

**Richmond Free Public Library
Library Trustees' Meeting
2821 State Road, Richmond, MA
March 14, 2019 5:00 pm**

Call to Order: 5:06 pm

Attendance: Nanci McConnell (by phone), Kathryn Wilson, Kristin Smith, Candy Mountain, Lisa Donfried

Approval of February's Minutes: Feb minutes approved by email

Correspondence: none

Old Business:

Lease: Mark is meeting with the Selectmen on Wed, March 27. Kathryn will speak to Mark prior to meeting to review the lease email.

Lively World: Jennifer Trainer Thompson (Hancock Shaker Village) : March 28th at 4:00 pm

CW/MARS and Anteris and shared computers: Mark and Kristin were to review this but the meeting hasn't happened yet. This is an unresolved issue regarding which group provides service to library's computers.

New Business:

The water test results came back on 3/5/19 – all clear.

Change in Safe Child Policy for library – Kristin wants to change this policy to specify that children between the ages of 10 and 12 may be left for specific meetings. The new wording was approved by Trustee vote. The new policy will be posted in the library and on the library's website.

Behavior Policy: Kristin discussed examples of behavior policies from other libraries. She will email this to trustees for review. To be discussed at the May meeting.

The FY2019 budget is on target.

Municipal Building Committee Report: Kathryn gave an update from the last MBC meeting.

Director's Report:

March 2nd Spring Tonic program: this program was cancelled due to weather issues on that date. It will not be rescheduled this year.

Friends' Basket: the date for the drawing of the "Made in the Berkshires" basket will be extended to the beginning of May.

Friends' Report: Candy: none

Meeting adjourned: 6:10 pm

Next meeting: April 11th at 5 pm (no meetings in July and August unless needed)

Minutes submitted by K. Wilson