

# Richmond Library Trustees' Meeting

June 13, 2019

Richmond Free Public Library

2821 State Road, Richmond

**Call to order:** 5:10 pm

**Attendance:** Nanci McConnell, Kathryn Wilson, Kristin Smith, Candy Mountain, Lisa Donfried

**Approval of May 2019 minutes:** approved

**Correspondence:** none

## **OLD BUSINESS:**

**CW/MARS and Anteris:** CW MARS will upgrade our Charter cable connection from the 7M/768K speed to the new Charter Spectrum 100M/10M speed. They are currently offering that package at \$119.99 plus \$24.99 for the static ip address\*. There will also be a one-time \$99 installation fee for a new modem for the higher speed. The increase would be approximately \$40 more each month than the library's current rate of \$105.45, but the speed increase would be significant. The wireless services will consist of a public hotspot (LibraryPublicHotspot) and two private networks (RichmondPublic and RichmondStaff). CW MARS will be the library's point of contact for all networking and wireless issues as well as the town's software. Any Windows, computer issues and non-CW Mars software issues, like anti-virus or backups, would need to be reported to Anteris.

\*Note: a static IP address is an address that is permanently assigned to you by your Internet Service Provider (ISP) and does not change even if your computer reboots. A static IP address is usually assigned to a server hosting websites, and providing email, database and FTP services.

**Behavioral Policy:** new policy adopted

**Richmond Record:** there was a nice article in the RR in the June 2019 issue. They also mentioned the upcoming Ruth Bass event on 6/29.

**NEW BUSINESS:** Cornelia Brook Gilder will be at the library on Saturday 6/29 at 11:00 am as part of the Lively World event series. Her topic will be on Edith Wharton's life and writing.

**Municipal Building Committee report:** new Design Selection Procedures were approved by the Board of Selectmen. Work is underway to hire an Owner's Project Manager to help us through the design and planning phase of the new building project. MBC members have been appointed to serve on a "Building Committee" for this purpose.

## **Director's Report:**

Third Grade Visit – 3<sup>rd</sup> graders visited the library on June 3<sup>rd</sup> (along with visits to the firehouse and other town buildings) We have used all of the available funds for the fiscal year ending June 30<sup>st</sup>. We used for state aid funds to cover the payroll.

## **Friend's Report:** Candy

Annual Meeting was on Tuesday 6/11/19. New officers were :

President: Candy Mountain

Vice President: Jan Hartford

Clerk: Kathryn Wilson

Treasurer: Nanci McConnell

Member-at-large: Karel Fisher

Member-at-large: Melissa Roller

Friends voted to sponsor 4 raffle baskets for the coming year, to be paid for by the Friends, put together by the Trustees.

**Meeting adjourned** 6:05 pm

**Next meeting:** Sept. 12, 2019 (unless needed during July or August)