

BERKSHIRE REGIONAL PLANNING COMMISSION  
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201  
TELEPHONE (413) 442-1521 · FAX (413) 442-1523  
Massachusetts Relay Service: TTY: 771 or 1-800-439-2370  
www.berkshireplanning.org

KYLE HANLON, Chair  
SHEILA IRVIN, Vice-Chair  
MARIE RAFTERY, Clerk  
JOHN DUVAL, Treasurer

THOMAS MATUSZKO, A.I.C.P.  
Executive Director

### MEETING NOTICE

There will be a meeting of the

### EXECUTIVE COMMITTEE

on Thursday, October 11, 2018 4:00 p.m.  
at the Berkshire Regional Planning Commission Office  
1 Fenn Street, Suite 201, Pittsfield, MA

**Please Note:** *In the case of inclement weather on the day of the meeting, please call BRPC (413-442-1521, ext 15) to confirm if the meeting will still be held.*

**Meeting Material:** All written materials for the meeting are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org). Click on the calendar date for the meeting and materials available will be listed.

### AGENDA

- |      |   |        |
|------|---|--------|
| I.   | Call to Order & Open Meeting Law Statement  | (4:00) |
| II.  | Approval of Minutes of Executive Committee Meeting of September 6, 2018 *   | (4:05) |
| III. | Financial Reports   | (4:10) |
|      | A. September Expenditures Report *  |        |
|      | B. Accounts Receivable Report & Update on Community Assessments   |        |
|      | C. Other  |        |
| IV.  | Delegate & Alternate Issues   | (4:15) |
| V.   | Items Requiring Action*   | (4:20) |
|      | A. Approval to Submit Grant Application to the Western Region Homeland Security Advisory Council to Address Infectious Diseases*                                      |        |
|      | B. Approval to Submit a Grant Application to the Efficiency and Regionalization Grant Program to Support the Activities of the Berkshire County Education Task Force* |        |
|      | C. Approval to Amend Personnel Pay Plan*  |        |
|      | D. Other  |        |
| VI.  | Committee Reports   | (4:35) |
|      | A. Commission Development Committee   |        |
|      | B. Brownfields Committee  |        |
|      | C. Other  |        |

- VII. Executive Director's Report (4:40)
- A. Report on New Contracts/Agreements
  - B. Staff update
  - C. BRPC Annual Meeting – Thursday, October 25<sup>th</sup>, Pittsfield Country Club
  - D. Berkshire Flyer 2.0 Subcommittee Meeting report
  - E. Rural Policy Advisory Commission
  - F. CPTC Trainings
  - G. Regional Transit Authority Task Force
  - H. Employers Association of the Northeast (EANE)
  - I. Other
- VIII. Old Business (4:45)
- A. Legislative Priorities Follow-up
  - B. Commission Ratification of Executive Committee Actions
- IX. New Business (5:05)
- A. Berkshire County Group Purchasing Program
  - B. November 15th BRPC Meeting
  - C. Other
- X. Adjournment (5:20)

Attachments:

- Unapproved Minutes of Executive Committee Meeting of Thursday September 6, 2018
- Accounts Receivable Report
- Memo – Executive Committee Agenda Items
- Annual Meeting Invitation
- CPTC Brochure
- Regional Transit Authority Task Force members
- August Technical Assistance Report
- September Technical Assistance Report

\* Items Requiring Action

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B