

Richmond Free Public Library
2821 State St., Richmond, MA
Library Trustees' Meeting
Feb. 14, 2019 5:00 pm

Call to order: 5:00 PM

Attendees: Kristin Smith, Candy Mountain, Lisa Donfried, Kathryn Wilson

Approval of Jan 2019 minutes: approved by email prior to meeting

Correspondence: FY2020 Legislative Agenda – Kristin shared paperwork from the MLS budget requests to the state legislature

OLD BUSINESS:

- **Richmond Cultural Council** – Kristin still hasn't heard why we were not funded for the March Spring Tonic program (which has been funded in previous years). 11 of the 13 funded projects are arts/music programs so maybe they don't want to fund non-arts programs.
- **Lease** – Kristin shared an email from Mark Pruhenski outlining his conversation with Margie Baldwin regarding new lease. New lease will be on a year-to-year basis, have specific wording for parking allowances, and there is no rent increase. This lease will be brought to the next BOS meeting for approval.
- **MLS video** – Kristin, Candy and Kathryn wrote/produced a 5 minute video for the MLS consultants to use at their workshops for libraries working on their new Strategic Plan. The video was filmed and sent via email to MLS with permission for it to be used at the workshops and linked to their website as an excellent example of a small town Strategic Plan.
- **Richmond Library Budget:** FY2020 budget submitted to the town is with an increase of 2.16% from FY2019.
- **Friends Basket:** Kathryn made a new "Made in the Berkshires" basket for the Winter Raffle. The Friends paid for this basket (expenses: \$80) to be raffled at the end of March.

NEW BUSINESS:

Library Legislative Breakfast: Kathryn attended this breakfast in January in Williamstown. Budget requested to the state include an increase from FY 2019 for the category "State Aid to Regional Libraries" (now down 41% from highest funding) and an increase from FY2019 budget to category Library Technology & Resource Sharing" (now down 36% from high). The MBLC is seeking a new \$250M bond authorization to support the Construction Program and an increase in its annual budget cap from \$20M to \$25M. Without the \$250M bond, the construction projects that are currently on

the MPLCP waitlist will not be funded. Without the raise in annual cap, the last project on the waiting list will be funded in 2028, completed in 2033. \$400M has been spent on the Construction Grant program since it started in 1987. Although dates have not been announced and future of program is somewhat uncertain, approximately 40 libraries plan to apply for Construction Grants in the next round!

Director's Report:

- Kristin gave information that was learned at the Department Head Meeting with Mark Pruhenski. Decision was made to delay printing the planned brochure for the library as Kristin said that Mark suggested that nothing new be printed at this time because all town offices (including the library) may get new phone numbers in the near future.
- CW/MARS and Anteris and shared computers: CW/MARS has offered some service plans included in our membership. Kristin is choosing the "middle" support choice – CW/MARS will set up the wireless and network for the building, provide tech support, and maintain any non CW/MARS software issues including Windows, anti-virus or back-up.
- Upcoming program: Lively World event: Hancock Shaker Village Director Jennifer Trainor Thompson, author of a seafood cookbook, will be a guest speaker on March 28th t 4:00 pm

Friends' Report:

- Candy reports that paperwork has been taken to the accountant for tax review and annual audit
- The Friends bought two printers – one B/W for patron use and one color printer for the office

Meeting adjourned: 6:05 pm

NEXT MEETING: March 14th at 5:00 pm