**TOWN OF RICHMOND ASSESSORS OFFICE**

1529 State Road, Richmond, MA 01254

assessors@richmondma.org. 413-698-2525

**Request for Certified Abutters List**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TELEPHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LOCATION OF PROPERTY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SUBJECT MAP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SUBJECT PARCEL/LOT: \_\_\_\_\_\_\_\_\_\_\_\_

PURPOSE: \_\_\_\_ Definitive & Preliminary Subdivision Plan (within 300’ of subject property)

\_\_\_\_ Site Plan Review (within 300’ of subject property)

\_\_\_\_ Special Permit (within 300’ of subject property)

\_\_\_\_ Variance (within 300’ of subject property)

\_\_\_\_ Liquor License (direct abutters, to include churches, hospitals and schools within 300’ of subject property)

\_\_\_\_ Wetlands Protection Act / Local Wetlands Ordinance (within 100’ of subject property)

COST: $10.00

You may be subject to other charges and fees if this abutters list is to be used in conjunction with a purpose that requires a public meeting or special filing.

Please allow 10 business days to complete the request.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Requesting Party