

Town of Richmond

Alarm Registration Informational Sheet

1. All fire, security and medical alarms must be registered with the Richmond Volunteer Fire/Rescue on an Alarm Registration Form provided by the Richmond Volunteer Fire/Rescue Service.
2. All Alarm registration information must be filled in including the names of two key holders and their phone numbers.
3. All Alarms must be registered with the town prior to **December 31, 2010** and annually updated there after by December 31 of each year.
4. The initial registration fee shall be **\$10.00**. There shall be no cost for the annual updates.
5. Any person operating an alarm system without a permit shall be subject to a fine of one hundred dollars (\$100.00). Each day that such violation occurs may be considered a separate offense.
6. The fine for failing to update the Alarm Registration Form will be \$5.00 each day after December 31st.
7. Town of Richmond By-Law: Chapter VIII, Section 13

(A) The Chief of the Volunteer Fire Department is authorized to grant a revocable permit for the installation, operation or modification of a fire alarm system. An alarm system is defined as any device that automatically emits an audible, visual or other signal upon the occurrence of a fire hazard or similar emergency and is intended to alert persons outside of the building to the existence of said hazard or emergency.

(B) It shall be a violation of this Bylaw to install, operate or modify an alarm system without first having obtained a permit from the Chief of the Volunteer Fire Department, said permit to cost ten dollars (\$10). Any person operating an alarm system without a permit shall be subject to a fine of one hundred dollars (\$100). Each day that such violation occurs may be considered a separate offense.

(C) It shall be a violation of this Bylaw to falsely summon the Fire Department when no fire emergency or similar hazard exists. First-time violations of the provisions of this Bylaw shall receive a written warning. Second-time violations shall receive a fine of one hundred dollars (\$100). Third and subsequent violations shall receive a fine of three hundred dollars (\$300).

(D) After the third false alarm within one (1) year, the Chief of the Volunteer Fire Department, by service of a Constable, may revoke a permit unless the alarm system has been re-certified by a reputable installer of alarms.

(E) The provision of this section may be penalized by indictment or on complaint brought in the district court or by non-criminal disposition as provided in MGL Chapter 40, Section 21D.

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8. The Richmond Volunteer Fire/Rescue may waive the fine if proper documentation of the alarm systems repair has been provided to them.
9. Appeals of any Richmond Volunteer Fire/Rescue Service decisions may be made to the Board of Selectmen.
10. The 911 street addresses for the alarm premises must be posted per the Town of Richmond Bylaws.

Homeowner retain this information sheet

Town of Richmond

Richmond Volunteer Fire/Rescue Service

P.O. Box 64, Richmond, MA 01254

Alarm Registration Application

Name of Alarm Owner or Business _____

Address of the alarm _____

Billing Address if Different _____

Phone at alarm Location _____

Alarm Monitoring Company _____

Alarm Monitoring Company Phone _____

Alarm Installer _____ Date Installed _____

Alarm Installers Phone _____

Type of Alarm Security Fire Medical

Type Application New Renewal Modification

Lock Box Key Storage System Yes No

Location of Lock Box _____

Key Holder's Name _____

Home phone _____ Work phone _____

Cell phone _____ Pager _____

Key Holder's Name _____

Home phone _____ Work phone _____

Cell phone _____ Pager _____

In accordance with the Town of Richmond Bylaws, I shall update the Alarm Application Form of any changes to the Alarm Application Form by December 31st of each year. I shall properly post the 911 Street Address of the premises as stated in the Town of Richmond Bylaws and follow the Town of Richmond Alarm Bylaw.

Initial cost \$10.00

Up-date fee No charge

Fee for failure to update the Alarm Registration Form is \$5.00 each day after December 31st.

3rd false alarm fee shall be \$100.00 Forth and subsequent alarms shall be \$300.00 each.

Fees for false alarms start from the initial false alarm and extend for a one year time period.

Print Name

Signature

Date

Fire Department use only

Fee Paid _____ Date Received _____ Processed By _____