

BOARD OF HEALTH MEETING

Tuesday July 2, 2019 – 5:00 PM – Richmond Town Hall, 1529 State Road

PRESENT: Mr. Anthony Segal, Chair; Mr. Peter Cohen; Mr. Andrew Fisher; Ms. Louise Maron; Ms. Phyllis LeBeau, Recording secretary

ABSENT: Mr. Fred Schubert

GUEST: Ms. Claudia Ryan

Mr. Segal called the meeting to order at 5:00 PM.

Review of the Minutes of June 4, 2019: There being no corrections to the minutes, Mr. Andy Fisher moved that they be approved as read. The motion was seconded by Ms. Louise Maron and adopted by unanimous consent.

OLD BUSINESS:

Camp Russell Revisited: Ms. Jayne Smith reported on her revisit to Camp Russell. Some procedures need to continue to be worked on such as the nurses station having no medical files on the daycare campers. Camp Russell is not in charge of this program, but the nurses are, and it is housed on camp property; Ms. Smith will work with them on correcting that.

There is also a Special Needs program housed at the camp and there was no lifeguard available and the one-on-one monitor at the pool was not carrying any means to call for help in the case of an emergency. Ms. Smith also noted that there is a Police Department D.A.R.E. program housed at the camp and she would like to see some safeguards for the children installed for that, as well. Ms. Smith plans to continue to work with each of those groups and the responsible parties to be sure that all necessary safeguards are in place. In the meantime, the pool was closed to regulate the chlorine levels which were inadequate at the time of the visit.

Ms. Smith noted that, overall, Camp Russell is doing very well but she intends to continue to work with them, given the diversity of their population. In particular, Ms. Smith will continue to work with the nurses on tightening up the health care policy for each of the components of the Camp to be sure that the regulations are shared and understood by each of the programs housed at the Camp.

Ms. Smith feels that progress is being made and the Camp will ask the Board to approve some pool issues such as the built-in fountain in the wading pool which they are hoping to have the Board approve remaining. Ms. Smith would like the Board to do a site visit to see the situation first-hand. There is also a spill spout that needs to be shielded against becoming a tripping hazard, and under the new regulations, there is supposed to be an emergency shut-off for the

suction pump in the wading pool but there are five places where water is suctioned out of the pool and each of them is covered, making the emergency shut-off unnecessary.

Hilltop Orchards Trailer: Ms. Smith reported that she has been concentrating on getting the summer camps ready to open and has put that issue on hold. The water from the trailer is no longer going towards the building, which is an improvement. She will follow up on that when she returns from vacation.

Bartlett's Orchard: Ms. Marin asked if there was an update and Mr. Peter Cohen reported that he spoke to Mr. Eric Bartlett, who will be meeting with a Mr. Brian Harrington, Deputy Regional Director of the Bureau of Resources for Mass. DEP, Western Region, engineers of the organization and Rep. Smitty Pignatelli in the hopes of solving the conflict with the DEP about the testing of Bartlett's water supply. Mr. Bartlett seemed very hopeful that this meeting will solve the situation to their satisfaction. (see letter attached).

Richmond Pond Water Testing: There was a discussion of the algorithm that Mr. Fred Schubert was working on to solidify the process for testing and disseminating the test results. Mr. Cohen noted that the Pond is currently undergoing regular testing and, as the Board has had no word concerning negative test results, the water must be clean.

New Email Address for the Sitting Chair: Mr. Segal noted that he has not been receiving any of the usual emails that used to go to Ms. Louise Maron when she was the Chair. There was a discussion of the system in use and how to go about assuring that the news items, etc. would get to the proper person. It was discovered that Ms. Maron has been receiving those emails at her personal email address. Ms. LeBeau asked that those emails be forwarded to her so that she could alert the organizations involved to send their information in future to the new email that has been set up for the use of the Board Chair.

NEW BUSINESS:

Berkshire County Boards of Health Assn.: Notice of an orientation class for Board of Health members – Mr. Segal has attended one of those classes in the past.

Assistant for the Board of Health Agents: Ms. Claudia Ryan has been working with Ms. Smith and Mr. Olander to provide clerical assistance. There was a discussion of how to arrange for compensation for Ms. Ryan's additional time and how to make her work for the Board of Health a formal part of her job description. Ms. Smith explained how Ms. Ryan's assistance would benefit the work of the Board and its agents.

It was decided that Mr. Segal will send an email to the Interim Town Administrator, Mr. Robert Markel, asking him to bring to the Board of Selectmen the request that Ms. Ryan's Job Description be amended to include her Administrative Assistance to the Board of Health and its Agents and to undertake whatever training the Board deems necessary and to provide compensation for any additional time that new responsibility incurs.

HHAN Memo Asking for WebEOC Contact Information Update: (See email attached for response from Ms. Emily Jarrett) Mr. Peter Cohen said that he has contacted the Fire Chief, Steve Traver, several times to ask him to attend one of the Board of Health meetings to explain what the Emergency Management Plan was, but Tuesdays are the days the fire department holds its trainings and he is not available. Ms. Segal will advise the new Town Administrator, once she comes on board, about her role in the Web EOC.

Emily Jarrett, R.N. Report: In Ms. Jarrett's absence, Mr. Segal read her report: Two cases of granuloma and two cases of anaplasmosis and two of Lyme disease were reported so far in Richmond and flu clinics may be starting later this fall due to a delay in component selection.

Ms. Jarrett's Quarterly Report is attached here.

Agent's Report: (See attached) Mr. John Olander read and expanded on items in his written report.

Unanticipated Items: Ms. Smith raised the issue of the Housatonic Basin Company's invoice for the testing of the Richmond Pond water. Mr. Segal, as Chair of the Board of Health, will sign the warrant to get the invoice paid.

Bartlett's Orchard Migrant Worker Camp: They will be receiving a Certificate of Occupancy.

Boys and Girls Club Chili Fest: On July 12th, the Club will be holding a Chili Festival. Ms. Sandra Martin will be covering as Board of Health Agent for Ms. Jayne Smith during her vacation in July.

Next Meeting of the Board of Health – Tuesday, August 6, 2019 at 5:00 PM.

There being no further business before the Board, Mr. Peter Cohen moved that the meeting be adjourned. The motion was seconded by Mr. Andy Fisher and adopted by unanimous consent.

The meeting was adjourned at 6:30 PM