

**Richmond Free Public Library  
Library Trustees' Meeting  
November 8, 2018 5:00 pm**

**Call to order:** 5:00 pm

**Attendance:** Nanci McConnell, Kathryn Wilson, Kristin Smith, Candy Mountain

**Approval of October's minutes:** approved by email 10/25/18

**Correspondence:** Kristin reported that she received a letter noting that the MA State Aid for Richmond Library had been approved for FY 19-20. Payment of \$1188.89 will be coming in later months and is very close to last year's amount.

**Old Business:**

New Furnace will be installed on Friday November 7<sup>th</sup>, during hours when the library is closed.

"Moving Pictures" presentation by Jesse Kowalski, Norman Rockwell curator of exhibits, on 10/20 recap – 18 patrons attended and it was very well received.

Library's Movie Discussion group—this group has met for the last three months it is going well. (14 people attended in Sept., 10 in October, and 8 in November)

Flu Clinic recap – 24 attended the flu clinic on 10/23

Upcoming programs:

Aromatherapy will be held on Nov. 10<sup>th</sup>. A maximum of 25 people can attend and should RSVP. Holiday Solstice program will be held on Thursday 12/20/18.

Trustees and remote participation – review of the state guidelines for remote participation for town meetings and of the email from Mark Pruhenski about the Richmond Selectmen's occasional use of this for their meetings.

Historic room update: The Historic room in the library is open and new items are being added (Richmond School photos, etc). Also, the computer in that room has links set up to other items. The Historic room will be open on Thursdays from about 2-7 pm and on some Saturdays.

**New Business:**

Nanci attended a safety course (as part of her training as a MA realtor) and was told that all public buildings in MA were required to have a defibrillator and may soon need to include a tourniquet kit. Kristin will ask Mark about any plans to supply these for the library.

The Selectmen are looking at a signing a new lease for the library. Discussion included items that should be included. Nanci would like library parking to be specifically mentioned in the lease.

**Director's Report**

Kristin has made a grant application to the Richmond Cultural Council application for funding for a Spring Tonic Workshop to be held on Saturday March 2 at 11:00 am

Animal World Experience (program for kids) has been scheduled for July 6, 2019

**Municipal Committee Report:** Kathryn reported that the MBC has not met since the Trustees' last meeting. MBC will meet again on 11/27. Nanci reported that she had spoken to Richmond builder

Chris May and that he has also spoken to the Selectmen about a plan for building a library/town hall/community center. Pat Callahan is trying to set up Chris to speak to the MBC at the 11/27 meeting.

**Friends Report:** Nanci, Candy, Peter C, and Kristin sold over \$100 at the RCS Craft Fair. The Friends group bought a new laminator and a mini fridge for the library. The Chevron grant money (\$200/month) is given to the Friends and needs to be used for education and scientific things for the library. Much has been accrued. Kathy will work on a list of ideas for spending this money.

Discussion about the possibility of mailing a postcard with Library Gift account money to remind/inform town residents about library offerings. Kathy and Candy will work on this before next meeting.

Suggestion of possibility of Trivia contest as a new program, maybe in January or February.

**Adjourned:** 6:55 pm

**Next meeting:** *Dec 13<sup>th</sup> at 5:00 pm* (Nanci will be out of town and plans to participate by phone.)

Submitted by Kathryn Wilson