

**Instructions.** To apply for an abatement(or refund if excise has been paid), complete this form and provide the specified documentation.

Abatement application **must** be filed with the board of assessors on or before December 31 of the calender year following the excise year (or 30 days after the bill is issued if that date is later). **By law the assessors cannot act on late applications.**

Filing an application does not stay the collection of your excise bill. To avoid interest, charges and registration, you must pay the bill in full with 30 days of its issue date. You will receive a refund if an abatement is granted.

**NOTE.** You are **not** entitled to an abatement if you

(1) cancel your registration and retain ownership of the vehicle, or (2) move to another Massachusetts city or town, during the calendar year. No excise may be reduced to less than \$5.00. No abatement or refund of less than \$5.00 may be made.

Return this completed form to:  
**RICHMOND BOARD OF ASSESSORS**  
1529 STATE ROAD RICHMOND MA 01254  
413-698-2525

-----DO NOT WRITE BELOW THIS LINE-----

Year \_\_\_\_\_ Bill # \_\_\_\_\_  
Valuation \_\_\_\_\_ Months assessed \_\_\_\_\_

Amt of Tax \$ \_\_\_\_\_  
Abatement \_\_\_\_\_  
\*Balance Due \$ \_\_\_\_\_

\*Plus interest and cost, if any

Board of Assessors \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOWN OF RICHMOND  
MOTOR VEHICLE EXCISE ABATEMENT APPLICATION

CERT # \_\_\_\_\_

General Laws Chapter 60A

RETURN APPLICATION FORM AND DOCUMENTATION TO RICHMOND BOARD OF ASSESSORS

**Bill Information:**

Tax Year \_\_\_\_\_ Issue Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Bill Number \_\_\_\_\_ Vehicle Year \_\_\_\_\_

Plate/Registration Number \_\_\_\_\_ Date of Registration \_\_\_\_\_ Make \_\_\_\_\_ Yr. \_\_\_\_\_

Name (as shown on bill) \_\_\_\_\_

Address (as shown on bill) \_\_\_\_\_

Street City/Town State Zip

Mailing Address (if different) \_\_\_\_\_

Street/PO Box City/Town State Zip

**REASON YOU ARE APPLYING FOR AN ABATEMENT:**

Check where applicable

- Vehicle is sold or traded
- Vehicle stolen or total loss
- Vehicle repossessed or junked
- Vehicle returned (Lemon Law)
- Moved from Richmond
- Moved from Massachusetts
- Exemption
- Other

Before January 1 of tax year

You must provide this documentation

Bill of sale and plate return receipt from the Registry of Motor Vehicles (RMV)

Or Bill of sale and New registration form if plate transferred to another vehicle

Police report or insurance settlement letter and plate return receipt, C-19 Form (Affidavit of Lost or Stolen Plate from RMV) or new registration

Notice from lienholder or receipt from junk yard and plate return receipt, C19 Form or new registration

Letter from dealer certifying return and plate return receipt or new registration

Date of Move: \_\_\_\_/\_\_\_\_/\_\_\_\_

Proof of residency before January 1 of tax year of billing(e.g. utility bill, voter

Note: You must notify the RMV within 30 days of moving and before January 1 to be billed by your new city or town next year.

Date of move: \_\_\_\_/\_\_\_\_/\_\_\_\_ Registration from new state required  
**\*And** a Massachusetts Canceled Plate return receipt.

Type: \_\_\_\_\_ Documentation establishing qualifications

Explain: \_\_\_\_\_ Relevant documentation

Subscribed under the penalties of perjury

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone: \_\_\_\_\_