

Municipal Building Committee
September 25, 2018
(Next Meeting: **November 27 at 5:30 at Library**)

Members Present: Pat Callahan, Mark Gross, Kathryn Wilson, Stephanie Beling, Dick Stover, Gloria Morse, Peter Cohen, Roger Manzolini, Brad Havill, Melissa Roller

Public/guests: Chris May, Kristin Smith, Neal Pilson

Meeting was called to order at 5:32 pm. Minutes for August 6, 2018 were approved.

Chris May attended the meeting at request of the committee as a preliminary conversation to discuss some committee questions regarding building processes.

Some notes from Chris:

- There needs to be separation of school and public space, need to find out if the proposed lot would be far enough per state regulations.
- Way to lower costs could include:
 - A single level building; avoids, stairwells and elevators
 - Slab foundation vs a basement space
 - Prefab shell vs Steel frame
- Energy efficient options are available
- Building pieces can be manufactured/ engineered in house then sent in pieces
- Chris has worked with Energy Panel Structures (EPS) in Clyde NY. They have an in house architect that does design.
- Commercial buildings need sign off from design professional (not necessary architect)
- Energy panels are cost effective
- Can do structures as large as 100 x 200 ft
- Steel frame has more difficulties on the inside.
- Pat will contact Chris Simpkins at EPS 603-493-4675

Update on planning progress: Kristin & Kathryn have starting on the preliminary work for the application process. This is for planning & design grant.

Kathryn shared an updated timeline for the project (which is included in the grant)

Kathryn proposed to have a first draft done by 1/30/19

Kristen presented the strategic plan she developed for FY19- FY23

Pat Distributed a Task list to the committee to request members to take on a task

As for demographic data, there will be section in the application and we need to acquire that information. Neal will provide demographic data to the committee

Roger will provide community space needs to the committee

Roger will provide items regarding the location including an old survey, pictures and ballpark appraisal of lot, as well as where to find updated information when we need it for the grant.

Pat updated us on who may be able to help as consultants for the grant/application as well as fundraising. Pat is gathering names to help and is keeping a file.

Future meetings;

John Keenan for a “meet & greet” during a meeting to discuss/answer questions regarding fundraising. Pat will set up and schedule

Kristin will provide Roger with a list of things the library is unable to do in its current space that they would like to do.

Next Meeting: **November 27 at 5:30 at Library**

Meeting adjourned at 7:08 pm.