

**BOARD OF HEALTH AGENDA**  
**WEDNESDAY, JANUARY 9, 2019 @ 5:30 PM**  
**RICHMOND TOWN HALL, 1529 State Road**

**DECEMBER 4, 2018 MEETING**

**Present:** Mr. Andrew Fisher; Mr. Peter Cohen; Mr. Fred Schubert. Acting Chair;  
Mr. Tony Segal; Mr. John Olander. Agent; Ms. Phyllis LeBeau,  
Recording Secretary

**Absent:** Ms. Louise Maron, Chair

**Guests:** Mr. Rick Bartlett, Bartlett's Orchard

**Review and Approval of the Minutes of the December 4, 2018 meeting**

**Review December Action Items:**

1. Mr. Schubert was to advise Mr. Beckwith that he will be added to the list of those to be informed re water test results from Richmond Pond.
2. Mr. Schubert was to find out whether the conference on lakes and ponds cancelled at BCC was ever rescheduled elsewhere.
3. Mr. Schubert was to follow up with Mr. Mark Pruhenski about the Board's Comments on the Special Permits submitted to it.

**Current Action Items:**

1. Further discussion and activity dealing with ongoing attempts to resolve conflict between Bartlett's Orchard and the DEP. Did the BOH prepare a letter to the DEP, and were Mr. Pruhenski and Jayne Smith contacted re specific issues in this matter?
2. **Special Permit Petition – George F. Rufo, 111:** Mr. Schubert to draft a letter to Mr. Pruhenski to clarify the Board's specific responsibilities in these matters. See comments by John Olander

**Current Action Items:**

- 3. Rufo Special Permit – ConCom Comments:** Review and send comments within 35 days.
- 4. Special Permit – Adams:** Review and send comments within 35 days.
- 5. FY20 Budget Requests and Town Report 2018**  
See attachments: FY20 Budget Memo  
Copy of FY20 Budget  
Capital Request Form  
**All forms and requests due for submission by February 1, 2019**

**NEW BUSINESS**

**FYI – HHAN Enhancements (DPH)**

Updated lengthy instructional information and video

**CHA Monthly Activities Report and Richmond Maven Information**

Multistate Infestation with the Exotic Disease - Vector Tick *Haemaphysalis Longicomis* --- United States, August 2017 – September 2018 {Medscape}

**AGENT’S REPORT AND MAIL**

**TOPICS NOT ANTICIPATED WITHIN 48 HOURS OF MEETING**

**NEXT BOH MEETING - February 5, 2019**