

HELP WANTED

The Town of Richmond is seeking applicants for the position of Equipment Operator/Laborer. This is a fulltime forty (40) hour per week position. Seasonal overtime is required. The main purpose of this position is to assist in maintaining all town rights-of-way, equipment and other public property by performing skilled and labor-intensive tasks that require the operation, maintenance and repairs of all types of heavy construction equipment, including medium and light duty trucks, power tools and equipment, hand tools and instruments. A High School Diploma or GED is required with a preference for 3 years of construction, heavy vehicle driving or heavy equipment operation and routine servicing experience. A valid Massachusetts Class B Commercial Driver's License (CDL) and a 2A Hoisting Operators License are required. Applicant must be able to obtain a 4G Hoisting License with 6 months of hire.

Applications and a job description can be obtained at the Richmond Town Hall, during business hours, or online at www.richmondma.org. Salary commensurate with experience. Submit applications by mail or in person to Office of the Town Administrator, 1529 State Road, Richmond, MA 01254, or electronically to: townadmin@richmondma.org. Review of applications will begin on December 23, 2019; however, the position will remain open until filled. The Town of Richmond is an EOE

EQUIPMENT OPERATOR/LABORER

Definition:

Skilled manual work in the operation of public works equipment and vehicles and in performing construction and maintenance activities on all town owned and operated assets (such as roads, equipment, and buildings); and all other related work as required.

Supervision:

Works under the general supervision of the Highway Superintendent, or other higher level employee.

Performs varied duties of a routine nature requiring the occasional exercise of judgment in operating and maintaining a variety of public works equipment.

Job Environment:

Work is performed under typical shop conditions, or varying field conditions with exposure to variable weather conditions and periodic exposure to personal injury.

Operates a variety of heavy equipment (such as backhoes, front-end loaders, etc.) as well as a variety of hand and power tools. All tools to be provided by the town.

Makes periodic contact with other town departments and the general public.

Errors could result in delay or loss of service, property damage, personal injury and danger to public safety.

Essential Functions:

Operates trucks and other equipment such as dump trucks, graders, front-end loaders, and backhoes; hauls dirt, sand, and other materials, loads and unloads materials; performs manual labor incidental to operating assigned equipment; basic maintenance and minor repairs to equipment.

Performs a variety of public works projects such as building and repairing streets and sidewalks; installing, cleaning and repairing culverts, catch basins, installing and repairing guardrails, fencing and signs.

Performs basic maintenance and makes minor repairs to assigned equipment and vehicles, such as greasing, oil change and welding.

Operates snow removal and sanding vehicles; assists in emergency highway and other public works repairs as required; performs laborer's duties when not assigned to equipment operation. Performs other related duties as required such as masonry, carpentry, painting and subject to emergency recall as required.

Performs routine maintenance and repair tasks for Town Hall and the Library.

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Subject to call in by telephone as circumstances require.

Physical Requirements:

Frequent strenuous physical effort generally required in performing work in the field. Frequent heavy lifting in excess of 50 pounds.

Recommended Minimum Qualifications:

Education and Experience

High school graduate; three years of experience in the operation of public works equipment; or any equivalent combination of education and experience.

Knowledge, Ability and Skill

Working knowledge of public works equipment operation and maintenance.

Working knowledge of construction materials, methods, and current practices.

Ability to perform heavy manual labor under varying weather conditions, ability to follow instructions and carry out assigned tasks.

Demonstrated skill in the operation of heavy and specialized public works equipment

Possession of CDL Class B license required, Class A preferred.

Possession of Massachusetts Hoisting license 2A required, and acquisition of 4G within 6 months.

Working knowledge of safety precautions.