

BERKSHIRE REGIONAL PLANNING COMMISSION
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www.berkshireplanning.org

KYLE HANLON, Chair
JOHN DUVAL, Vice-Chair
SHEILA IRVIN, Clerk
MALCOLM FICK, Treasurer

THOMAS MATUSZKO, A.I.C.P.
Executive Director

RECEIVED

MEETING NOTICE

NOV 05 2019

There will be a meeting of the

EXECUTIVE COMMITTEE

of the

BERKSHIRE REGIONAL PLANNING COMMISSION

TOWN OF RICHMOND
TOWN CLERK

on Thursday, November 7, 2019 at 4 p.m.
at the Berkshire Regional Planning Commission Office
Building 1 Fenn Street, Suite 201, Pittsfield, MA

POSTED

11:00 AM

Meeting Material: All written materials for the meeting are posted on BRPC's website:
www.berkshireplanning.org. Click on the calendar date for the meeting and materials available will be listed.

AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of October 3, 2019* (4:05)
- III. Financial Reports (4:10)
 - A. October Expenditures Report *
 - B. October Accounts Receivable Report & Assessments
 - C. Line of Credit Report
 - D. FY19 Audit
 - E. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action* (4:40)
 - A. Approval of Modifications to the Personnel Pay Plan to Add a Housing Specialist Position*
 - B. Approval to Submit Grant Applications to the Association of Food and Drug Officials (AFDO)*
 - C. Approval to Submit Grant Application or Application(s) to the Massachusetts Department of Public Health*
 - D. Approval to Submit Grant Application or Application(s) to the Massachusetts Community Health Fund / Health Resources in Action Policies, Systems and Environmental Processes Program
 - E. Approval to Submit Grant Application to U.S. Environmental Protection Agency for Brownfields Assessment Funding*
 - F. Approval of an Amendment to the Intergovernmental Agreement for Housatonic "Rest of River" Clean-up

	G. Other*	
VI.	Committee Reports	(4:45)
	A. Regional Issues Committee	
	B. Comprehensive Economic Development Strategy Committee	
	C. Berkshire Brownfields Committee	
	D. Other	
VII.	Executive Director's Report	(4:50)
	A. Report on New Contracts / Agreements	
	B. Staff Update	
	C. Amazon Smile	
	D. CPTC Trainings	
	E. DLTA Update	
	F. Rural Policy Advisory Commission	
	G. East-West Passenger Rail Study Advisory Committee	
	H. MassWorks Grants Update	
	I. I-90 Interchange Study	
	J. Supplemental Budget	
	K. Other	
VIII.	Old Business	(5:05)
	A. Family and Medical Leave Benefit	
	B. Other	
IX.	New Business	(5:10)
	A. November Commission Meeting	
	B. Other	
X.	Adjournment	(5:20)

Attachments:

- Unapproved Minutes of Executive Committee Meeting of October 3, 2019
- October Expenditures Report
- October Accounts Receivable Report & Assessments
- Line of Credit Report
- Memo – Executive Committee Agenda Items
- Proposed Modification of Pay Plan
- Regional Issues Committee Unapproved Minutes from October 23, 2019
- TCI Framework for a Draft Regional Policy Proposal
- Comment Memo on the TCI Framework for a Draft Regional Policy Proposal
- CEDS Committee Unapproved Minutes from October 17, 2019
- Amazon Smile Information
- CPTC Brochure Fall 2019
- Family and Medical Leave information email
- Technical Assistance Memo – June and July

* Items Requiring Action

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

Please Note: In the case of inclement weather on the day of the meeting, please call BRPC (413- 442-1521, ext. 5) after 1:00 pm to confirm if the meeting will still be held.