system work issued during the year, one new residence and caretaker cottage were permitted, seven permits were issued for major upgrades with new leach fields, and the remaining were issued for smaller repairs.

Four potable water well permits were issued, all for existing residences. The BOH agent witnesses Title 5 inspections, percolation tests, reviews and approves engineering plans for wells and septic systems, and inspects installations during construction. Annual operating permits were issued by the BOH to septage haulers, septic system installers, food establishments, swimming pools, a summer camp, and several bathing beaches on Richmond Pond.

The Board also began to establish a protocol for reporting dangerous levels of contamination in three beaches on Richmond Pond in summer. High levels of bacteria resulted in closure of some beaches on the pond during late summer of 2018.

Respectfully submitted,

Louise Maron, Chair
Peter Cohen
Andrew Fisher
Anthony Segal
Fred Schubert
John Olander, Agent



BUILDING DEPARTMENT

For the calendar year 2018 the Town of Richmond approved 96 building permits.

Cross payments from permits : \$22,130.00

• New Homes	1
• Additions	4
• Renovations	17
• Roofing	12
• Garages/Barns	11
• Solar	13
• Woodstoves	10
• Siding/Windows	13
• Insulation	3
• Tents	5
• Business	1
• Demo	2
• Pools	1

Most of those building permits were for repairs and renovations.

Please remember to get a permit before you start any new construction. Changes to State Building Code have increased the number of things that might trigger a need for a building permit.

If you have any questions or are unsure if you need a permit, please feel free to call me at 413-446-0964.

Respectfully Submitted

Paul Greene
Richmond Building Inspector





CEMETERY SUPERINTENDENT

There were 13 burials and 2 plots were sold this year.

Respectfully submitted,

Steve Parsons
Cemetery Superintendent



COMMUNITY HEALTH ASSOCIATION

The Community Health Association continues to provide many health promotion programs: flu clinics, educational programs, weekly blood pressure screenings, communicable and infectious disease follow-up, home and office nursing visits, and community outreach.

In May, CHA participated in the Lee Council on Aging's "Informational, Resources, and Support" county wide health fair.

In June, CHA hosted in conjunction with The Massachusetts Senior Medicare Patrol Program an educational event and dinner at the Richmond Congregational Church. Scott Simundza, a representative from the program, presented a lecture titled "Protect Yourself from Medicare Fraud" with 28 people in attendance. The purpose of the lecture was to provide the tools and information necessary for us to be more informed and engaged healthcare consumers.

In October, CHA, in conjunction with the West Stockbridge Council on Aging, hosted an educational event and dinner at the Parish Center featuring CHA Board Chairman Laurence D. Cohen M.D. Dr. Cohen presented a lecture titled "The Agony of Da Feet: Everything You Need to Know About Foot and Ankle Problems" with 60 people in attendance.

There continue to be two blood pressure and health promotion clinics weekly: every Monday

and Wednesday morning at the CHA office in West Stockbridge, and every Thursday morning at the Richmond Congregational Church. CHA continues to work with the Boards of Health from both towns regarding communicable and infectious disease follow-up.

Flu clinics started in September and we administered 230 influenza vaccinations. We made ourselves available for special appointments and home visits for those who could not make the public clinics. In addition to offering flu shots, we had 342 office/clinic evaluations and made 315 home visits in 2018.

From January through December 2018, contributions totaled \$33,594. Special thanks again to Don Johnson for thinking of us at the annual West Stockbridge Apple Press. Thank you very much to everyone who contributes so we can keep our mission alive. We, and those we serve, deeply appreciate your loyal support.

We wish you good health in 2019 and stand ready to serve your health needs in the upcoming year.

Respectfully submitted,
Emilie Jarrett,
RN BSN, Director



CONSERVATION COMMISSION

The mission of the Richmond Conservation Commission is to administer the Mass Wetlands Protection Act and Regulations (GL Ch. 131 Sec. 40 & 310 CMR 10.0), Richmond Wetlands By-laws and the Berkshire Scenic Mountain Act (GL Ch. 131 Sec. 39a). The Commission serves to protect and conserve the quality of the environment, fisheries and wildlife habitat, natural communities and aesthetics of the Town of Richmond by regulating activities that could negatively impact sensitive resource areas, including wetlands, streams and ponds, riparian areas, steep slopes and mountain tops.

The number of filings and overall activity handled by the Conservation Commission in 2018 increased compared to the prior year. In all, there were 37 filings and miscellaneous discussions, compared to 24 in 2017. Requests for Determination of Applicability (RDAs) accounted for 12 of the filings. These requests all involve site visits by Commission members and advertised deliberations by the Commission following a presentation by the applicant. In each case, the Commission determines whether a fairly simple project may go forward as proposed, perhaps with a few conditions. In complex or large scale projects where significant alteration of sensitive areas may be expected, the Commission may require the applicant to file a Notice of Intent (NOI). An NOI is a more extensive presentation of proposed work, including detailed calculations of sensitive area impacts, steps to be taken to repair or compensate for these impacts, often including complex engineered solutions for storm water management and repair or replacement after resource area damage. In the most complex cases, the Commission has the authority to require applicants to provide for independent consultants to advise the Commission to suggest special permit conditions and propose alternative solutions to the most serious issues.

In 2018 the Commission received and processed 9 new or amended Notices of Intent. When an NOI is processed, the Commission holds an advertised public hearing and issues an Order of Conditions which is recorded in the Registry of Deeds and spells out the conditions under which the work might go forward. When a permitted project has been completed, the Commission often receives a request for a certification that all the conditions in the permit have been adhered to. In 2018, the Commission received one such request, conducted a site visit and issued one Certificate of Compliance.

In Massachusetts, timber harvesting is regulated by the Forest Cutting Practices Act. Permit applications for timber harvesting permits are submitted to the local Mass Service Forester for review and issuance. The Conservation Commission receives copies of each permit application and has a ten-day window of opportunity to comment or object to any activity shown in the application that may be of concern under the Wetlands Protection Act. Service foresters are generally very responsive to wetlands concerns and to protecting important wetland resource areas. In 2018, the Commission had the opportunity to review and comment on three forest cutting plans. None involved serious regulatory issues.

In years past, Emergency situations have often been certified and permits issued quickly by the Commission to protect human health/safety and public property. Most of these have involved work in or adjacent to wetlands to control and/or limit damage to public or private infrastructure by beavers. In 2018, the Commission processed three beaver related Emergency Certifications and one time-sensitive Emergency Certification for a non-PCB oil spill clean-up off Dublin Road.

Late in 2018, the Conservation Commission approved its first expenditure from the Conservation Fund. The fund has been accumulating contributions annually via Town Meeting warrants since 1967. In this case, the Commission voted approval for the joint purchase, with Berkshire Natural Resources Council (BNRC) and the Richmond Land Trust of the +/- 330 acre Berkshire Farm School Property above Hollow Fields and the existing Conservation Commission property on Perry's Peak. The land to be acquired contains the head-waters and watershed of Sleepy Hollow and Scace Brooks and is in the Richmond Scenic Mountain Area above 1300 ft. elevation. It also contains portions of the Taconic Skyline Trail and will further the goals of BNRC's High Road objectives. BNRC will hold title to the property and the Conservation Commission and Richmond Land Trust will hold a Conservation Restriction.

As a reminder, our office hours at Town Hall are coordinated so that the Building Inspector, Health Agent, Conservation Agent and Zoning Enforcement Officer can be available on Wednesday mornings. Property owners who are planning projects are encouraged to call ahead for an appointment to discuss planned activity, and ensure that they understand what permits and approvals may be required.

As always, we would like to ask all residents, whether full-time residents or week-end home owners, to use the resources of the Commission to educate themselves on the Wetlands Protection Act, the Richmond Wetlands By-laws and the Berkshire Scenic Mountains Act as adopted by Richmond. Through education, the Commission can help residents execute projects as expeditiously as possible while ensuring compliance with regulations that safeguard our natural environment and promote scenic beauty.

Respectfully submitted,

Shepley W. Evans
Conservation Agent



COUNCIL ON AGING

The Council on Aging provides diverse services to the senior population of Richmond. Among these is transportation, which provides rides to and from medical appointments, social engagements, shopping expeditions and others. This important aspect of the Council's commitment to the health and well-being of Richmond's seniors is made possible only with the dedication of its volunteer drivers: Bill Hydon, Dave Palardy, James Beauregard, Joan Chapman-Bartlett, Suzanne Dombkowski, Al Hanson, Mary Anne Hicks, Roger Manzolini, James Moffat, Douglas Chapman and John Whitney.

The Council owes a debt of gratitude to them and to Peter Beckwith, the Highway Superintendent, who keeps the vehicles in top running condition, maintains the garage where they are kept and whose invaluable assistance helps to assure the successful, smooth running of the Annual COA picnic.

The bi-monthly newsletter, Just Older Youth, published by the COA Director, Phyllis Le Beau, provides an ongoing source of important information on topics of particular interest and importance to seniors, as well as announcements of the upcoming special events hosted by the COA. In 2018, the COA held the following events in cooperation with the West Stockbridge Council on Aging:

August 24th - The Annual COA Picnic held at the Fire Department Pavilion

September 25th - Thank you Luncheon for Volunteer Drivers

December 19th - The Annual COA Holiday Party

The COA also sponsors the Third Grade Special Friends Program, which creates a bridge of understanding between volunteer seniors and the Richmond Consolidated School's third grade students.

The COA continues to offer exercise classes four days a week under the leadership of Christine Faber. These include Yoga, Tai Chi, Osteo-Strength Training Exercises and Line Dancing.

Respectfully submitted,

Peter Cohen, Chair



CULTURAL COUNCIL

The Richmond Cultural Council (RCC) received 19 grant applications, including 3 Field trip requests from the Richmond Consolidated school, for the 2019 fiscal year. The Council met on December 3, 2018, and awarded 13 grants totaling \$4,656 for local cultural programs. These grants will support a range of grass-roots activities, such as concerts for Richmond residents of all ages, plays, field trips, theater, sculpture and music activities. A complete list of recipients can be found below.

The Richmond Cultural Council is part of a network of 329 Local Cultural Councils (LLC's) serving all 351 cities and towns in Massachusetts under the umbrella of the Massachusetts Cultural Council (MCC). The MCC Program is the largest grassroots cultural funding network in the nation, supporting thousands of community-based projects in the arts, sciences and humanities every year. The state legislature provides an annual appropriation to the Massachusetts Cultural Council which then allocates funds to each community, based on the size of its population. Decisions regarding who receives the grants are made at the community level by a board of municipally appointed volunteers.

The Richmond Cultural Council is always interested in feedback and input from our town residents. In the spring of 2019 the RCC will be surveying the community for input on what the town residents would like to see the Council underwrite in the next couple of years. The RCC meets approximately two times a year to conduct general business and to vote on the annual grant awards. Please contact our chairperson or any other member of the council to discuss your ideas. If you would like to get involved, the RCC is looking for interested people to join the council.

The fiscal year 2018 grant awards are:

Joy Mullen: Grades 6-8 for the Great East Festival	500
Rachel Kanz: Grades 7&8 visit Franklin Institute	456
Elizabeth Smith: Grades 3&4 visit Plimoth Plantation	600
Berkshire Theater Group: Grade 6, Plays and 14-week workshop at RCS	500
IS 183: Grades K-5 for three 8-week sessions of after school workshops	300
Shakespeare & Co. 2019 Festival prep at Taconic HS	350
Monument MHS: Shakespeare & Co. residency program for 2019 Festival	100

Sculpture NOW: Monument MHS students visit to the Mount and meet sculptors/receive free passes for families	350
Berkshire Children's Chorus: scholarship funding for tuition	100
Ronald Barron Trumpet program for fuel assistance	800
West Stockbridge Chamber Players Summer concert	200
WAM Theater	250
Music in Common: Community MeetUps county wide	150
TOTAL OF GRANTS	\$4,656

Respectfully submitted by:

Sandra Flannery, Chairperson

Current Cultural Council Members

Theresa Fasano, Member

Cathy Gamberoni, Publicity

Irma Godlin, Member

Steve Murray, Member

Frieda Pilson, Treasurer

Susan Sacher, Member

Ina Wilhelm, Grant Coordinator





DEPARTMENT OF PUBLIC WORKS

The winter of 2017/2018 went as follows:

- November: 0.4” snow fall. High of 66 and low of 16.
- December: 12” snow fall with a high of 55 and low of -6.
- January: 19.6” snow fall with a high of 62 and low of -10.
- February: 12.4” snow fall with a high of 73 and low of -3.
- March: 30” snow fall with a high of 60 and low of 1. 3 major named snowstorms hit within 14 days.
- April: 3.5” snow fall with a high of 67 and low of 19.
- A total of 78 inches.

The Highway Department began its spring maintenance season in mid-April by adding stone to the muddy sections of gravel roads and patching potholes in blacktop. Once the gravel roads dried out and became workable, we graded and shaped them for the summer. This Year we rented a 12-ton vibrating roller to compact our gravel roads. During this time we also performed all preparations needed to open the Town Beach for the residents.

After grading was completed the crew focused on roadside mowing using the two bush hogs and boom mower. At the same time, all the guardrails were trimmed.

On a bittersweet note, the Town of Richmond got a call From the Josh Billings RunAground. Due to unforeseen events involving the water portion of their course, Richmond was asked to host the middle portion of the of the race, bring a spotlight onto our beautiful pond. During this chaotic week, the DPW focused its efforts on making this transition as seamless as possible for residents, competitors, thru traffic and bystanders.

In the end of September and into the beginning of October preparation for a paving job got underway. The Town of Richmond utilized it co-owned paver by working with West Stockbridge Highway and put a two-inch leveling course onto Old Post Rd, Grist Mill Rd, and Orchard Circle. This leveling course was in preparation for a future chip seal surface treatment.

In the Beginning of October, the Highway Department welcomed a new employee, Brian Hoskeer, Jr. Brian, a former Richmond resident, has been working for the Sheffield Highway Department.

Throughout October and into November the DPW blew leaves out of ditches, waterways, and along roadsides. They prepped all of the winter equipment for the upcoming Winter. Our first snow event occurred on December 9 giving Richmond 3” of wet snow.

I want to extend my thanks to the highway crew, Mike Lamke, Tyler Kern, Brian Hoskeer, and Rick Latimer for all their continued hard work. I also would like to thank our two Lifeguards, Elizabeth Bartlett and Katherine Wilson for keeping a watchful eye out at our Town Beach.

Respectfully Submitted,

Peter Beckwith, Jr.

Director of Public Works



EMERGENCY MANAGEMENT DIRECTOR

As the director we have tested the emergency sirens 4 times a year. The emergency plan has been updated to MEMA's new specifications. This took some time as all town departments and the Town Administrator plus the Selectmen were involved in this plan Thank you to all. I received a \$2,500.00 grant from the state which bought two radios for the department. I will continue to attend meetings 4 times a year in Agawam and monthly meetings in Pittsfield MA. and will do my best to help keep the community safe and prepared for any emergencies that happen in town as we have the railroad and pipeline going through town. Plus high truck traffic.

Respectfully submitted,

Stephen Traver

Director, Richmond Emergency Management





FENCE VIEWERS

We were not called to address any fence issues in 2018 but remained ready to serve if needed.

Please be aware that your fence viewers are available to help resolve a fence-line dispute; however, determining property boundaries (lines) is not within our job description. Should you encounter a fence line issue, please call and we'll do whatever we can to bring about a solution.

Respectfully submitted,

Neal Pilson
Alan Hanson
Roger Manzolini



INTERIM FIELD DRIVERS

We were called to action once in 2018. On June 6th, horses were reported by the state police in the area of Canaan road (Route 295) and Patton Road. Roger and Al responded and with the help of Heather from Lee, 3 horses and a pony were quickly rounded up (thanks to buckets of grain) and led home to Berkshire Horse Works. All worked out well and no one was injured. Thanks to the neighbors in that area that notified authorities.

A field driver position remains open to anyone interested in having fun when you least expect it!

Respectfully submitted,

Alan Hanson
Roger Manzolini
Field Drivers





FINANCE COMMITTEE

The Budget Advisory Committee, consisting of the Finance Committee and the Selectmen, worked with our Town Administrator, Mark Pruhenski and Town Hall staff to develop the Town's Fiscal Year 2019 operating and capital budgets over a series of meetings, beginning February 21, 2018 and culminating in Finance Committee approval of the budget on April 4, 2018. The FY19 budget was approved by the voters at the May 16, 2018 Annual Town Meeting.

While a small (0.2%) decrease in overall spending was approved, property tax rates were expected to increase by 3.3%. Property taxes provide about 75% of our towns operating revenue, therefore any reductions in other revenue sources such as State aid and transfers from other Town funds must be provided by property taxes. This is what was expected to occur in FY19 and why a decrease in spending resulted in an increase in property taxes. However, when all the numbers were in and the FY19 property tax rate set, we saw an increase from \$11.75 per thousand (FY18) to \$12.06 per thousand in FY19, an increase of 2.6%. Actual property tax rates differ from early estimates for a number of reasons, including the actual financial results of the prior fiscal year, final calculations of the assessed value of real estate and new growth, finalized state aid amounts and final certification of the calculated property tax rate by the state Department of Revenue.

Once again we were able to continue to fund the Town Stabilization Fund, used to fund major capital expenditures in lieu of borrowing and to provide a necessary cushion should an unexpected event occur. We again funded (from free-cash) the OPEB (Other Post-Employment Benefits) Trust Fund, established in FY17 to address future obligations of the Town to fund health insurance benefits to its' current and future retirees. The continued funding of this Trust Fund demonstrates our commitment to maintaining a strong financial position, a benefit in the event of any future bond issues.

Increases in the FY19 (non-school) budget were primarily personnel related. Offsetting those increases, was an increase in funding support out of the Stabilization Fund combined with a one-year suspension on further additional funding of the Stabilization Fund.

Other budget highlights in FY19, include an increase in the School's funding request to the Town of \$136,313 or 4.3%. This increase in funding results from increases in staff costs, operating expenses and a slight decrease in the application of grants and school choice funds to support the school's budget.

During the year we said goodbye to Eileen Martin, long-time member who stepped down from her position. We welcome in her place Bob Youdelman, who was appointed by the Selectmen to fill the remainder of Eileen's three-year term. The Committee thanks Eileen for her contributions to the Committee over the years and looks forward to working with Bob for years to come.

Finally the Committee continues to believe that as a community we need to preserve our town as an attractive place to live and raise a family, at a cost which remains affordable for all residents and second home owners. When growth in our property tax base is slow, we must seek new opportunities to grow town revenue, increase efficiencies and control costs, while maintaining necessary important town services.

Respectfully submitted,

Robert Gniadek, Chair
Pat Callahan
John Mason
Stevan Patterson
Bob Youdelman





FREE PUBLIC LIBRARY

In 2018, the Richmond Free Public Library continued to provide patrons with access to a variety of materials as well as continued to provide interesting programs for all ages. New and noteworthy in 2018 was the development of a Strategic Plan for our town library.

Through collection development and access to statewide materials via Interlibrary Loan, in FY2019, the library circulated:

- 9,240 books
- 720 print periodicals
- 648 audio books
- 4,539 videos
- 773 E-books
- 395 downloadable audios
- 4 downloadable videos
- 31 materials in electronic format
- 292 museum passes/miscellaneous item

In 2018, our adult programs included:

- A monthly book discussion group
- A monthly film discussion group
- A St. Patrick's Day Celtic History program with Irish chocolate (funded by the Richmond Cultural Council)
- A book signing with former Richmond resident Judith Shaw
- A Grand Opening of our Historical Room with Candy Mountain
- A "Moving Pictures: A History of Hand-Drawn Animation" talk presented by Richmond's Peter Cohen and Jesse Kowalski, Curator of Exhibitions at the Norman Rockwell.
- An Aromatherapy workshop (funded by the Richmond Cultural Council)
- Our Winter Solstice Drop In
- "The Lively World Series" hosted two events. The first event was a book signing with author and Richmond native, Amy Bass, who signed copies of her latest book, "One Goal". The second event was a talk on Happy Books presented by Richmond author, Katherine Keenum.

For children, the library held the following programs:

- A monthly book discussion group
- Reading with Jules, a Reading Educational Assistance Dog, trained to listen while children read aloud.
- A visit from Richmond School's Third Grade

- An Independent Summer Reading Program
- Creature Teachers, a live animal presentation

In 2018, a Strategic Plan was developed for the library. This plan was created using information gathered from the Strategic Planning Committee as well as our User Survey. The results indicated that the Richmond Free Public Library Strategic Plan should include obtaining a permanent “home” for the library that includes adequate parking. Also developing a library that, through its programs and services, is at the core of the Richmond community.

Thank you to our Strategic Planning Committee: Ruth Bass, Ann Larkin, Katherine Keenum, Candy Mountain, Diane Sheehan, Fred Schubert and Kathryn Wilson.

Thank you to our amazing 2018 library volunteers: Patsy Alvarez, Peter Cohen, AJ Cole, Emily Erickson, Laurence Gordon, Jan Hartford, Virginia Larkin, Nanci McConnell, John Mountain, Lily Rotenberg, Rosie Rotenberg and Kathryn Wilson.

The library wishes to thank the following organizations for their continuing support: Friends of the Richmond Library, Library Board of Trustees, Municipal Committee, Richmond Board of Selectmen, Richmond Cultural Council, Richmond Garden Club, Richmond Highway Department, Richmond Record and the staff at the Richmond Town Hall.

And of course, I wish to thank the Richmond Library staff: Lucy Bruce, Peter Cohen, Deborah Evans, Emily Helleskov, Monique Mielke and Candace Mountain.

Respectfully submitted,

Kristin Smith
Director





FRIENDS OF THE RICHMOND LIBRARY

The Friends of the Richmond library is a 501(c)(3) Ch. 180 tax exempt corporation whose sole function is to support and enhance library service at the Richmond Free Public Library by fundraising and volunteering. We also maintain the library's copy machine, which we bought new this year.

As of December 2018 we had ninety-four members. The board meets annually in June, and also meets virtually via email to discuss projects and purchases for the library throughout the year. The present board members are:

Candy Mountain	– President
Jan Hartford	– Vice President
Nanci McConnell	– Treasurer
Open Seat	– Clerk
Rick Baehr	– Member at large
Karel Fisher	– Member at large

As you can see we are still in need of a clerk. The duties of our clerk are to take the minutes at the annual meeting and to record the decisions that we make during the year by email. Also the clerk sends thank you cards for the special donations that we sometimes receive. The only requirement to being on the board is to be a current member of the Friends and being interested in doing things for the library. We have very reasonable membership levels.

This year we raised money by selling Monahan note cards, the very popular 01254 hats, Deneen Pottery mugs, the book sale area at the library, and of course our annual membership drive.

For our activities we renewed the library's website and paid for a tech services person to update it. We continued to purchase the library's collection of magazines. We bought the library a new "Swinger Sign" to help advertise the library's programs. We purchased reading glasses to have on hand, for when patrons forget to bring theirs. We bought a new mini refrigerator, a laminator and a new table and four chairs for the library's history area. We provided seasonal raffle baskets and we bound 12 annual reports into hardcover books.

And lastly we sent financial support to the Richmond Garden Club to thank them for the lovely planters that they maintain in the front of the library.

Respectfully Submitted,

Candy Mountain
Friends of the Richmond Library
President



Library Time Line Highlights

- 1892 - The Richmond Free Public Library is established. The Rev. T.C. Luce is Librarian and the books are kept in the parsonage's study.
- 1902 - Mrs. Abbie Barnes is appointed Librarian and the books are moved to her living room.
- 1908 - First year library rent is recorded.- \$70.00 to Mrs. Barnes for care and rent for the library.
- 1914 - Abbie Barnes dies. Ida Barnes is appointed Librarian.
- 1933 - A tea party is held on the library lawn
- 1937 - The four rural schools are closed and the new Consolidated School is opened in September. School is just south of the library.
- 1943 - Ida H. Barnes resigns due to illness.
It is hoped that the town will vote to build a wing on the new school for the library.
- 1943 - Books are moved to the south room of the Consolidated School, with the understanding that this arrangement is only for the duration of the war.
- 1944 - Katherine Annin appointed librarian.
- 1946 - Committee appointed at Town Meeting to plan for new library building. Which was approved, but no money was appropriated.
- 1946 - Francis Wright appointed librarian.
- 1948 - Library moved from school to the Moore house. Library room needed for classes.
- 1959 - Library moves to the basement of the Consolidated School. Library closed for 6 months.
- 1960 - Library reopens in new room in the Consolidated School.
- 1964 - Francis Wright retires.
- 1964 - Katherine Annin reappointed librarian.
- 1965 - Mrs. Jane Hooker is hired as assistant.
- 1967 - Library hires part time typists.
- 1969 - A new checkout desk is acquired.
- 1971 - School committee needs the library space for classrooms. Library future uncertain.
- 1973 - Library is moved to two upstairs rooms on the north side of the Consolidated School.
- 1975 - Katherine Annin retires.
- 1975 - Barbara Rawson is appointed librarian.
- 1979 - Library closed for month of January, for weeding of the adult collection. The rooms are also insulated and a drop ceiling installed.
- 1987 - "Project Caring" grant received, books on tape, music and tape players purchased.
- 1989 - School Library Program ended cause of lack of funds.
- 1990 - Barbara Rawson Brouker retires.
- 1990 - Rebecca O. Spencer appointed Director.
- 1990 - Bookmobile visits cut back to every 9 weeks.
- 1992 - English Author Lynn Reid Banks comes to Richmond Free Public Library.
- 1992 - Rebecca Spencer resigns.
- 1992 - Lynn G. Sciacca appointed library Director.
- 1993 - Lynn G. Sciacca resigns.
- 1993 - Mary Ann Sicotte appointed Director.
- 1993 - Candy Mountain hired as Assistant Director.
- 1993 - School Library program reinstated.
- 1995 - Completion of the first Long Range Plan.
- 1996 - Library moved from school to former gas station/ craft shop. School needed the room the library was in for classes.
- 1996 - The Friends of the Richmond Library is established.



HISTORICAL COMMISSION

Richmond Historical Commission held just one meeting in December this year. A challenge to get everyone together for a meeting.

Melanie Masdea presented the sale of “Kenmore” and its transformation in to “The Inn at Kenmore”, and a future get together to view the finished Inn.

The Sale and renovation of “Penrhyn”, which also has become an Inn, I was pleased that they had blueprints to show the changes.

The upcoming sale of the Emerson house, which dates to the 1769, arrangements were made to view the house and barn. It has seen many changes, but it is still a wonderful old house. The families who have owned this house have a vast and wide connection to Richmond. It stayed in the Peirson family for generations before it was sold to other families. Many stories like the Wedding Present house have shown up in our many tales of the house. Even the fact that one local man lived there as a child.

Saturday September 8, 2018, Allison and William Edwards lead the Heritage Walk 2018, No.6, Hike to the unique geologic feature known as “The Richmond Boulder Train.”, found by Dr. Stephen Reed in 1842. A local physician, Dr. Reed owned “Goodwood” on Summit Road. Bill took us through the field and down an old road bed to view the monster rock left by the glacier, called by the old timers “Elephant Rock” it was view by around 30 people who made the mile trek, including young children and dogs. Many other wonders of nature were viewed also with the wonderful view from “Hollow Fields”.

Geologist still come to hunt for these seven boulder trains that cross the Richmond Valley floor.

Professor Chester Dewey a local Berkshire Native was also was in Richmond in the 1940’s looking at the trees and flowers, while walking the woods and fields her found Gibbsite instead.

It was suggested we try to make a map for the placement of the veterans’ flags in the cemeteries. Using just names doesn’t help the volunteers much, as sometimes there is no flag holder to make the grave. A drone was suggested as we could then figure out the grave’s placement. Volunteers are always welcome to join in placing the flags.

Photographs to identify who the local people from the 1965 bi-Centennial we give to us to add to the collection. Many we are not sure of any more.

An envelope of family pictures, mistakenly left at the Post Office was also given to us, the names were Marion Gould Beck and Douglas Beck from a Pittsfield family, long gone from the area. Someone must be very upset.

We enjoy answering questions on local history and families so don't forget to ask us.

Respectfully submitted,
Gloria Morse, Chair.



HISTORICAL SOCIETY

2018 - Our Twenty Sixth Year

Once again you made it happen! Your generous response to the 2017 Annual Appeal was one of the best ever, indicating that Richmond's history and our speakers are meaningful to you.

This year:

We hosted two talks, both well attended and held at the Richmond Congregational Church Fellowship Hall.

- Stephen Upman of Whately, MA displayed and spoke on a variety of Coleman products. Outside, Eddie Slavinski hosted Light-UP, using a variety of Colman lanterns and lamps.
- John Reynolds, DVM, Richmond resident, presented a fun and informative power point show of his tour "Kayaking in Antarctica".
- Board Member Bill Edwards was tour guide of the Boulder Train site for the Housatonic Heritage Walks and Talks in conjunction with the Richmond Historical Commission and the Richmond Historical Society. Allison Edwards distributed printed historical information on the site.
- The Richmond Consolidated School third graders visited our schoolhouse, a yearly event. Vice President Gloria Smith Morse entertained the class describing types of student lunches from days gone by.

Donations:

- Gary Leveille of Great Barrington, gave a carpenter's apron once used by the former local business of Fairfield Bros. Lumber and Building Supplies, Tel. Richmond 25-3, Richmond, Mass.
- Scott Plantier, Pittsfield, donated his personal Troop 50, Richmond, Massachusetts Boy Scout neckerchief. While living in Richmond, he was a member of this troop around 1968-1971.
- Mary Anne Hicks, Richmond resident, gave the society a vintage oil lamp.
- Board Member Karen Slavinski donated three 4-drawer filing cabinets.

We are all volunteers, and your enthusiasm in visiting our exhibits and talks has given us hope you will continue to support our mission and maintain the Northeast Schoolhouse, a town treasure. Thank you.

Virginia Colton Larkin

Officers:

Virginia Colton Larkin, *President*,
Gloria Smith Morse, *Vice President*
Treasurer, Stedman Stephens;
Secretary, Janice Hartford.

Board Members: Joan Chapman-Bartlett, William Edwards,
Bonnie LaPierre, Margaret McMahon,
Martyn McMahon, Karen Slavinski, Carol Stephens.

***THE PURPOSE OF THE CORPORATION IS TO
ENGAGE IN THE FOLLOWING ACTIVITIES:***

“To promote and foster a greater knowledge and appreciation of the history of the Town of Richmond, Massachusetts, through research, lectures, exhibits, acquisition and preservation of historical materials and sites, and other means.”



*The Northeast Schoolhouse is listed on the National Register of Historic Places.
We are a fully tax deductible 501(c)3 non-profit organization.*





PLANNING BOARD

1. Site Plan Reviews - A total of two site plans for new residential home construction were reviewed and approved by the Planning Board. This is the same as last year. For the last 15 years the rate of new residential home construction continues to be lower than the historical average and lower than neighboring communities.
2. Building Lots - Endorsed three land plans that created two additional lots by subdividing an existing lot on Town roads. This rate of lot subdivision was the same as last year and less than the average rate for the past fifteen years.
3. Subdivisions - Approved one subdivision creating a separate lot for an existing house on the Boys and Girls Club land and located on East Beach road, Richmond Shores.
4. Zoning By - Law Changes –
 1. Permit and regulate short-term room and dwelling rentals.
 2. Permit and regulate farm functions.
 3. Permit and regulate Marijuana Treatment Centers and Marijuana Establishments.
 4. Revise the Zoning Map.

Respectfully submitted,

John Hanson, Chairman
Richard Bell
Katherine Keenum
Douglas Bruce
Peter Lopez





POLICE CHIEF

In accordance with the Massachusetts gun control act of 1998 I have issued Fire Arms Identification Cards or Licenses to Carry Firearms to all qualified applicants during the period of January 1, 2018 and December 31, 2018.

Thanks to all our constables for their support and cooperation in the handling of work details and voting day observations.

As always, our thanks to the Massachusetts State Police for their continued quick response and the professional handling of all the towns law enforcement requirements.

I will continue to hold office hours at the town hall every 2nd and 4th Wednesday of each month from 7:30 PM to 9:00 PM so that residents can bring any questions they have, obtain permits and any other information they may require.

I look forward to continuing to be of service to the town as Chief of Police.

Respectfully submitted,

William H. Bullett
Chief of Police





RECREATION COMMITTEE

The Richmond Recreation Committee (RRC) this year's members have been Jeff Konowitch (Chair), Rachel Kanz, Rick Saupe, Matt Lenehan and Danielle Triceri.

The RRC supports a wide variety of programs that encourage the Richmond community to live healthy lives. The varied programs are Richmond Youth Basketball and middle school volleyball. Some students participate in programs in other towns like soccer, basketball, baseball and tennis.

Our RRC programs continue to prepare our students for high school athletics and beyond to have an interest in physical fitness. These lifelong values help keep all involved in fitness and healthy lifestyles.

For 2019, the RRC is planning the 10th annual Ping Pong Tournament at the Richmond Consolidated School gymnasium. We look forward to having a great evening for all ages to come together to play table tennis.

We thank all those who played and/or helped out to make it a successful year. This includes our Committee members (past and present). We also like to thank the Selectmen and the other town officials and town staff that assisted us throughout the year. We want to thank our Town Administrator Mark Pruhenski. And let's not forget the school administration of Monica Zanin, Jill Pompei and Dr. Peter Dillon along with the great Natalie Gingras, Tammy Jervas and the rest of the staff of RCS for a great year of collaboration.

Respectfully Submitted,

Jeff Konowitch
Chairman



RICHMOND CIVIC ASSOCIATION

The objectives of the Richmond Civic Association (RCA) are the preservation and protection of the natural and desirable features of the town, and the development and improvement of the community in cooperation with town officials. All Richmond residents are members of the RCA.

Each May, the RCA sponsors the annual Baby Town Meeting where issues from the upcoming Annual Town meeting are presented for discussion, and candidates for election are introduced.

Additionally, the RCA is a sponsor of the annual fall Pie Social.

The association published its 60th annual Community Events calendar for 2019. It was distributed free to 700 families and businesses. Monies raised from the calendar advertising are reinvested in the town, supporting scholarships and the Emergency Fuel Fund.

A Welcome Bag program allows for a personal visit from RCA volunteers, by appointment, to meet and greet new families who have moved into town. The Welcome Bag contains pertinent information, from voter registration cards to materials on the history of Richmond.

Copies of a soft-cover reprint of [Richmond, Massachusetts: The Story of a Berkshire Town and its People 1765-1965](#) by Katharine Huntington Annin are still available. Contact the president or secretary for more information.

Respectfully Submitted,

Linda Morse, President
Jan Hartford, Secretary





RICHMOND CONSOLIDATED SCHOOL

Richmond Consolidated School
Shaker Mountain School Union #70

The 2018-19 school year has been one of transitions. We welcomed Interim Principal Jill Pompei and said goodbye to Principal Monica Zanin. Susan Benner filled Andrea Harrington's seat on the School Committee.

The school year is going well. Students and teachers are engaged in meaningful work. The depth and quality of student work remains amazing. Examples of that work have been chronicled in several articles in The Berkshire Eagle. Teachers and staff are engaged in a thoughtful range of professional development opportunities. School tone is wonderful and getting better every day.

Parent and community involvement remains very strong. It's good to see so many community members supporting and contributing to student learning and growth. We very much appreciate the community's support.

The School Committee has decided to continue the shared superintendent agreement. They will revisit what next steps are and make additional recommendations no later than December 2019. We continue to build on our strengths and I'm excited about our path together going forward.

Respectfully submitted,

Peter W. Dillon, Ed.D.

Superintendent of Schools
Shaker Mountain School Union #70





RICHMOND POND ASSOCIATION

Richmond Pond Association marks another successful year in the preservation and protection of Richmond Pond. We are very appreciative to the Richmond Town Administrator, the Richmond Conservation Commission, the Pittsfield Open Space and Natural Resources Program Manager, and our numerous volunteers and donors without whom we would be less able to maintain this natural treasure. All are cordially invited to join our public meetings, to like our Facebook page, and to subscribe to updates on our website, www.richmondpondassociation.org.

A great highlight of 2018 for us was the relocation of the paddle portion of the Josh Billings RunAground to Richmond Pond due to a toxic algal bloom at Stockbridge Bowl, therefore raising its profile among local paddlers and triathletes. Members of the race committee were very pleased with our work and hope to use Richmond Pond as a backup venue for that leg of the race if ever needed in the future.

Among our priority achievements:

- **Weed treatment:** Richmond Pond was treated twice in the summer for invasive plants: Eurasian milfoil, curly-leaf pondweed, and spiny naiad. We are now considering future treatment for tapegrass, a native species, which is overgrowing in some areas.
- **Boat ramp monitoring:** A team of four boat ramp monitors worked over the summer to inspect boats and educate the public about the risks of invasive species, particularly of zebra mussels.
- **State of the canal:** Study continues on how best to ameliorate the problem of weed overgrowth and siltation in the canal. We continue to monitor water levels and quality there.
- **Water monitoring:** We continue sampling to ensure that the water flowing from Richmond Pond to the Housatonic River is clean.
- **Dam maintenance:** Work has been ongoing throughout the year on the pond's dam on Lakeside Christian Camp property. We continue to work with Lakeside to keep the dam structurally sound.
- **Annual picnic:** The Richmond Pond Association held its second annual all-town picnic at Camp Russell. It was well attended and was an excellent way to showcase our work to Richmond residents.

Among our future plans:

- Goose management: A flock of about 150 Canada geese took up residence at Richmond Pond this summer and made their way onto many properties on the lakefront. Considering that their droppings contribute to E. coli contamination in the pond, we are meeting over the winter to consider an all-pond goose management plan.
- Science education: We continue our collaborations with the Massachusetts Audubon Society and Richmond Consolidated School faculty about the use of Richmond Pond for science education of our local pupils.
- Priority projects: We shall continue our focus on weed management, canal restoration, water quality monitoring, and public access for recreational purposes. We likewise shall share our experiences with our state legislators and with other municipalities and lake and pond associations so as to promote lake and pond health throughout the Commonwealth.

Respectfully submitted,

Ken Kelly, President
Susan Benner, Vice President
Carl Foote, Treasurer
Matthew Palardy, Secretary





RICHMOND LAND TRUST

The Richmond Land Trust, the Berkshire Natural Resources Council, and the town of Richmond's Conservation Commission have committed to purchasing a 340-acre property adjacent to Hollow Fields Reserve, stretching west to the New York state line. The three partners have each agreed to providing \$125,000 toward the total project cost of \$375,000—purchase price plus survey, title work, closing costs, and trail improvement. BNRC has signed an option with the current owners, Berkshire Farm Center for Youth in Canaan, New York, and the formal closing will take place in 2019. Richmond Land Trust has announced a Protecting Perry's Peak capital campaign to raise its share and will be seeking the support of townspeople in the coming year. To encourage those hiking the existing trails at Hollow Fields to take a break and enjoy the spectacular view, a bench in memory of Stephen Congdon was installed at the ridgeline. And, for those who need gear, the land trust donated to the Richmond Free Library two backpacks with basic hiking materials (compass, maps, first aid kit, water bottle, etc.) and two hiking staffs, which can be checked out, used, and returned.

The annual pie social was held at Ice House Hill Farm on East Road, which provides spectacular views to the Taconic Range and Perry's Peak to the west and Yokun Ridge to the east. Our hosts Michael Lynch and Susan Baker graciously greeted the attendees, and Richmond's talented bakers provided a delicious array of pies and other desserts. The Kusik Citizenship Award was presented to Virginia Colton Larkin. We were happy to welcome the new president of BNRC Jenny Hansell to the Berkshire community, and she spoke to the gathered friends of the exciting opportunity to acquire and protect the Berkshire Farm Center property. In recognition of his extraordinary service to the conservation community, RLT presented retiring BNRC president Tad Ames with a Marion Grant painting of Yokun Ridge over the Boynton Farm.

Respectfully submitted,

John Keenum, President
Ruth Bass, Vice President
John Mason, Treasurer
Christopher Magee, Clerk
Glenn Novak, Assistant Clerk



SCHOLARSHIP COMMITTEE

The Anita Chapman Scholarship Fund was established in 1971 with the sole purpose of assisting young people with their education or training following high school graduation. The awards may be used for education or training at a college, junior college, or vocational school or any other full time program considered appropriate. Presently the committee oversees the administration of eight scholarships. The 12 awards given this year totaled \$9,700.

Four awards were given from the Anita Chapman Scholarship Fund: A special award of \$2,000, named in honor of Thomas M. Mooney, went to William T. Serkin. Two \$1,000 awards went to Micaela Bartlett and Mollie Herrick. In addition, a \$750 award was given to Cara Freadman.

The Mildred Wheeler Memorial, named for a Richmond art teacher, and the Sara MacDonald Scholarship, established in honor of a resident who taught at a one-room school in Richmond, are both invested by the town. Sinai Smith won the Wheeler award of \$750, and Aimee Green received the \$750 MacDonald award.

The Joyce C. Spence Award of \$450 was awarded to Isabella Masiero. A special thanks to the Richmond PTO for their continued support of this award. A \$700 William A. and Hazel B. Dickson Scholarship went to Molly Weinberg.

The remaining scholarship funds are privately invested. Two scholarships of \$1,000 each were given by the Richmond Volunteer Fire Department/Malnati Family Fund. These went to Benjamin Zoeller and Jade Ling Garstang. An award of \$200 was given from the Helen and Harold Kingsley Memorial Scholarship and went to Benita Lopez. Elizabeth Bartlett received the \$100 George Kingsley Scholarship. The Fire Department/Malnati awards are funded in part by proceeds from the annual chicken barbecue.

The awards committee for all the scholarships consisted of representatives from Richmond civic organizations. All recipients are full-time Richmond residents who are either entering college or are already enrolled. The awards committee's decisions are based mainly on academic achievement and community service.

The Anita Chapman Scholarship Committee, which administers the awards procedure and is in charge of investing the monies for three of the funds, wishes to thank the Richmond Congregational Church and the Richmond Civic Association for their continued, generous support of these scholarships. Donations to the various funds are welcome and we thank those of you who have contributed this past year as well. More information is available from either Jan Hartford or Elizabeth Gniadek, treasurer.

Respectfully submitted,

Jan Hartford

Chair, Anita Chapman Scholarship Committee



SCHOOL COMMITTEE

Richmond Consolidated School continues to effectively deliver on its mission of providing a valuable educational experience to our students. Overall the shared-services agreement with Berkshire Hills Regional School District is working sufficiently, however we have to continue to look for opportunities to improve and optimize. The School Committee has decided to continue with the agreement through 2019 while reviewing next steps and recommendations. We at Richmond Consolidated (RCS) and at Richmond Town Hall are fortunate to be working with Superintendent Dr. Peter Dillon, Business Manager Sharon Harrison, and some of the support staff.

We welcomed Jill Pompei in as the Interim Principal, and Susan Benner to the School Committee. I am looking forward to working with these two as we focus on the wide range of challenges facing education today. I thank Monica Zanin and Andrea Harrington for their contributions to RCS.

The school remained focused on being involved in many community events (for example: Veterans Day celebration, Thanksgiving lunch, visits with elderly groups, Memorial Day Parade and Ceremony). These experiences are an important aspect for RCS students to become positive contributors in society.

The School Committee sincerely appreciates the continued efforts put forth by so many towards the growth and education of our students. From the dedicated staff, to the PTO's tireless fundraising, the countless parental and community volunteers who support activities, to each Richmond taxpayer, we appreciate all who make our successes possible. I invite everyone to take advantage of opportunities to visit the school and to see the many great things happening. As always, we welcome everyone to our meetings at the Richmond Consolidated School on the second Tuesday of each month at 6pm.

Respectfully submitted,

Dewey Wyatt
School Committee Chairman



TAX COLLECTOR UNAUDITED

The table below shows the outstanding receivables as of June 30, 2018 – the end of fiscal year 2018. These figures are drawn from the Collector’s records as of June 30, 2018.

Real Estate Taxes

Levy of 2018	\$70,102.71
Levy of 2017	\$21,959.55
Levy of 2016	\$13,049.01
Total	\$105,111.27

Personal Property Taxes

Levy of 2018	\$335.73
Total	\$335.73

Motor Vehicle Excise Taxes

Levy of 2018	\$3,179.59
Levy of 2017	\$2,733.29
Levy of 2016	\$1,069.27
Levy of 2015	\$242.19
Levy of Prior Years	\$709.68
Total	\$7,934.02

Sewer Betterment Quarterly Payments

Total outstanding for all levy years \$2,497,641.42

Sewer Operation & Maintenance Annual Payments

Total outstanding for all levy years \$8,477.25

Respectfully submitted,

Paul A. Lisi, Jr.
Treasurer/Collector



TAX TITLE CUSTODIAN

Tax Title #	Account #	Owner/ Location	Year	Tax	Settlements	Interest	Demand	Charges	Net of Transactions	Bal Due	Trs Chgs	Trs Int	Total Due
2	101.0 0053 0000.0	Skuzacek, Sylvia Amy 0 hemlock Road	2009	5.26	0.00	1.28	0.00	222.01	0.00	228.55	0.00	294.74	523.29
			2010	5.35	0.00	0.65	0.00	15.00	0.00	21.00	0.00	26.19	47.19
			2011	5.42	0.00	0.68	0.00	15.00	0.00	21.10	0.00	22.88	43.98
			2012	4.85	0.00	0.90	0.00	15.00	0.00	20.75	0.00	17.84	38.59
			2013	4.98	0.00	0.66	0.00	15.00	0.00	20.64	0.00	15.54	36.18
			2014	5.15	0.00	0.47	0.00	15.00	0.00	20.62	0.00	13.01	33.63
			2015	5.49	0.00	0.72	0.00	15.00	0.00	21.21	0.00	0.00	21.21
Total	42.24	0.00	5.93	15.00	312.01	0.00	21.31	0.00	375.18	0.00	390.20	765.38	
3	101.0 0113 0000.0	Brabec, Charles 0 Chestnut Street	2010	2.72	0.00	0.41	0.00	210.42	0.00	213.55	0.00	250.22	463.77
			2011	2.74	0.00	0.25	0.00	15.00	0.00	17.99	0.00	19.50	37.49
			2012	4.85	0.00	0.90	0.00	15.00	0.00	20.75	0.00	17.84	38.59
			2013	4.98	0.00	0.66	0.00	15.00	0.00	20.64	0.00	15.54	36.18
			2014	5.15	0.00	0.47	0.00	15.00	0.00	20.62	0.00	13.01	33.63
			2015	5.49	0.00	0.72	0.00	15.00	0.00	21.21	0.00	8.84	30.05
			2016	5.74	0.00	0.57	15.00	0.00	21.31	0.00	6.16	27.47	667.18
Total	31.67	0.00	3.98	15.00	285.42	0.00	336.07	0.00	331.11	0.00	331.11	667.18	
9	101.0 0032 0000.0	Swain, Roger S. Swain, Shirley D. 0 Maple Road	2000	6.31	0.00	8.90	0.00	212.01	0.00	227.22	0.00	293.92	521.14
			2001	11.60	0.00	15.31	0.00	5.00	0.00	31.91	0.00	41.28	73.19
			2002	2.93	0.00	3.42	0.00	0.00	0.00	6.35	0.00	8.21	14.56
			2007	4.06	0.00	1.89	0.00	5.00	0.00	10.95	0.00	14.16	25.11
			2008	4.91	0.00	1.89	0.00	15.00	0.00	21.80	0.00	28.19	49.99
			2009	5.26	0.00	1.25	0.00	15.00	0.00	21.51	0.00	27.82	49.33
			2010	5.35	0.00	0.65	0.00	15.00	0.00	21.00	0.00	26.19	47.19
			2011	5.42	0.00	0.68	0.00	15.00	0.00	21.10	0.00	22.88	43.98
			2012	4.85	0.00	0.90	0.00	15.00	0.00	20.75	0.00	17.84	38.59
			2013	4.98	0.00	0.66	0.00	15.00	0.00	20.64	0.00	15.54	36.18
Total	72.05	0.00	37.31	15.00	342.01	0.00	466.37	0.00	509.04	0.00	509.04	975.41	

Richmond Annual Town Report - 2018

Tax Title #	Account #	Owner/ Location	Year	Tax	Betterments	Interest	Demand	Charges	Net of Transactions	Bal Due	Trs Chgs	Trs Int	Total Due
10	412.0 0001 0000.0	N.R.I.I., East. 0 Cross Road.	2008	210.25	0.00	34.76	0.00	222.01	0.00	467.02	0.00	605.16	1,072.18
			2009	465.16	0.00	76.40	0.00	15.00	0.00	556.56	0.00	721.19	1,277.75
			2010	473.65	0.00	49.03	0.00	15.00	0.00	537.68	0.00	670.79	1,208.47
			2011	480.02	0.00	51.38	0.00	15.00	0.00	546.40	0.00	592.33	1,138.73
			2012	463.66	0.00	76.42	0.00	15.00	0.00	555.08	0.00	477.40	1,032.48
			2013	475.61	0.00	55.36	0.00	15.00	0.00	545.97	0.00	410.93	956.90
			2014	491.86	0.00	40.60	0.00	15.00	0.00	547.46	0.00	345.33	892.79
			2015	500.69	0.00	65.36	0.00	15.00	0.00	581.05	0.00	0.00	581.05
			2016	523.03	0.00	52.69	15.00	0.00	0.00	590.72	0.00	0.00	590.72
Total				4,083.93	0.00	502.00	15.00	327.01	0.00	4,927.94	0.00	3,823.13	8,751.07
11	408.0 0112 10000.0	Rose Land Co., Ltd 0 East Road.	2004	9.24	0.00	8.17	0.00	212.01	0.00	229.42	0.00	297.28	526.70
			2005	13.51	0.00	10.03	0.00	5.00	0.00	28.54	0.00	36.99	65.53
			2006	14.08	0.00	9.00	0.00	5.00	0.00	28.08	0.00	36.38	64.46
			2007	14.28	0.00	7.37	0.00	5.00	0.00	26.65	0.00	34.53	61.18
			2008	24.57	0.00	5.76	0.00	15.00	0.00	45.33	0.00	58.74	104.07
			2009	26.28	0.00	4.32	0.00	15.00	0.00	45.60	0.00	59.09	104.69
			2010	26.76	0.00	2.77	0.00	15.00	0.00	44.53	0.00	55.55	100.08
			2011	27.12	0.00	2.91	0.00	15.00	0.00	45.03	0.00	48.81	93.84
			2012	26.19	0.00	4.32	0.00	15.00	0.00	45.51	0.00	39.14	84.65
			2013	26.87	0.00	3.12	0.00	15.00	0.00	44.99	0.00	33.86	78.85
			2014	27.78	0.00	2.30	0.00	15.00	0.00	45.08	0.00	28.43	73.51
			2015	28.55	0.00	3.72	0.00	15.00	0.00	47.27	0.00	0.00	47.27
			2016	29.82	0.00	3.00	15.00	0.00	0.00	47.82	0.00	0.00	47.82
Total				295.05	0.00	66.79	15.00	347.01	0.00	723.85	0.00	728.80	1,452.65
14	104.0 0027	DiNicola, Michael DiNicola, Terry 19 Pine Road	2007	0.00	2,967.19	0.00	5.00	385.30	0.00	3,357.49	0.00	0.00	3,357.49
			2008	0.00	2,492.96	0.00	5.00	5.00	0.00	2,502.96	0.00	0.00	2,502.96
			2009	0.00	2,248.75	0.00	15.00	15.00	0.00	2,278.75	0.00	0.00	2,278.75
			2010	0.00	2,170.30	0.00	15.00	15.00	0.00	2,200.30	0.00	0.00	2,200.30
			2011	0.00	2,411.32	0.00	15.00	15.00	0.00	2,441.32	0.00	-271.20	2,170.12
			2012	0.00	2,170.22	0.00	15.00	15.00	0.00	2,200.22	0.00	0.00	2,200.22
			2013	0.00	2,183.63	0.00	15.00	15.00	0.00	2,213.63	0.00	137.80	2,351.43
			2014	0.00	1,953.78	0.00	15.00	15.00	0.00	1,983.78	0.00	0.00	1,983.78
			2015	0.00	2,008.34	0.00	15.00	15.00	0.00	2,038.34	0.00	773.55	2,811.89
			2016	0.00	1,919.01	0.00	15.00	15.00	0.00	1,949.01	0.00	546.40	2,495.41
Total				0.00	22,525.50	0.00	130.00	510.30	0.00	23,165.80	0.00	1,186.55	24,352.35

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Tax Title #	Account #	Owner/ Location	Year	Tax	Betterments	Interest	Demand	Charges	Net of Transactions	Bal Due	Trs Chgs	Trs Int	Total Due
16	101.0.0045	DiNicola, Michael	2007	0.00	2,400.63	0.00	5.00	385.30	0.00	2,790.93	0.00	0.00	2,790.93
	0000.0	DiNicola, Terry	2008	0.00	2,184.52	0.00	5.00	5.00	0.00	2,194.52	0.00	0.00	2,194.52
		40 Maple Road	2009	0.00	2,248.75	0.00	15.00	15.00	0.00	2,278.75	0.00	0.00	2,278.75
			2010	0.00	2,170.30	0.00	15.00	15.00	0.00	2,200.30	0.00	0.00	2,200.30
			2011	0.00	2,411.32	0.00	15.00	15.00	0.00	2,441.32	0.00	0.00	2,441.32
			2012	0.00	2,170.22	0.00	15.00	15.00	0.00	2,200.22	0.00	-240.99	1,959.23
			2013	0.00	2,183.63	0.00	15.00	15.00	0.00	2,213.63	0.00	0.00	2,213.63
			2014	0.00	1,953.78	0.00	15.00	15.00	0.00	1,983.78	0.00	881.24	2,865.02
			2015	0.00	1,980.64	0.00	15.00	15.00	0.00	2,010.64	0.00	0.00	2,010.64
			2016	0.00	1,919.01	0.00	15.00	15.00	0.00	1,949.01	0.00	201.01	2,150.02
Total				0.00	21,622.80	0.00	130.00	279.70	0.00	22,263.10	0.00	841.26	23,104.36
73	249/101.0-0018-0	Celentano, Sharon	2013	7.69	0.00	3.00	15.00	0.00	0.00	25.69	0.00	10.30	35.99
			2014	15.44	0.00	4.38	15.00	0.00	0.00	34.82	0.00	13.97	48.79
			2015	16.47	0.00	2.34	15.00	160.75	0.00	194.56	0.00	78.05	272.61
			2016	17.20	0.00	1.73	15.00	0.00	0.00	33.93	0.00	9.82	43.75
Total				56.80	0.00	11.45	60.00	160.75	0.00	289.00	0.00	112.14	401.14
Total				4,581.74	44,148.30	627.46	395.00	2,794.81	0.00	52,547.31	0.00	7,815.48	60,362.79
TT Total				4,581.74	44,148.30	627.46	395.00	2,794.81	0.00	52,547.31	0.00	7,815.48	60,362.79



TOWN ADMINISTRATOR

As I wrap up my 3rd year here in Richmond, I'm happy to report that we were able to continue to make great strides in improving services for our residents, and completed many new projects once again, thanks to the assistance of a great staff and the support of town voters and leaders.

While it's impossible to note everything, certain projects are worth highlighting, such as the launch of our new website earlier this year. Our goal was to roll out an easy to find and easy to use website that would provide much more information to our residents and visitors, and I think we were able to accomplish that, and in a visually pleasing way. If you have not had an opportunity to visit, please do so soon at: www.richmondma.org. This was the first step in a series of marketing efforts made by the town that included an overhaul of our weekly e-newsletter and brochure, an expanded social media presence, and a mass-mailing of Richmond information packets to area real estate professionals.

We also completed our rooftop solar project at the school this year, which will provide 89-100% of the school's energy. In addition to saving the town upwards of \$8-10,000 per year in energy costs, we are now sourcing our electricity in a sustainable manner. I hope this will become a model for our other town owned buildings in the future and look forward to the spring sun!

It was a big year for tree work in town as well. The second phase of a 2-part tree survey was completed this past winter, and the priority dead and diseased trees were removed throughout the town. Special thanks go out to our Tree Warden and Highway Crew for tackling another 40-plus trees in addition to those addressed by our private contractors.

Other projects of importance include many road safety upgrades on Lenox Road and Lenox Branch Road, safety improvements at the Swamp Road/Lenox road intersection, and the installation of solar-powered radar signs in our school zone.

Lastly, we continued to make additional safety improvements at our school with the installation of a security camera system both inside and outside the facility, and the installation of reflective film on all windows at grade. Both of these measures were recommended by the Massachusetts State Police.

Once again, it's been an honor to serve the Town of Richmond this past year, and I look forward to serving as your Town Administrator for many more years to come.

Respectfully submitted,

Mark A. Pruhenski
Town Administrator



TOWN CLERK

During the fiscal year beginning on July 1, 2017 and ending on June 30, 2018, there were two Special Town Meetings, one Annual Town meeting and the Annual Town Election.

I'd like to thank all of the election workers, constables, school custodial staff, Department of Public Works, and the Board of Registrars for all their assistance for the election and town meetings that were held.

February 13, 2018	Special Town Meeting	46 out of 1169 voters attended (4%)
May 16, 2018	Annual Town Meeting	79 out of 1166 voters attended (7%)
June 21, 2018	Special Town Meeting	28 out of 1169 voters attended (2.5%)

May 19, 2018	Annual Town Election	52 out of 1166 voters voted (4.5%)
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Articles of interested that were passed in the Town Meetings were: Temporary Moratorium on medical marijuana treatment centers, amendments to zoning bylaws for the marijuana establishments, purchasing new voting equipment and poll pads, hiring a consultant for long range plans and a master plan, and amend zoning bylaws for short-term rental businesses.

The clerk's office registered 8 births, 12 marriages, and 9 deaths in the Town of Richmond. We also licensed 363 dogs for the fiscal year. At the end of the fiscal year Richmond had 1169 registered voters and a total of 1489 residents. Thank you to our townspeople who responded to the Annual Street Listing/census.

I could not do my job as your Town Clerk without the help of Town Accountant Angela Garrity, Treasurer/Collector Paul Lisi, Administrative Assistant Claudia Ryan, Secretary Phyllis LeBeau and especially Town Administrator Mark Pruhenski. They help keep me on track for the time I am not in the office and I want to thank them so much for all their assistance! We have a great team working for you at Town Hall.

It is an honor to serve the Town of Richmond.

Respectfully submitted,

Marie Y. Ryan, MMC
Town Clerk



TREASURER'S REPORT UNAUDITED

Beginning Balance 07/01/2017	\$3,849,539.66
Receipts	\$8,450,733.93
Payments	\$8,482,721.02
Ending Balance 06/30/2018	\$3,817,552.57

Outstanding Loans

School Project	\$410,000.00
Sewer Project	\$2,524,001.66

Respectfully submitted,

Paul A. Lisi, Jr.
Treasurer/Collector



TOWN OF RICHMOND
Combined Balance Sheet 07/01/2017 - 06/30/2018

	General Fund	Special Revenue Funds	Govern Grant Funds	Capital Project Funds	Sewer Fund	Trust Fund	Agency Fund	Long Term Debt Group
ASSETS								
Cash	935,216.57	658,277.12	-12,550.67	0.00	751,105.23	1,448,167.88	37,336.44	0.00
Receivables	8,130.00	3,750.00	0.00	-25,379.21	2,497,740.76	0.00	0.00	0.00
Property Taxes	106,201.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Allowance for Abate & Exempt	-56,623.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tax Liens	99,706.44	0.00	0.00	0.00	45,428.90	0.00	0.00	0.00
Motor Vehicle Excise	7,905.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A - User Charges / Liens	0.00	49,322.73	0.00	0.00	8,484.93	0.00	0.00	0.00
Amts Prov for Pay of Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,934,001.66
TOTAL ASSETS	1,100,536.06	711,349.85	-12,550.67	-25,379.21	3,302,759.82	1,448,167.88	37,336.44	2,934,001.66
LIABILITIES								
Other Liability	8,130.00	3,750.00	0.00	-25,379.21	0.00	0.00	0.00	0.00
Payroll Withholdings	0.00	0.00	0.00	0.00	0.00	0.00	21,413.88	0.00
Tailings	2,066.87	0.00	0.00	0.00	0.00	0.00	1,985.76	0.00
Def Rev Prop Tax	49,577.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Def Rev Tax Liens	99,706.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Def Rev MV Excise	7,905.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00
L - User Charges / Liens	0.00	49,322.73	0.00	0.00	53,913.83	0.00	0.00	0.00
Bonds Payable	0.00	0.00	0.00	0.00	2,497,740.76	0.00	0.00	2,934,001.66
TOTAL LIABILITIES	167,386.36	53,072.73	0.00	-25,379.21	2,551,654.59	0.00	23,399.64	2,934,001.66
FUND BALANCES								
Reserved for Encumbrances	302,519.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserved for Expenditures	145,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Designated	0.00	658,277.12	-12,550.67	0.00	592,990.64	1,448,167.88	13,936.80	0.00
Undesignated	485,230.37	0.00	0.00	0.00	156,114.59	0.00	0.00	0.00
TOTAL FUND BALANCES	933,149.70	658,277.12	-12,550.67	0.00	751,105.23	1,448,167.88	13,936.80	0.00
TOTAL LIABILITIES & FUND BALANCES	1,100,536.06	711,349.85	-12,550.67	-25,379.21	3,302,759.82	1,448,167.88	37,336.44	2,934,001.66



TREE WARDEN

This past fiscal year's tree budget was exhausted dealing with dead and dying trees. We continue to be proactive in identifying trees in town that seem to be declining with a separate budget that allows us to do so. This year we broke up the town into two phases, one for the north half of town and then later in the year, for the south half. Should you notice orange dots on trees, they are marked for the town to arrange felling. White dots are trees that the power company is responsible for. If you have any concerns when seeing these specific marked trees, please contact the tree warden.

As we did last year we continue to be vigilant addressing the large Ash tree decline because of the Emerald Ash borer insect and a bacterial disease. This continued combination has made for a death sentence of these native trees. Please feel free to contact me should you notice any stressed, declining or dead trees in the town right of way.

We welcome new Highway Dept head Peter Beckwith and thank him and his wonderful crew for all their assistance as well as town administrator Mark Pruhenski, and all the tree contractors involved over the past year.

Respectfully submitted,

Adam Weinberg
Richmond Tree Warden





VOLUNTEER FIRE DEPARTMENT & AMBULANCE SERVICE

In 2018 we responded to 307 calls. 123 Fire calls, 10 Mutual Aid calls, received mutual aid on 4 calls from Pittsfield Fire, West Stockbridge Fire, and Columbia County NY. 184 Ambulance calls, 114 in Richmond, 70 to West Stockbridge. I would like to thank the town residents for their support to the letter fund as the association purchased a Rescue Boat with letter fund money. This will be a big asset to the department. Again would like to thank all the members for all the hard training during the year and responding to all calls 24 Hrs. a day. Excellent JOB!!!!

Stephen Traver,
Chief





ZONING ENFORCEMENT OFFICER

A new Zoning Bylaw was written and passed allowing for certain permitted open-air events. These events requiring a special permit will allow events such as parties and weddings. Only certain properties will be allowed to obtain these permits.

The Town adopted Zoning Regulations with land restriction on the cultivation of marijuana.

There were two zoning disputes involving logging operations and their legal use.

Respectfully submitted,

Paul Green
Zoning Officer



**2018
TOWN MEETING
WARRANTS**





WARRANT FOR THE ANNUAL TOWN MEETING

Commonwealth of Massachusetts
Berkshire, ss



To any of the Constables of the Town
of Richmond in said County,
Greetings:

In the name of said Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Richmond qualified to vote in town affairs to meet in the Consolidated School of said Richmond on **May 16, 2018, at 7:30 PM**, and then and there to act upon the following:

[Consent Calendar- Articles 1-4]

ARTICLE 1 - To see if the Town will vote to authorize the Selectmen to determine the manner of repairing the highways and caring for the cemeteries for the year.

ARTICLE 2 - REVOLVING FUNDS. To see if the Town will vote to amend the general bylaw that established certain revolving funds pursuant to the provisions of Section 53E 1/2 of Chapter 44 of the General Laws, which was adopted at the Annual Town Meeting held on May 17, 2017 by making the changes to paragraph 5 shown below:

5. Authorized Revolving Funds. The Table establishes:

- A. Each revolving fund authorized for use by a Town department, board, committee, agency or officer,
- B. The department or agency head, board, committee or officer authorized to spend from each fund,
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
- D. The expenses of the program or activity for which each fund may be used,
- E. Any restrictions or conditions on expenditures from each fund; and
- F. The fiscal years each fund shall operate under this by-law.

ARTICLE 3 - REVOLVING FUND LIMITS. To see if the Town will vote, pursuant to the

Revolving Fund	Authorized User	Revenue Source	Allowed Expenses	Restrictions/ Conditions	Fiscal Years
Inspectional Services	Electrical, Plumbing, and Gas Inspectors	Fees charged and received by the Electrical, Plumbing, and Gas Inspectors	Wages of Inspectors performing electric, plumbing, and gas inspections	Salaries or wages of full-time employees shall be paid from the annual budget appropriation and not from the fund	Fiscal Year 2019 and subsequent years
Council on Aging	Council on Aging	Program participation fees received and other donations	Elder transportation programs, events, and classes	Salaries or wages of full-time employees shall be paid from the annual budget appropriation and not from the fund	Fiscal Year 2019 and subsequent years
Board of Health	Board of Health/Board of Health Agent	Fees received for the sale of composting and recycling bins	Education associated with Conservation, consultants Costs associated with the purchase of composting and recycling bins	Salaries or wages of full-time employees shall be paid from the annual budget appropriation and not from the fund	Fiscal Year 2019 and subsequent years
Wetland Protection	Conservation Commission	Fees charged for conservation commission applications	Education associated with conservation	Salaries or wages of full-time employees shall be paid from the annual budget appropriation and not from the fund	Fiscal Year 2019 and subsequent years
Municipal Building or Property Rental	Town Administrator, Treasurer, or Tax Collector	Fees and rents received from the rentals of municipal buildings	Upkeep and maintenance of rented facility	Salaries or wages of full-time employees shall be paid from the annual budget appropriation and not from the fund	Fiscal Year 2019 and subsequent years

provisions of Section 53E 1/2 of Chapter 44 of the General Laws, to authorize the spending limits of the revolving funds outlined below which were just approved. Expenditures from said funds shall not exceed the amount of funds received in the respective accounts or authorized below, shall come from any funds received by the respective boards and officers for performing services, shall be used solely for the purpose of coordinating and carrying out the programs delineated and shall be approved by a majority vote of the respective boards or officers.

- Inspectional Services - \$20,000**
- Council on Aging - \$5,000**
- Board of Health - \$2,500**
- Wetland Protection - \$5,000**
- Municipal Building or Property Rental - \$10,000**

ARTICLE 4 - To see if the Town will vote to appropriate and accept any monies appropriated for use by the Massachusetts Highway Department for Chapter 90 highway aid for maintenance and reconstruction of Town roads and to fund the appropriation by transferring said amounts from available funds. Said funds shall carry over from year to year until spent by the Town and shall be reimbursed by the Commonwealth of Massachusetts in accordance with Chapter 90 of the General Laws. (Approved by the Finance Committee)

ARTICLE 5 - To see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary for the upkeep and repair of the buildings, equipment, highways and cemeteries and for all other charges and expenses of the Town for the year and to set the salaries and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the General Laws. [Fiscal Year 2018 amounts are shown for comparative purposes. Please see the Explanations section following this warrant for more information] (Approved by the Finance Committee)

[LINE ITEMS]

<u>General Government</u>	Final	Draft	Increase	% Change
	FY 2018	FY 2019		
Assessors Salaries	3,600	3,600	-	0.0%
Assessors Expenses	18,700	18,700	-	0.0%
Assessors Contracted Services	-	38,200	-	
Assessor Clerk	27,770	-	(27,770)	-100.0%
Audit	15,000	15,000	-	0.0%
Moderator Salary	500	500	-	100.0%
Selectmen Salaries	5,250	5,250	-	0.0%
Selectmen Expenses	2,000	4,500	2,500	125.0%
Town Clerk Salary	10,595	21,528	10,933	103.2%
Town Clerk Expenses	2,500	8,670	6,170	246.8%

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Treasurer Salary	53,560	55,167	1,607	3.0%
Treasurer's Expenses	2,300	2,500	200	8.7%
Town Accountant Salary	20,600	52,850	32,250	156.6%
Town Accountant Expenses	950	1,500	550	57.9%
Tax Collector Salary	16,192	15,450	(742)	-4.6%
Tax Collector/Treasurer Assistant	4,759	4,000	(759)	-15.9%
Tax Collector Expenses	14,000	15,200	1,200	8.6%
Town Secretary	28,949	-	(28,949)	-100%
Administrative Assistant	-	16,130	16,130	
Town Counsel/Legal Services	15,000	17,500	2,500	16.7%
Town Report	7,500	7,500	-	0.0%
Town Hall	21,000	25,000	4,000	19.0%
Elections and Voter Registration	6,400	6,600	200	3.1%
Town Admin/Assistant Town Clerk Salary	71,400	76,400	5,000	7.0%
Town Admin Expenses	2,000	2,200	200	10.0%
Conservation Commission Expenses	2,000	2,500	500	25.0%
Conservation Agent Salary	20,600	21,218	618	3.0%
Historical Commission	500	500	-	0.0%
Planning Board	285	285	-	0.0%
Recreation Committee	3,750	3,750	-	0.0%
IT Services	20,000	20,600	600	0.0%
Technology Hardware	10,000	10,000	-	0.0%
COA Director & General Admin Assistant	27,562	28,389	827	3.0%
Council on Aging	4,722	4,722	-	0.0%
Tax Collection Services	4,500	1,500	(3,000)	-66.7%
Veteran's Agent Salary	1,957	2,250	293	15.0%
Website Hosting	-	1,900	1,900	0.0%
General Government - Subtotal	446,401	511,559	65,158	14.6%

Protection - Persons and Property

Police Chief Salary	2,957	3,046	89	3.0%
Police Department Expenses	1,000	1,000	-	0.0%
County Communications	12,000	12,360	360	3.0%
Constable Salaries	1,250	1,288	38	3.0%
Constable Expenses	250	1,250	1,000	400.0%
Animal Control Officer Salary	3,016	3,107	91	3.0%
Animal Control Officer Expenses	1,000	1,000	-	0.0%
Fire Department	62,014	61,514	(500)	-0.8%
Fire House Rent	12,000	14,400	2,400	20.0%
Emergency Management	5,900	5,900	-	0.0%
Fire Chief Salary	-	15,000	15,000	
Tree Warden	6,935	7,500	565	8.1%
Building Inspector Salary	6,816	7,021	205	3.0%

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Building Inspector Expenses	1,000	4,500	3,500	350.0%
Alternate Building Inspector	250	258	8	3.2%
Zoning Enforcement Officer	3,649	3,759	110	3.0%
Zoning Enforcement Expenses	1,000	1,000	-	0.0%
Inspection Services	100	100	-	0.0%
Protection- Subtotal	121,137	144,003	22,866	18.9%

Health

Board of Health Salaries	850	850	-	0.0%
Board of Health Expenses	2,915	2,095	(820)	-28.1%
Board of Health Agent Salary	5,228	4,800	(428)	-8.2%
Board of Health Agent Expenses	1,045	1,140	95	9.1%
Board of Health Contracted Services		3,000	3,000	
Animal Inspector	198	204	6	3.0%
Rubbish Disposal	171,866	177,022	5,156	3.0%
Community Health Services	25,250	25,500	250	1.0%
Nuisance Abatement	500	500	-	0.0%
Health- Subtotal	207,852	215,111	7,259	3.5%

Highways

Machinery Maintenance	57,500	57,500	-	0.0%
Road Construction	100,000	125,000	25,000	25.0%
Road Maintenance	171,604	171,604	-	0.0%
Town Garage	18,344	19,478	1,134	6.2%
Winter Roads	263,079	263,673	594	0.2%
Gravel Roads	50,000	55,000	5,000	10.0%
Vacation and Sick Pay	16,947	15,962	(985)	-5.8%
Private Roads	3,500	3,500	-	0.0%
Beaver Control	3,500	3,500	-	0.0%
Town Beach	12,845	15,595	2,750	21.4%
Highways- Subtotal	697,319	730,812	33,493	4.8%

Unclassified

Berkshire County Retirement	146,261	172,551	26,290	18.0%
Berkshire Regional Planning Commission	7,500	1,150	(6,350)	-84.7%
Cemetery Superintendent Salary	8,037	8,279	242	3.0%
Cemetery Expenses	2,000	2,000	-	0.0%
Group Insurance	178,232	159,708	(18,524)	-10.4%
Insurance and Bonding	85,000	95,000	10,000	11.8%
Library	56,946	57,985	1,039	1.8%
Library Rent	12,000	12,000	-	0.0%
Memorial Day	200	200	-	0.0%
Stationery and Office Supply	9,200	9,200	-	0.0%

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Unemployment Reserve	13,110	2,500	(10,610)	-80.9%
Banking Services	300	200	(100)	-33.3%
Medicare	37,132	35,000	(2,132)	-5.7%
Veterans' Aid	7,500	7,500	-	0.0%
Stray Animals	100	100	-	0.0%
Town Building Maintenance	20,000	20,000	-	0.0%
Legal Advertising	7,000	7,000	-	0.0%
Group Purchasing	600	600	-	0.0%
Training	8,500	8,500	-	0.0%
Office Equipment/Software Support	29,500	20,000	(9,500)	-32.2%
Richmond Pond Ramp Monitors	20,000	20,000	-	0.0%
Misc. Expenses	700	700	-	0.0%
Unclassified- Subtotal	649,818	640,173	(9,645)	-1.5%
Line Item Budget - Total	2,122,527	2,241,658	119,131	5.6%
Articles - Total	4,282,731	4,180,579	(102,152)	-2.4%
Line Items & Articles - Total	6,405,258	6,422,237	16,979	0.3%

ARTICLE 6 - To see if the Town will vote to raise and appropriate the sum of \$146,400 for a principal and interest payment on the school bond. (Approved by the Finance Committee)

ARTICLE 7 - To see if the Town will vote to raise and appropriate the sum of \$20,000 to the reserve fund. (Approved by the Finance Committee)

ARTICLE 8 - To see if the Town will vote to raise and appropriate the sum of \$3,329,279 for the support of the schools. (Approved by the Finance Committee)

ARTICLE 9 - To see if the town will vote to raise and appropriate the sum of \$5,000 for the removal of trees and for monument repair/maintenance within town cemeteries. (Approved by the Finance Committee)

ARTICLE 10 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$100,000 to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Ch. 32B, Section 20. (Approved by the Finance Committee)

ARTICLE 11 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$10,000 for the Town Hall Repair Stabilization Fund, the purpose of which is to make repairs and upgrades to the Town Hall. (Approved by the Finance Committee)

ARTICLE 12 - To see if the Town will vote to transfer from the Stabilization Fund, the sum of \$100,000 for maintenance and repairs to the Town Hall. (Approved by the Finance Committee) (2/3 vote required)

(ARTICLE 13 - To see if the Town will vote to raise and appropriate the sum of \$9,500 for the conservation land fund. (Approved by the Finance Committee)

ARTICLE 14 - To see if the Town will vote to transfer from available funds the sum of \$225,000 to operate the sewer enterprise, as follows:

Salaries	\$21,218
Expenses	\$28,306
Emergency Reserve	\$4,000
<u>Debt Payment</u>	<u>\$171,476</u>
Total	\$225,000

And that \$225,000 to be raised as follows:

<u>Department receipts</u>	<u>\$225,000</u>
Total	\$225,000

(Approved by the Finance Committee)

ARTICLE 15 - To see if the Town will vote to transfer and appropriate the sum of \$45,000 from the ambulance receipts account to the ambulance expense account for the operation of the Richmond Ambulance service, the maintenance of the town ambulance, and for payments to Comstar and to other ambulance services providing backup and advanced life support to the Richmond Ambulance service, with any unexpended balance to be returned to the ambulance reserve account. (Approved by the Finance Committee)

ARTICLE 16 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$5,400 for the purchase of new voting equipment. (Approved by the Finance Committee)

ARTICLE 17 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$7,200 for the purchase of solar powered radar speed signs for the Richmond Consolidated School zone on Route 41. (Approved by the Finance Committee)

ARTICLE 18 - To see if the Town will vote to raise and appropriate the sum of \$15,000 for the treatment of weeds in Richmond Pond. (Approved by the Finance Committee)

ARTICLE 19 - To see if the Town will vote to transfer from Certified Free Cash the sum of \$20,000 for playground upgrades at the Richmond Consolidated School. (Approved by the Finance Committee)

ARTICLE 20 - To see if the Town will vote to transfer from the Stabilization Fund the sum of \$100,000 for the replacement of the Town Storage Barn. (Approved by the Finance Committee)

(2/3 vote required)

ARTICLE 21- To see if the Town will vote to transfer from Certified Free Cash the sum of \$2,800 to fund the remainder of a Fire Department mini-pumper acquired by a Federal grant. (Approved by the Finance Committee)

ARTICLE 22 - To see if the town will vote to raise and appropriate the sum of \$40,000 for the purpose of hiring consultants and technical assistance related to long range planning, master planning, sustainability, affordable housing, and marketing, subject to the approval of the Board of Selectmen. (Approved by the Finance Committee)

ARTICLE 23 - To see if the Town will vote to authorize the Board of Trustees of the Richmond Library to proceed with a feasibility study to examine the options for building a new library facility.

ARTICLE 24 - To see if the Town will authorize the Board of Trustees of the Richmond Library to apply for, accept, and expend any State or other public or private grants, which may be available, for a library planning and design project.

ARTICLE 25 - To see if the Town will vote to accept the provisions of M.G.L. Chapter 59, Section 5 (54) and exempt from taxation those personal property accounts with less than \$3,000 in fair cash value beginning in Fiscal Year 2019.

ARTICLE 26 - To see if the Town will vote to charge each written demand issued by the Collector, a fee of \$30.00 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15, effective for fiscal year 2018.

ARTICLE 27 - To see if the Town will vote to amend the Town of Richmond’s Zoning By-Laws by adding a new section 4.8, SHORT-TERM RENTAL BUSINESS, as proposed below and further amend the Table of Contents to add Section 4.8, “SHORT-TERM RENTAL BUSINESS”:

Definitions:

Short-Term Room Rental Business: The rental of a dwelling, or rooms within a dwelling, or the rental of an accessory structure, or rooms within an accessory structure, by an absentee owner or investor-owner where the rental period is 1 to 30 nights and while the owner is also not dwelling on site.

Add a new section as follows:

SECTION 4.8 TABLE OF USE REGULATIONS

SECTION 4.8 A. PERMITTED PRINCIPAL USES

DISTRICTS

RA-A

Continued:

RA-C

SR

COMM

13. Short-Term Room Rental Business SPA SPA SPA
provided that:

- a. The business passes an annual safety inspection by the Inspector of Buildings
- b. The business shall comply with all Town regulations and bylaws and Commonwealth of Massachusetts law, including all health and safety regulations
- c. The Board of Appeals finds that the lot size, buildings structures, off-street parking and other facilities and equipment are adequate for the proposed use and that the operation of the business will not be detrimental to the neighborhood.

(2/3 vote required)

You are also directed to notify and warn the inhabitants of Richmond qualified to vote in town affairs to meet in the Town Hall on Saturday, May 19, 2018, at 11:00 AM, to bring in votes for the following Town Officers:

One Member of the Board of Selectmen- 3-year term
Two Members of the Board of Health- 3-year terms
Two Members of the Finance Committee- 3-year terms
One Member of the School Committee- 3-year term
One Member of the Board of Library Trustees- 3-year term
One Member of the Planning Board- 3-year term
Town Moderator- 1-year term

And the polls may close at 7:00 PM.

And you will serve the warrant by posting up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board and one at the Richmond Shores Civic Association bulletin board, seven days at least before the time of said meeting.

Given under our hands this 11th day of April, 2018.

Alan Hanson, Chairman

Roger Manzolini

Neal Pilson
Board of Selectmen

I have posted up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board, and one at the Richmond Shores Civic Association bulletin board.

Constable

Date



WARRANT FOR THE SPECIAL TOWN MEETING

Commonwealth of Massachusetts
Berkshire, ss

To any of the Constables of the Town of Richmond in said County, Greetings:

In the name of said Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Richmond qualified to vote in Town affairs to meet in the Town Hall of said Richmond on **June 21, 2018, at 6:00 PM** and then and there to act upon the following articles:

ARTICLE 1- To see if the Town will vote to transfer the care, custody, and control of the parcels of land located at 1831 State Rd. Richmond, MA 01254, Berkshire County and shown on Assessor's Map 408 Parcel 47 from the Board of Selectmen for school purposes to the Board of Selectmen for the purpose of leasing and granting easements on, over or under such parcels for the installation of renewable energy facilities

(Recommended by the Finance Committee)

2/3 Majority vote required

ARTICLE 2- To see if the Town will vote to authorize the Board of Selectmen to (i) lease all or a portion of said parcel of land for the installation of renewable energy facilities for a term of up to 25 years; (ii) grant easements on, over and/or under such parcels of land as necessary or convenient to serve the facilities; and (iii) take any actions and execute any other documents and agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer any such agreements and easements, all of which agreements, easements and documents shall be on such terms and conditions and for such consideration as the Board of Selectmen deems in the best interests of the Town.

(Recommended by the Finance Committee)

Majority vote required

ARTICLE 3- To see if the Town will vote to accept the provisions of Section 20 of Chapter 32B of the Massachusetts General Laws, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other Post-Employment Benefits Liability Trust Fund; to authorize the Board of Selectmen and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund under the prudent investor rule established in Chapter 203C. *(Recommended by the Finance Committee)*

Majority vote required

And you will serve the warrant by posting up true and attested copies hereof, one at the Richmond

Town Hall, one at the Richmond Post Office, one at Bartlett's Orchard Building, one at the Richmond Library, and one at the Richmond Shores Association bulletin board fourteen days at least before the time of said meeting.

Given under our hands this 5th day of June 2018

NEAL PILSON, CHAIRMAN

ALAN HANSON

ROGER MANZOLINI

BOARD OF SELECTMEN

I have posted up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard Building, and one at the Richmond Shores Civic Association bulletin board, fourteen days, at least, before said meeting.

Constable

Date



WARRANT FOR A SPECIAL TOWN MEETING

DRAFT ONLY

Commonwealth of Massachusetts
Berkshire, ss

To any of the Constables of the Town of Richmond in said County, Greetings:

In the name of said Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Richmond qualified to vote in Town affairs to meet in the Town Hall of said Richmond on **October 30, 2018, at 6:00 PM** and then and there to act upon the following articles:

Article 1- To see if the Town will vote to raise and appropriate the sum of **\$11,000** to fund an Infiltration and Inflow engineering study for our Richmond Pond Wastewater Collection System. *(Recommended by the Finance Committee)*
Majority vote required

Article 2- To see if the Town will vote to transfer the sum of **\$8,000** from account #194222.000, Ambulance Receipts Reserved, to #015231.002, Ambulance Expenses, for the purpose of funding Emergency Medical Technician (EMT) training and equipment.
(Recommended by the Finance Committee)
Majority vote required

Article 3- To see if the Town will vote to accept for all boards, committees, and commissions holding adjudicatory hearings for the Town, the provisions of M.G. L. c 39, § 23D, which provides that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions as established by said statute are met such as certifying examination of all evidence received at the missed session, including reviewing an audio or video recording of the missed session or a transcript thereof.
(Recommended by the Finance Committee)
Majority vote required

Article 4- Zoning Bylaw and Zoning Map Amendment

To see if the Town will vote to amend the Town of Richmond's Zoning By-Laws by replacing existing Sections 3.1, amending other sections of the Zoning By-Laws and amending the Town of Richmond's Zoning Map, as follows:

1. Replace existing Section 3.1 with the following (text in bold type below is new):

3.1 Number and Type of Districts

For the purpose of this By-Law, the Town of Richmond is divided into the following districts:

- RA-A Residential-Agricultural District A
- RA-C Residential-Agricultural District C

SR Shore-Residence Districts

COMM1 Commercial District

COMM2 Commercial District

FWL Flood-Prone Areas and Wetlands

WTOD Wireless Telecommunications Overlay District

LSPOD Large-scale ground-mounted Solar Photovoltaic Installation

Overlay District

2. Replace existing section 3.2 with the following:

3.2 The basic zoning districts (not including overlay districts) are hereby established as shown, located, defined and bounded on a map entitled "Zoning Map of Richmond, Massachusetts, dated October 3, 2018 which is available for public view on the Town website and a paper copy of which is on file with the Town Clerk. The Zoning Map, together with all explanatory matter thereon, is hereby incorporated in and made a part of this By-law.

Explanation. The “Zoning Map of Richmond” is revised to show the commercial district as having two locations, one designated COMM1 and located at the post office and fire station, and the second designated COMM2 located in the Richmond Furnace area. The change shall be only to the color-coding of the map and the legend of the map, and not the size, scope or configuration of the district areas or the boundaries shown on the map itself. Also, the SR District boundaries are changed by adding a .72 acre parcel that was previously part of the Boys and Girls Club property. The new boundaries for this district change are shown on the subdivision plan for the Boys and Girls Club of the Berkshires, Inc. approved by the Planning Board on September 6, 2018 and on file with the Town Clerk. A copy is provided for review at the Town meeting.

3. Change all DISTRICT headers wherever located in the Zoning Bylaw to replace COMM with COMM1 and COMM2 as shown in the example below:

SECTION 4.8 TABLE OF USE REGULATIONS

Section 4.8 A. PERMITTED PRINCIPAL USES

DISTRICTS

RA-A **COMM1**

RA-C SR **COMM2**

(Recommended by the Planning Board)

2/3 Majority vote required

Article 5- Farm Function Zoning Bylaw Amendment

To see if the Town will vote to amend the Town of Richmond’s Zoning By-Laws by adding a new definition in Section 2.2, by adding a new section 4.8B, (16) as set forth below.

Add definition in Section 2.2 as follows:

FARM FUNCTION: Any event or concert held on a farm (see definition of a farm, in the Right

to Farm By-Law, Chapter XIII, Section 2 of the Richmond Town Bylaws), including but not limited to, weddings and family celebrations for which a fee is paid, concerts, promotional events, and other activities held for a fee on farms of sufficient size. Farm functions supplement farm income in order to promote the sustainability of farming, enhance our community and preserve open space.

Add paragraph 16 to Section 4.8.B as follows:

Section 4.8 B. PERMITTED ACCESSORY USES	RA-A	COMM1	
<u>Continued:</u>	RA-C	SR	COMM2
	SPS	NO	NO

16. The use of a farm, as defined in the Right to Farm By-Law, Chapter XIII, Section 2 of the Richmond Town Bylaws, including, but not limited to, land, buildings, or other Structures, for the purpose of holding Farm Functions, provided that:

- a) The farm shall have 15 acres of land at the site. The land total shall include all adjoining and adjacent lots and the lot used for a dwelling, if any.
- b) The side, front and rear setbacks for the function shall be a minimum of 100 feet.
- c) There shall be no electronically amplified sound except between the hours of 10:00 a.m. and 11:00 p.m.
- d) The Board of Selectmen shall issue a special permit under this section with a consideration as to the duration of the permit. The permit issued may include conditions relating to hours of operation, attendance, public safety, traffic control, parking, noise, exterior amplified sound, odor, lighting, impact on the neighborhood and on municipal facilities, and a requirement that the applicant post a bond and have a certificate of insurance. Any person or organization granted a permit under this section shall comply with all other local, state, federal licensing or permitting requirements for said farm function.
- e) There shall be no events having motorized vehicles racing or competing in active competitions. Passive events such classic car shows shall be permitted.

(Recommended by the Planning Board)

2/3 Majority vote required

Article 6- Marijuana Zoning Bylaw Amendment

To see if the Town will vote to amend the Town of Richmond’s Zoning By-Laws by adding a new Section 4.8A by adding a new section 4.8B, (16) and a new Section 12 and revised Section 3.1 as set forth below.

Add a new section as follows:

SECTION 4.8	TABLE OF USE REGULATIONS			
				<u>DISTRICTS</u>
Section 4.8	A. PERMITTED PRINCIPAL USES	RA-A		COMM1
<u>Continued:</u>		RA-C	SR	COMM2

16. Medical Marijuana Treatment Center and
Marijuana Establishments.

Section 4.8 A. PERMITTED PRINCIPAL USES
Continued:
a) One (1) Medical Marijuana Treatment Center

DISTRICTS
RA-A COMM1
RA-C. SR COMM2
No No SPS*

provided that:

1. The Board of Selectmen finds that the lot area is adequate for the proposed use, and the buildings, structures, off-street parking and other facilities and equipment are so designed and located as not to be detrimental to the neighborhood.

2. The requirements of Section 12 of this By-Law are met.
b) One (1) Marijuana Establishment, Marijuana Retailer,
provided that:

No No SPS*

1. The Board of Selectmen finds that the lot area is adequate for the proposed use, and the buildings, structures, off-street parking and other facilities and equipment are so designed and located as not to be detrimental to the neighborhood.

2. The requirements of Section 12 of this By-Law are met.
c) Marijuana Establishment, Marijuana Cultivator using Indoor Cultivation, or Craft Cultivator Cooperative using Indoor Cultivation
provided that:

No No SPS*

1. The total cumulative area of enclosed building or buildings, greenhouses or other structures for cultivation shall not exceed 10,000 square feet.

Section 4.8 A. PERMITTED PRINCIPAL USES
Continued:

DISTRICTS
RA-A COMM1
RA-C SR COMM2

2. The total number of permits issued for all types of cultivation shall not exceed five (5) and shall only be issued to separate owners.

3. The Board of selectmen finds that the lot area is adequate for the proposed use, and the buildings, structures, off-street parking and other facilities and equipment are so designed and located as not to be detrimental to the neighborhood.

4. The requirements of Section 12 of this By-Law are met.

d) Marijuana Establishment, Marijuana Cultivator using Outdoor Cultivation, or Craft Marijuana Cultivator Cooperative using Outdoor Cultivation. NO NO NO

e) Marijuana Establishment, Marijuana Independent Testing Laboratory, Marijuana Research Facility, Marijuana Product Manufacturer, Marijuana Transporter, or Marijuana Microbusiness, as defined in 935 CMR 500.02. NO NO NO

*** Only permitted in the COMM1 district.**

Add a new Section 12 as follows:

Section 12: MEDICAL MARIJUANA TREATMENT CENTERS AND MARIJUANA ESTABLISHMENTS

12.1 Purpose

To provide for the placement and regulation of Medical Marijuana Treatment Centers in suitable locations in Richmond in accordance with Chapter 369 of the Acts of 2012 (Humanitarian Medical Use of Marijuana Act), G.L.c.94I (Medical Use Of Marijuana), and in compliance with regulations 105 CMR 725.000, et seq. This bylaw also provides for the placement and regulation of other Marijuana Establishments under G.L. c.94G (Regulation of the Use and Distribution of Marijuana Not Medically Prescribed) and in compliance with the regulations promulgated by the Massachusetts Cannabis Control Commission (CCC) found at 935 CMR 500.00 et seq.

12.2 Definitions

MEDICAL MARIJUANA TREATMENT CENTER: An not-for-profit entity registered under 105 CMR 725.100, also known as a registered marijuana dispensary (RMD), that meets the definition set forth in 935 CMR 500 (Medical Marijuana Treatment Center).

MARIJUANA ESTABLISHMENT: A marijuana cultivator, craft marijuana cultivator cooperative, independent testing laboratory, marijuana transporter, marijuana product manufacturer, marijuana retailer, or any other type of licensed marijuana-related business registered, approved, and regulated in accordance with the regulations of the CCC.

MARIJUANA CULTIVATOR: An entity licensed to cultivate, process and package marijuana, to deliver marijuana to Marijuana Establishments and to transfer marijuana to other Marijuana Establishments, but not to consumers.

MARIJUANA RETAILER: An entity licensed to purchase and deliver marijuana and marijuana products from Marijuana Establishments and to deliver, sell or otherwise transfer marijuana and

marijuana products to Marijuana Establishments and to consumers.

CRAFT MARIJUANA CULTIVATOR COOPERATIVE: A Marijuana Cultivator comprised of residents of the Commonwealth organized as a limited liability company or limited liability partnership under the laws of the Commonwealth, or an appropriate business structure as determined by the commission, and that is licensed to cultivate, obtain, manufacture, process, package and brand marijuana and marijuana products to deliver marijuana to Marijuana Establishments but not to consumers.

FULLY ENCLOSED AND SECURE STRUCTURE: A space within a building, greenhouse or other legal structure which has a complete roof enclosure supported by connecting walls extending from the ground to the roof, which is secure against unauthorized entry, provides complete visual screening, and which is accessible only through one or more lockable doors and is inaccessible to minors.

INDOOR CULTIVATION: Any cultivation of marijuana within the Town of Richmond that is within a Fully Enclosed and Secure Structure as defined in this section.

OUTDOOR CULTIVATION: Any cultivation of marijuana within the Town of Richmond that is not within a Fully Enclosed and Secure Structure.

All additional terms used, but not defined in this Bylaw, shall have the same meaning as defined in the applicable governing statutes and regulations, including said chapters 94I and 94G of the General Laws and the regulations of the CCC.

12.3 Site Plan Review Required

All proposed Medical Marijuana Treatment Centers, and Marijuana Establishments shall be subject to Planning Board Site Plan Review.

12.4 Location Requirements

Medical Marijuana Treatment Centers and Marijuana Establishments may be located in accordance with Section 4.8 A Permitted Principal Uses, Table of Use Regulations, except as follows:

1. A Medical Marijuana Treatment Centers or Marijuana Establishment shall not be sited with in a radius of five hundred (500) feet of a school, daycare center, or any facility in which children commonly congregate.
2. The distance in paragraph 1 is to be measured in a straight line from the nearest point of the property line of the proposed Medical Marijuana Treatment Center or Marijuana Establishment to the nearest point of the property line of the protected school, public library or playground.

12.5 Physical Requirements

In addition to meeting the requirements of the CCC, both Medical Marijuana Treatment Centers

and other Marijuana Establishments in Richmond shall comply with the following:

1. Cultivation of marijuana shall take place at a fixed secure location within a Fully Enclosed and Secure Structure.
2. Acquisition, processing, sales, distribution, dispensing, or administration of marijuana shall take place at a fixed location within a Fully Enclosed and Secure Structure and shall not be visible from the exterior of the business. This provision applies also to the sale and distribution of products containing marijuana, marijuana accessories and related supplies, and marijuana educational materials.
3. All finished marijuana or marijuana products shall be stored in a secure, locked safe or vault and in such a manner as to prevent diversion, theft and loss.
4. Any marijuana cultivation area regulated under this section shall not result in a nuisance or adversely affect the health, welfare, or safety of the nearby residents by creating dust, glare, heat, noise, noxious gases, odors, smoke, traffic, vibration, or other impacts, or be hazardous due to use or storage of materials, processes, products or wastes.

12.6 Use Regulations

In addition to pertinent requirements of implementing regulations of the CCC, Medical Marijuana Treatment Centers, and Marijuana Establishments shall comply with the following:

1. Uses under this Section may only consist of the uses and activities permitted by their definition as limited by state law.
2. No marijuana shall be smoked, eaten or otherwise consumed or ingested on the premises.
3. Retail sales of marijuana products and opening of the premises to the public shall not occur earlier than 10:00 AM or later than 8:00 PM.
4. Additional regulations may be imposed as Site Plan Review or Special Permit conditions.

12.7 Submittal Requirements

In addition to a standard application for Site Plan Review and Special Permit, an application under this section shall include the following:

1. Copies of all required Marijuana Establishment or Medical Marijuana Treatment Center licenses or registrations issued to the applicant by the Commonwealth of Massachusetts and any of its agencies for the facility;

2. Evidence that the applicant has site control and the right to use the site for a facility in the form of a deed, valid lease, or purchase and sale agreement, and a signed statement from the property owner;
3. A plan showing all signage, exterior proposed security measures for the premises, including cameras, lighting, fencing, gates, alarms, and other devices intended to ensure the safety of employees and patrons and to protect the premises from theft or other criminal activity.

12.8 Approval Process

Applicants should plan to obtain licenses, approvals and permits in the following sequence unless the Planning Board and Board of Selectmen approve an alternate sequence:

1. Host community agreement.
2. Licenses or registrations issued to the applicant by the Commonwealth of Massachusetts and any of its agencies for the facility;
3. Site plan approval.
4. Special permit.

12.9 Discontinuance of Use

Any Marijuana Establishment or Medical Marijuana Treatment Center permitted under this section shall be required to remove all material, plants, equipment and other paraphernalia in compliance with implementing regulations of the CCC prior to expiration of its operating license or permit issued by the Commonwealth of Massachusetts or immediately following revocation or voiding of such license or permit. The host community agreement shall include provisions for recovery of any cost incurred by the Town of Richmond resulting from the discontinuance of use.

(Recommended by the Planning Board)

2/3 Majority vote required

And you will serve the warrant by posting up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at Bartlett's Orchard Building, one at the Richmond Library, and one at the Richmond Shores Association bulletin board fourteen days at least before the time of said meeting.

Given under our hands this 10th day of October 2018

NEAL PILSON, CHAIRMAN _____

ALAN HANSON _____

ROGER MANZOLINI _____

BOARD OF SELECTMEN

I have posted up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard Building, and one at the Richmond Shores Civic Association bulletin board, fourteen days, at least, before said meeting.

Constable

Date



EMPLOYEE EARNINGS HISTORY

ADAMS, DAILIN	SCHOOL	SPANISH TEACHER	4,027.05
ADLER, STEPHANIE V.	SCHOOL	SUBSTITUTE NURSE	1,500.00
ALIBOZEK, DEBRA J	SCHOOL	TEACHER	87,290.77
ALLEN, THOMAS R.	FIRE	FIRE FIGHTER	576.00
ANDREJCO BATH, MARY	SCHOOL	CAP TEACHER	3,050.00
ARACE, CAMERON G.	SCHOOL	TEACHER	35,428.84
ARNOLD, AMY S.	SCHOOL	CAFETERIA	87.75
AVERY, SARA ANN	FIRE	FIRE	68.00
BABICH, MEGAN E.	SCHOOL	PARAPROFESSIONAL	19,485.46
BAEHR SMITH, KRISTIN	SCHOOL	LIBRARIAN	21,918.52
BARTLETT, ELIZABETH J.	PARKS & RECREATION	LIFEGUARD	4,792.50
BECKWITH JR., PETER C.	PUBLIC WORKS	HIGHWAY	65,808.17
BEEKER, ROBERTA	SCHOOL	SUBSTITUTE	5,025.00
BELL-DEVANEY, GEOFFREY	SCHOOL	SPEED TEACHER	82,578.03
BEMIS, BETSY A.	TOWN	SENIOR WORK-OFF	104.50
BIERWITH, ROBERT A.	SCHOOL	TUTOR	12,720.00
BONDINI, DOMINIC A	SCHOOL	COUNCILOR	61,872.78
BRAZIE, HORACE	PUBLIC WORKS	SEWER DEPT.	7,757.92
BRENTANO, AMY A	SCHOOL	PLAY DIRECTOR	900.00
BRUCE, LUCY C.	LIBRARY	LIBRARY	951.50
BULLETT, WILLIAM H	POLICE	POLICE CHIEF	3,088.34
CALLAHAN, LISA R	SCHOOL	TEACHER	62,741.14
COCHRANE-HENDEREK, ZACHARY	FIRE	FIRE	918.00
COHEN, PETER	BOARD OF HEALTH	BOARD OF HEALTH	170.00
COHEN, PETER C	LIBRARY	LIBRARY	1,449.75
COPPOLA, GERALD	PUBLIC WORKS	HIGHWAY SUPER.	17,235.66
CRANE, MELISSA J.	SCHOOL	CUSTODIAN	35,282.88
CZERWINSKI, ROBERT K.	FIRE	FIRE	522.00
DAIGLE, JEFFREY	ASSESSORS	ASSESSOR	1,200.00
DEINLEIN, CHRISTOPHER B	FIRE	FIREFIGHTER/EMT	1,324.00
DESANTIS, KATHERINE	FIRE	FIRE	243.00
DESORMEAUX, AMANDA L	FIRE	FIREFIGHTER/EMT	493.00
DUNN, TRACY A.	POLICE	POLICE ADMINISTRATIVE	612.50
DUVAL, BRIAN P	INSPECTORS	ALTERNATE BUILDING	240.00
EDELMAN III, L. WILLIAM	FIRE	FIREFIGHTER	54.00
EURQUHART, CHAMPAGNE L	SCHOOL	PARAPROFESSIONAL	16,891.82
EVANS, DEBORAH	LIBRARY	LIBRARY	7,561.60
EVANS, DEBORAH M	ELECTIONS	ELECTIONS	110.00
EVANS, SHEPLEY W.	CONSERVATION	CONSERVATION COMM.	20,856.03
FABER, CHRISTINE M.	COUNCIL ON AGING	COA FITNESS INSTRUCTOR	1,700.00
FANCHER, TRACY	SCHOOL	PARAPROFESSIONAL	26,698.36
FASANO, LUCY M.	PARKS & RECREATION	BOAT RAMP MONITOR	1,254.00

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FISHER, ANDREW	BOARD OF HEALTH	BOARD OF HEALTH	170.00
FLEURY, LAURA L.	SCHOOL	SUBSTITUTE	1,845.00
FORD, JACLYN E.	SCHOOL	TEACHER	18,625.14
FUNK, SUSAN N.	FINANCE	ASST.	2,030.72
GARRITY, ANGELA B	FINANCE	TOWN ACCOUNTANT	52,046.43
GENNARI, ROBERT L	INSPECTORS	GAS INSPECTOR	2,816.00
GINGRAS, NATALIE	SCHOOL	PRINCIPAL'S ADMIN. ASST.	33,069.27
GOODRICH, JEANNE M.	SCHOOL	SUBSTITUTE	697.50
GREENE, PAUL	INSPECTORS	BUILDING INSPECTOR	10,620.84
GRIZEY, THOMAS G	PUBLIC WORKS	EMERGENCY MGMT. DIR.	13,849.50
HALLOCK, MARK D.	SCHOOL	CUSTODIAN	13,288.50
HANSON, ALAN	EXECUTIVE	SELECTMEN	1,750.00
HARRINGTON, SHAWN	FIRE	FIRE	522.00
HARRINGTON, TRICIA L	SCHOOL	TEACHER	42,437.65
HARTFORD, JANICE A	ELECTIONS	ELECTION WORKER	88.00
HELLESKOV, EMILY Z.	LIBRARY	LIBRARY AIDE	2,933.92
HILLMAN, JOSHUA D.	FIRE	FIREFIGHTER/EMT	432.00
HOSKEER JR, BRIAN H.	PUBLIC WORKS	HIGHWAY	11,025.00
HOSLEY, KELSEY J.	SCHOOL	PARAPROFESSIONAL	8,016.81
HOSLEY, KIMBERLY J	SCHOOL	TEACHER	72,126.01
JEFFREY, CAROLYN	SCHOOL	SPANISH TEACHER	24,482.39
JERVAS, TAMMY J	SCHOOL	SCHOOL LUNCH	37,305.24
JEZAK, JESSICA R.	SCHOOL	PARAPROFESSIONAL	18,953.32
JOHNSON, EDWARD	SCHOOL	SCHOOL PSYCHOLOGIST	1,043.12
JONES, JEANNE L	SCHOOL	TEACHER	60,382.70
KANZ, RACHEL J	SCHOOL	TEACHER	75,913.00
KEITH, KIMBERLY J.	PARKS & RECREATION	BOAT RAMP MONITOR	3,558.50
KERN, TYLER J	PUBLIC WORKS	HIGHWAY WORKER	53,268.78
KEUMA-HIPWELL, CAROL	SCHOOL	CAFETERIA	4,955.86
KOHLER, ROGER L.	SCHOOL	TEACHER	67,138.66
KOKOEFER, SHARON M	SCHOOL	OCCUPATIONAL	35,011.97
KRAMEK, JESSICA D	SCHOOL	SUBSTITUTE	3,187.50
KRAWCZYK, ERIC M.	SCHOOL	COUNCILOR	13,947.64
KRUPSKI, ROBERT A.	INSPECTORS	INSPECTOR	1,020.00
LAMKE, MICHAEL	PUBLIC WORKS	HIGHWAY DEPT.	62,925.41
LARA ALBERT, MARIANA E.	SCHOOL	SPANISH TEACHER	3,044.65
LARKIN, ANN K.	TOWN	SENIOR WORK-OFF	27.50
LARKIN, VIRGINIA	TOWN	SENIOR WORK-OFF	27.50
LARMON, ANDREA L.	SCHOOL	AUTISM SPECIALIST	6,930.00
LATIMER, ERIC	PUBLIC WORKS	HIGHWAY DEPT.	18,373.90
LEBEAU, PHYLLIS	COUNCIL ON AGING	COA DIRECTOR	25,320.00
LENFEST, CHRISTINA M.	SCHOOL	SCHOOL NURSE	54,128.01
LISI, JESSICA L.	TOWN	TOWN CUSTODIAN	9,340.00
LISI JR., PAUL	FINANCE	TREASURER	69,912.32
MACDONALD, PAMELA	SCHOOL	FRENCH TEACHER	51,849.54

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MAKOWSKI, JAMES F.	PARKS & RECREATION	BOAT RAMP MONITOR	2,788.50
MALNATI, FRANCIS	FIRE	FIRE	1,773.75
MALNATI, PATRICIA	ELECTIONS	ELECTIONS	77.00
MALUMPHY, RYAN J	POLICE	CONSTABLE	5,704.75
MANNS, NICHOLAS V	FIRE	FIRE	216.00
MANZOLINI, ROGER W	EXECUTIVE	SELECTMEN	1,750.00
MARCANTEL, KYLE W	FIRE	FIRE	143.00
MARON, LOUISE	BOARD OF HEALTH	BOARD OF HEALTH	170.00
MARTIN, SUSAN R	SCHOOL	TEACHER	59,115.82
MCLAUGHLIN, JAMIE M	SCHOOL	SPEECH ASSISTANT	14,741.02
MCMAHON, MARGARET M	ELECTIONS	ELECTIONS	123.75
MCMAHON, MARGARET M.	TOWN	SENIOR WORK-OFF	27.50
MCMAHON, MARTYN M.	TOWN	SENIOR WORK-OFF	104.50
MCMAHON, MARTYN M.	ELECTIONS	ELECTIONS	46.75
MCMAHON, MIKAYLA	SCHOOL	SUBSTITUTE	5,832.50
MCNAIR, ASHLEY A.	SCHOOL	PARAPROFESSIONAL	3,749.20
MENEGIO, RICHARD J	SCHOOL	CUSTODIAN	29,602.85
MIELKE, MONIQUE M	LIBRARY	LIBRARY	3,040.74
MORSE, GLORIA D	ELECTIONS	ELECTIONS	475.75
MORSE, LAWRENCE P.	FIRE	FIRE	25.00
MOUNTAIN, CANDACE F	LIBRARY	LIBRARY	6,551.96
MULLEN, DANIELLE M	SCHOOL	SCHOOL LUNCH	19,399.60
MULLEN, JOY C	SCHOOL	MUSIC TEACHER	89,231.89
NAVENTI, BRIGID M.	SCHOOL	CAFETERIA	1,200.00
NAVIN, ROBERT	PUBLIC WORKS	HIGHWAY DEPT.	42,784.00
NAVIN, ROBERT E	FIRE	FIRE	882.00
O'DONNELL, ANNA M.	SCHOOL	TEACHER	15,400.13
OGGIANI, MICHAEL L.	SCHOOL	SUBSTITUTE	2,512.50
OLANDER, JOHN	BOARD OF HEALTH	BOARD OF HEALTH AGENT	5,013.66
ONEIL, LINDA	SCHOOL	SUBSTITUTE TEACHER	3,975.00
OSTRANDER, HEATHER M.	SCHOOL	SCIENCE TEACHER	74,114.99
PALARDY, MATTHEW	PARKS & RECREATION	BOAT RAMP MONITOR	4,306.75
PARSONS, STEPHEN	CEMETERY	CEMETERY SUPER.	8,456.70
PERO, DIANE S	ASSESSORS	ASSESSOR	1,200.00
PHELPS, JAY F	FIRE	FIRE	2,488.00
PHELPS, JOYCE E	ELECTIONS	ELECTIONS	497.75
PHELPS, TROY A.	FIRE	FIRE FIGHTER	864.00
PILSON, NEAL H.	EXECUTIVE	SELECTMEN	1,750.00
POMPI, JILL A.	SCHOOL	PRINCIPAL	86,531.88
PORTER, CHRISTOPHER P	FIRE	FIRE	1,026.00
POTTER, THEODORE W.	TOWN	SENIOR WORK-OFF	33.00
PRUHENSKI, MARK A.	EXECUTIVE	TOWN ADMINISTRATOR	76,316.24
RAMIREZ, ANDRES M	SCHOOL	CAP-DANCE INSTRUCTOR	1,000.00
RENFREW, SHARON	SCHOOL	TEACHER	88,530.82
RENTON, MICHAEL T.	FIRE	FIRE	252.00

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RYAN, CLAUDIA A.	EXECUTIVE	ADMIN. ASSISTANT	16,049.75
RYAN, MARIE Y.	FINANCE	TOWN CLERK HELP	16,882.00
SABOURIN, JULIA B.	SCHOOL	TEACHER	53,348.57
SADLOWSKI, DANIEL S	SCHOOL	TEACHER	40,488.41
SAGENDORPH, GARY W.	FIRE	FIRE	1,134.00
SCHUBERT, FREDERICK W	TAX COLLECTOR	TOWN COLLECTOR	170.00
SCHULTZ, BRIAN S	FIRE	FIRE	875.00
SCOTT, AMY M.	SCHOOL	ADMINISTRATIVE	24,911.51
SEGAL, ANTHONY	BOARD OF HEALTH	BOARD OF HEALTH	170.00
SHOOK, MARY E.	SCHOOL	SPED TEACHER	2,498.56
SILVAGNI, CHRISTOPHER A	FIRE	FIRE	702.00
SILVAGNI, MICHAEL J.	FIRE	FIRE	180.00
SKINNER, BETH	SCHOOL	CAP PROGRAM	3,200.00
SMEDVIG, KELLY M	SCHOOL	ART TEACHER	24,727.60
SMITH, BRETT J.	SCHOOL	SEASONAL CUSTODIAN	159.50
SMITH, BRETT J.	FIRE	FIRE FIGHTER	198.00
SMITH, ELIZABETH T	SCHOOL	TEACHER	71,799.39
SMITH, ERIC N	FIRE	FIRE	918.00
SMITH, MICHELLE	SCHOOL	TEACHER	83,553.82
SPRINGSTUBE, JOHN W	INSPECTORS	ANIMAL CONTROL OFFICER	3,261.78
STENGLE, JOANNA H	ELECTIONS	ELECTIONS	44.00
STENGLE, JOANNA H.	TOWN	SENIOR WORK-OFF	181.50
STORIE, MICHAEL	FIRE	FIRE	540.00
STROCK, JENEVRA	SCHOOL	DIRECTOR OF SPEC. ED.	25,288.57
SUPRANOWICZ, RAYMOND	ASSESSORS	ASSESSOR	1,200.00
TRAVER, STEPHEN H	FIRE	Fire Chief	13,409.00
VANBRAMER, NICOLE L.	SCHOOL	PARAPROFESSIONAL	10,575.11
VLCEK, CHRISTOPHER	SCHOOL	CAP PROGRAM	650.00
WARFIELD, KRISTINE A	SCHOOL	PARAPROFESSIONAL	26,115.66
WARFIELD, KRISTINE A.	SCHOOL	SUBSTITUTE	675.00
WATERMAN-SPTIZER, KIMBERLY	SCHOOL	CAP PROGRAM	2,300.00
WEEDEN, ERIN M	SCHOOL	PARAPROFESSIONAL	23,629.78
WENTWORTH, DOUGLAS S.	SCHOOL	SCHOOL PSYCHOLOGIST	2,871.29
WILLIAMS, EMILY I.	SCHOOL	CAFETERIA	10,663.94
WILSON, KATHERINE S.E.	PARKS & RECREATION	LIFE GUARD	4,541.25
WILSON, KATHRYN M.	SCHOOL	SUBSTITUTE	862.50
WILSON, SEAN C	FIRE	EMT	425.00
WOJTKOWSKI, SANDRA J	SCHOOL	PARAPROFESSIONAL	20,082.48
WYATT, DAVID M.	FIRE	FIRE FIGHTER	1,476.00
ZAHN, KATHERINE M	FINANCE	SECRETARY	9,000.00
ZANIN, MONICA M	SCHOOL	PRINCIPAL	98,579.91

Number of Records	173	2,869,192.90
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